



# Monroe County School District

Superintendent of Schools  
Mark T. Porter

## Regular Meeting Agenda

### School Board

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Tuesday, April 24, 2018

3:00 PM

Coral Shores High School  
Media Center  
89901 US 1 (mm 90)  
Tavernier, FL 33070

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#### Work Shop and Regular Meeting

The MISSION of the Monroe County Schools is to empower all students to become responsible and contributing global citizens.

#### STRATEGIC OBJECTIVES:

1. Climate and Culture for Excellence
2. Outstanding Student Achievement
3. Effective Communication & Community Engagement
4. High Performing Workforce
5. Leader in Technology and Innovation
6. Accountable Resource Management

#### WORKSHOP AGENDA - TIME CERTAIN 3:00 P.M.

1. Capital Project Planning

Attachments:      [Capital Projects](#)

#### CLOSED EXECUTIVE SESSIONS, 4:00 PM

- a. KATHERINE REITZEL VS. MCSD
- b. COBAS vs. MCSD
- c. FKCC vs. MCSD (Strike 4.23.18)

#### REGULAR MEETING AGENDA - TIME APPROXIMATE 5:00 P.M.

##### A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

**B. ADOPT AGENDA AND FORMAT - Superintendent's and/or School Board**  
Members requests to amend the agenda or remove items from the consent agenda.

##### C. SPECIAL COMMUNICATIONS REPORT - KEY LARGO SCHOOL (10 MINS)

##### D. APPROVAL OF MEETING MINUTES

Approval of April 10, 2018 Board Meeting Minutes

Attachments:      [Minutes Board Meeting April 10 2018](#)

## **E. RECOGNITION OF EXCELLENCE IN THE MONROE COUNTY SCHOOLS**

### **CITIZEN INPUT/REQUEST(S) TO ADDRESS THE SCHOOL BOARD.**

Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. Letters submitted to each Board Member and/or the Board Secretary prior to a Board Meeting will not additionally be read into the record at the meeting.

## **F. CONSENT AGENDA**

All items listed as consent agenda items are considered routine and noncontroversial by the School Board and will be approved by a single motion. There will be no separate discussion of these items. Prior to this meeting, Board Members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.

1. Approval of Personnel Recommendations for 2017-2018 School Year

Attachments:      [Board Rationale Personnel Recommendations 4-24-18](#)

2. Approval of District Travel Request

Attachments:      [TDE for April 24 2018](#)

3. Approval of Legal Services Invoices - Vernis and Bowling, Dated April 9, 2018 (rev. 4.20.18)

Attachments:      [Corr dated 4.9.18 with invoices for legal services from 2.28.2018 1](#)

[Corr dated 4.9.18 with invoices for legal services from 2.28.18](#)

[Corr dated 4.20.18 with inv for legal services from 3.31.18](#)

4. Acceptance of Charter School Reports February 2018

Attachments:      [Charter School Reports Feb.18](#)

5. Approval of Budget Summary Reports February 2018

Attachments:      [Budget Summary Reports Feb.2018](#)

6. Approval of Monthly Financial Statements February 2018

Attachments:      [Monthly Financial Statements Feb.18](#)

7. Approval of Workers' Compensation Claim Settlement  
**Attachments:**     [Vera v MCSB 042018.xlsx](#)
  
8. Approval of Procurement Card Transaction Report for the statements ending March 5, 2018 and April 5, 2018  
**Attachments:**     [20180305 MCSD PCard Report](#)  
                              [20180405 MCSD Pcard Report](#)
  
9. Approval of Renewal of Microsoft MVL Agreement through CDWG  
**Attachments:**     [CDW MSA](#)  
                              [CDWG NJPA SMA](#)  
                              [CDW EOI 2017 - 2018](#)
  
10. Approval of Award of ITB 2018805 Coral Shores HS AC to Master Mechanical Services, Inc.  
**Attachments:**     [Master Mech CSHS GYM Signed Contract 2018](#)  
                              [ITB 2018805 CSHS Gym Supplemental AC](#)  
                              [ITB 2018805 Appendix A Drawings](#)  
                              [ITB 2018805 Appendix B Specs](#)  
                              [ITB 2018805 Master Mechanical with req forms and insur](#)
  
11. Approval of Award of RFP 2018803 Sports Field Lighting Repair to Imperial Electric, Inc.  
**Attachments:**     [Signed contract Imperial Electric 2018](#)  
                              [EXH B INSURANCE Certificate ACORD Form 20180412-122010](#)  
                              [Exhibit C - FL63](#)  
                              [Signed Exhibits D and E for FEMA](#)  
                              [RFP 2018803 Sports Field Lighting Repair](#)  
                              [RFP 2018803 Addendum No.1](#)  
                              [RFP 2018803 Addendum No.2](#)  
                              [RFP 2018803 Imperial](#)
  
12. Approval of contract renewal 3 of 3 with BrightView Landscaping Services, Inc. (formerly Valley Crest)  
**Attachments:**     [Bright View contract renewal 3 of 3](#)  
                              [MONROE COUNTY SCHOOL BOARD-570068316403 04.12.18](#)  
                              [BrightView 2 of 3 Renewals May 23 2017](#)

13. Approve Contract with Dowling Construction Company for Storm Related Repairs at Key West High School.

Attachments:     [Marquee contractor 2](#)  
                             [Exhibit C - Davis Bacon Wages](#)  
                             [5 KWHS Sign Image and Quote Sheet with Specs](#)

14. Approve Installation and Lease of Portable Classrooms - Big Pine Key Academy

Attachments:     [Contract](#)  
                             [Quote 192593 Monroe BPK](#)  
                             [Suwannee Pricing-Sheet-July-1--2017](#)  
                             [COI 2018](#)

15. Approval of Purchase for Advanced Placement Assessment Material

Attachments:     [Approval of Purchase for Advanced Placement Assessment Material](#)

16. Acceptance of The Keys Children's Foundation Grant Award (\$15,000) to Key Largo School

Attachments:     [Summer Rec 2018](#)  
                             [Summer Rec](#)

## G. REPORTS

### Strategic Objective 2 - Outstanding Student Achievement

1. Head Start Program Update

#### Legal

#### Superintendent

#### Board

Prior Business (Not for Discussion or Action)

1. Safety and Security Updates
2. Graduation Rate/Drop-Out Prevention
3. Enhanced Daycare Programs
4. Affordable Housing - Trumbo Point

#### Recess

## H. PUBLIC HEARING

Job Descriptions, 2nd Reading

1. Job Description Revision, Safety and Security Coordinator Job Description, Second Reading (First Reading March 20, 2018)

Attachments:      [79021 Safety and Security Coordinator](#)

Policies, 2nd Reading

1. Policy 1217, Weapons-Revision, Second Reading, (First Reading March 20, 2018)

Attachments:      [Weapons - 1217](#)

## Reconvene

### I. ACTION ITEMS

1. Adopt Policy 1217, Weapons as Presented

Attachments:      [Weapons - 1217](#)

2. Approval of Revised Safety and Security Coordinator Job Description, Second Reading (First Reading March 20, 2018, Second Reading April 24, 2018)

Attachments:      [79021 Safety and Security Coordinator](#)

3. Approval of Contract with Florida Keys Area Health Education Center (AHEC) to Provide Primary Care Medical Services for School Year 2018-2019

Attachments:      [MCSD-AHEC 1819 contract](#)

[Proposal 2018-19](#)

[Monroe-County-School\\_Florida-Keys-Area-He\\_17-18-GL-ONLY\\_11-13-2017\\_2](#)

4. Approval of Resolution Authorizing the Issuance of up to \$45 Million in Certificates of Participation for the Construction of Stanley Switlik Elementary and attached exhibits

Attachments:      [School Board Resolution](#)

[EXHIBIT A - Form of Ground Lease](#)

[EXHIBIT B - Form of Schedule 2018A](#)

[EXHIBIT C - Form of Series 2018A Supplemental Trust Agreement](#)

[EXHIBIT D - Form of Certificate Purchase Contract\(1\)](#)

[EXHIBIT E - Form of Assignment Agreement\(1\)](#)

[Series 2018 Offering Statement 01342906-3](#)

[Continuing Disclosure Certificate 01349838-2](#)

5. Adopt Resolution Approving Amendment to Master Lease

Attachments:      [School Board Resolution Amendment](#)

[Corporate Resolution Re Amendment to Master Lease](#)

[EXHIBIT A to Resolution Amendment - Amendment to Master Lease Purchase.](#)

6. Approval of Millage Increase Ballot Language

**Attachments:**      [Security Millage Resolution \(Draft 3\)\(GPJ Redline\)](#)

7. Approval Head Start Grant Application 2018-2019

**Attachments:**      [a 04CH4752 PowerPoint Grant Presentation for the Board](#)  
[b 04CH4752 MCSD GRANT APPLICATION MCSB 2018-19](#)  
[c 04CH4752 MCSD Budget Narrative 2018-2019 Continuation](#)  
[d GABI 04112018](#)  
[e MCSD Head Start Salary and Supplement Schedule 2018-2019](#)  
[f MCSD HS salaries and benefits 2018-2019](#)  
[g MCSD HS non-personnel costs 2018-2019](#)  
[h MCSD Cost Allocation](#)  
[i MCSD HS Selection Criteria 2017](#)  
[j 04CH4752 MCSD Self-Assessment 2017-2018](#)  
[k 04CH4752 Improvement Plan](#)  
[l 04CH4752 MCSD Training and Technical Assistance Plan.docx](#)  
[m 04CH4752 Annual Report Head Start 2016-2017](#)  
[n 04CH4752 Program Goals 2014-2019](#)  
[signed assurances](#)

8. Approval of Head Start Supplemental Application

**Attachments:**      [04CH4752 MCSD Program Narrative for supplemental application](#)  
[04CH4752 MCSD Supplemental Application Budget Narrative 2018-2019 SUPP](#)  
[GABI SUPPLEMENTAL 04112018](#)  
[04CH4752 MCSD salaries and benefits 2018-2019 SUPPLEMENTAL for new p](#)  
[School Social Worker Job Description](#)  
[School Psychologist Job Description](#)  
[signed assurances SUPPLEMENTAL](#)

9. Approval of Treasure Village Montessori School Charter Amendment

**Attachments:**      [AMENDMENT TO TVM Charter](#)

**Recess**

Monroe School Board Leasing Corporation Meeting

1. Approval of Monroe County Leasing Corp Resolution Authorizing the Lease-Purchase of Certain Educational Facilities and related Exhibits

**Attachments:**

[Corporate Resolution](#)

[EXHIBIT A - Form of Schedule 2018A](#)

[EXHIBIT B - Form of Supplemental Trust Agreement](#)

[EXHIBIT C - Form of Ground Lease](#)

[EXHIBIT D - Form of Certificate Purchase Contract](#)

[EXHIBIT E - Form of Assignment Agreement](#)

2. Adopt Resolution Approving Amendment to Master Lease

**Attachments:**

[School Board Resolution Amendment](#)

[Corporate Resolution Re Amendment to Master Lease](#)

[EXHIBIT A to Resolution Amendment - Amendment to Master Lease Purchase.](#)

**Reconvene**

**ADJOURNMENT**