



# Monroe County School District

Superintendent of Schools  
Mark T. Porter

## Regular Meeting Agenda

### School Board

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Tuesday, December 18, 2018

3:00 PM

Key West City Hall, 1300 White Street, Key West

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The MISSION of the Monroe County Schools is to empower all students to become responsible and contributing global citizens.

#### STRATEGIC OBJECTIVES:

1. Climate and Culture for Excellence
2. Outstanding Student Achievement
3. Effective Communication & Community Engagement
4. High Performing Workforce
5. Leader in Technology and Innovation
6. Accountable Resource Management

#### WORKSHOP AGENDA - TIME CERTAIN 3:00 P.M.

1. AdvancED and School Improvement Plans (30 mins)

Attachments:     [2019 SIP Presentation\\_GAE](#)  
                              [2019 SIP Presentation\\_SSE](#)

2. Sugarloaf Housing Project Update (30 mins)

Attachments:     [a. SB Resolution 828\\_Sugarloaf Housing Project Density](#)

3. Strategic Plan - Studer Group (60 mins)

#### REGULAR MEETING AGENDA - TIME APPROXIMATE 5:00 P.M.

##### A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

##### B. ADOPT AGENDA AND FORMAT - Superintendent's and/or School Board

Members requests to amend the agenda or remove items from the consent agenda.

##### C. APPROVAL OF MEETING MINUTES

Approval of November 20, 2018 Board Meeting Minutes

Attachments:     [MCSD Board Meeting Minutes\\_November 20 2018](#)

##### D. RECOGNITION OF EXCELLENCE IN THE MONROE COUNTY SCHOOLS

**CITIZEN INPUT/REQUEST(S) TO ADDRESS THE SCHOOL BOARD.**

Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. Letters submitted to each Board Member and/or the Board Secretary prior to a Board Meeting will not additionally be read into the record at the meeting.

**E. CONSENT AGENDA**

All items listed as consent agenda items are considered routine and noncontroversial by the School Board and will be approved by a single motion. There will be no separate discussion of these items. Prior to this meeting, Board Members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.

1. Approval of Personnel Recommendations for 2018-2019 School Years

**Attachments:**      [Board Rationale Personnel Recommendations 12.18.2018.3](#)

2. Approval of District Travel Requests

**Attachments:**      [District TDE Requests December 18, 2018](#)

3. Approval of Legal Services Invoices - Vernis and Bowling

**Attachments:**      [Legal Bills.Vernis and Bowling 12.18.18](#)

4. Approval of Monthly Financial Statements October 2018

**Attachments:**      [Monthly Financial Statements Oct.2018](#)

5. Acceptance of Charter School Reports October 2018

**Attachments:**      [Charter School Reports Oct.2018](#)

6. Acceptance of MCSD Internal Funds Audit Report for the Fiscal Year Ended June 30, 2018

**Attachments:**      [Monroe Published FS](#)

7. Approval of Procurement Card Transaction Report for the statement ending December 5, 2018.

**Attachments:**      [201812105\\_PCard Transaction Report .pdf](#)  
                                 [20181205\\_PCard Statement District.pdf](#)  
                                 [20181205\\_PCard Statement Grants.pdf](#)

8. Approve Removal and Disposal of Tangible Personal Property from Asset Records

**Attachments:**     [2018.12.18 over 5K.pdf](#)  
                              [2018.12.18 under 5k](#)

9. Acceptance of Head Start Monthly Update (Aug. - Oct.)

**Attachments:**     [monthly report - Board 2018-09](#)  
                              [monthly report - Board 2018-10](#)  
                              [monthly report - Board 2018-08](#)  
                              [pcard statement 09052018 - Owens](#)  
                              [pcard statement 09052018 - Russell](#)  
                              [pcard statement 10052018 - Owens](#)  
                              [pcard statement 10052018 - Russell](#)  
                              [pcard statement 11052018 - Owens](#)  
                              [pcard statement 11052018 - Russell](#)

10. Approval of Miami Dade FDLRS Child Find Services Agreement

**Attachments:**     [FDLRS\\_Miami Dade Agreement\\_Child Find](#)

11. Approval of Miami Dade FDLRS Technology, Human Resources and Parent Services Agreement

**Attachments:**     [FDLRS\\_Miami Dade Agreement\\_Tech Parent Services HR](#)

12. Approve Contract Addendum for Professional Services to Support Storm Recovery Operations

**Attachments:**     [Addendum](#)

13. Award ITB 2019907 Tommy Roberts Stadium to Pedro Falcon Contractors, Inc.

**Attachments:**     [Pedro Falcon Contract Bleacher Repairs-Executed w attach](#)  
                              [ITB 2019907 Pedro Falcon ITB Reponse](#)  
                              [ITB 2019907 TRMS Bleacher Repairs Solicitation](#)  
                              [ITB 2019907 Appendix A Solicitation documents](#)

14. Approve Contract Addendum #2 with BSSW/Rowe Architects

**Attachments:**     [Contract Addendum BSSW-RAI Signed](#)  
                              [BSSW.RAI ASA 02 - Added Scope](#)  
                              [2018-2019 COI Monroe Schools](#)  
                              [Original Contract w Addendum 1](#)

15. Approve Return Quotation for Four Leased Portable Classrooms at PKS

**Attachments:**     [Return Quotation 40432232](#)  
                              [20160426\\_SIGNED1\\_Mobile\\_Modular\\_Corp](#)

16. Approve Contract Renewal 2 of 3 for Concrete Analysis & Testing Laboratories, Inc.

**Attachments:**     [Contract Renewal 2 of 3 Signed](#)  
                              [COI 2018-2019](#)  
                              [Original Contract w Addendum](#)

17. Approval of Award of ITB 2019905 to Brighview Landscape Services, Inc.

**Attachments:**     [SugarLoaf signed contract 12-7-18.pdf](#)  
                              [ITB 2019905 Sugarloaf Athletic Field Maintenance.pdf](#)  
                              [ITB 2019905 QA No.1.pdf](#)  
                              [ITB 2019905 Brightview Response.pdf](#)  
                              [ITB 2019905 Brightview Final Offer.pdf](#)  
                              [COI 12-7-18.pdf](#)

18. Approval of Award of ITB 2019906 to Brighview Landscape Services, Inc.

**Attachments:**     [Key West signed contract 12-7-18.pdf](#)  
                              [ITB 2019906 Key West Athletic Field Specialties.pdf](#)  
                              [ITB 2019906 QA No.1.pdf](#)  
                              [ITB 2019906 QA No.2.pdf](#)  
                              [ITB 2019906 Brightview Response.pdf](#)  
                              [ITB 2019906 Brightview Final Offer.pdf](#)  
                              [COI 12-7-18.pdf](#)

19. Approval of Payment for 2019 to Brightview Landscaping under Renewal Option 1/2 of 3 of RFP 2017703

**Attachments:**     [Brightview Contract Bd App 1&2 of 3](#)  
                              [Brightview Contract for Goods and Services.pdf](#)  
                              [COI 12-7-18.pdf](#)

20. Approve Purchase with CDWG for EMC Storage Hardware/Software Support

**Attachments:**     [QQuote](#)  
                              [CDWG NJPA](#)  
                              [CDW EOI 2017 - 2018](#)  
                              [CDWG Insurance](#)

**21. Approval of Granicus Contract**

Attachments:      [Master Subscription Agreement](#)  
                             [Refusal Letter](#)

**22. Approval of Payment for FKCC Articulation Agreement (NET amount of \$85,000) for the Tuition Payments**

Attachments:      [IAA 2018-19 MCSD FKCC Tracked DRAFT Updated 6-5-18](#)  
                             [FKCC Agreement Rationale with NTE](#)

**F. REPORTS****Legal****Superintendent****1. Greater Florida Consortium 2019 Legislative Priority (Funding, Term of Locally Voted Tax Levy)**

Attachments:      [Board Modified 2019 GFCSB Legislative Program](#)

**Board**

Prior Business (Not for Discussion or Action)

1. Safety and Security Updates
2. Graduation Rate/Drop-Out Prevention
3. Enhanced Daycare Programs
4. Affordable Housing - Trumbo Point

**RECESS****G. PUBLIC HEARING**

Job Descriptions, 1st Reading

**1. Job Description 78007 Director of Transportation, Revised, First Reading December 18, 2018**

Attachments:      [Director of Transportation](#)

**2. Job Description 78020 Route Coordinator, First Reading December 18, 2018**

Attachments:      [78020 Route Coordinator-Manager](#)

Policies, 2nd Reading

1. Policy 6322, Construction Contracting and Bidding  
**Attachments:**     [Policy 6322 Construction Contracting and Bidding](#)
2. Policy 6325, Procurement-Federal Grants/Funds  
**Attachments:**     [Policy 6325 Procurement-Federal Grants\\_Funds](#)
3. Policy 6330, Acquisition of Professional, Architectural, Engineering, Landscape Architectural or Land Surveying Services  
**Attachments:**     [Policy 6330, Acquisition of Professional, Architectural, Engineering, Landscape](#)
4. Policy 6605, Crowdfunding  
**Attachments:**     [Policy 6605 Crowdfunding](#)
5. Policy 6685, Funding for Promotion, Public Relations and Hospitality  
**Attachments:**     [Policy 6685 Funding for Promotion, Public Relations and Hospitality](#)

## RECONVENE

### H. ACTION ITEMS

1. Consider a Resolution 828 Imposing Density Restrictions on the Sugarloaf School Property  
**Attachments:**     [a. SB Resolution 828\\_Sugarloaf Housing Project Density](#)
2. Approve a Resolution Authorizing Staff to Coordinate with Monroe County Planning Regarding Upcoming Construction Projects  
**Attachments:**     [SB Resolution 829 - Stock Island TISF Coordination](#)
3. Approval of the April 24, 2018 Settlement with FKCC and Authorizing Staff to Execute Upon Receipt of Survey of Gerald Adams that is Acceptable to District Administration  
**Attachments:**     [Exhibit C - GAE Event Calendar](#)  
                              [FKCC Settlement Agreement - Exhibit B \(Boundary by Agreement\)](#)  
                              [FKCC Settlement Agreement \(Final\)](#)  
                              [Exhibit A - FKCC Dedicated Space](#)
4. Approval to Award RFP 2019908 and Purchase of KWHS Band Uniforms to Stanbury Uniforms, Inc.  
**Attachments:**     [RFP 2019908 Key West High School Band Uniforms](#)  
                              [RFP 2019908 Stanbury Response](#)

5. Approve GMP Amendment No. #1 to Ajax Building Corp. for the MHS Athletic Complex  
Attachments:      [GMP Amendment 1](#)  
                              [GMP - MHS Athletic Complex](#)  
                              [Ajax Building Corporation COI](#)  
                              [CM Contract 08.15.18 Fully Executed](#)
6. Approval of Budget Summary Reports October 2018  
Attachments:      [Budget Summary Reports Oct.2018](#)
7. Acceptance of the Monroe County School District Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2018.  
Attachments:      [2019-078 Monroe County DSB CAFR](#)
8. Approval of Greater Florida Consortium 2019 Legislative Priority (Funding, Term of Locally Voted Tax Levy)  
Attachments:      [Board Modified 2019 GFCSB Legislative Program](#)

Adopt Policies as Presented

9. Approval of Policy 6322, Construction Contracting and Bidding  
Attachments:      [Policy 6322 Construction Contracting and Bidding](#)
10. Approval of Policy 6325, Procurement-Federal Grants/Funds  
Attachments:      [Policy 6325 Procurement-Federal Grants Funds](#)
11. Approval of Policy 6330, Acquisition of Professional, Architectural, Engineering, Landscape Architectural or Land Surveying Services  
Attachments:      [Policy 6330, Acquisition of Professional, Architectural, Engineering, Landscape](#)
12. Approval of Policy 6605, Crowdfunding  
Attachments:      [Policy 6605 Crowdfunding](#)
13. Approval of Policy 6685, Funding for Promotion, Public Relations and Hospitality  
Attachments:      [Policy 6685 Funding for Promotion, Public Relations and Hospitality](#)

## ADJOURNMENT