



Monroe County School District

Superintendent of Schools
Mark T. Porter

Regular Meeting Agenda

School Board

Tuesday, November 20, 2018

10:00 AM

Marathon High School
Media Center, 2nd Floor
350 Sombrero Rd (mm 50)
Marathon, FL 33050

Organizational/Regular Meeting

The MISSION of the Monroe County Schools is to empower all students to become responsible and contributing global citizens.

STRATEGIC OBJECTIVES:

1. Climate and Culture for Excellence
2. Outstanding Student Achievement
3. Effective Communication & Community Engagement
4. High Performing Workforce
5. Leader in Technology and Innovation
6. Accountable Resource Management

ORGANIZATIONAL MEETING - TIME APPROXIMATE 10:00 AM

A. SUPERINTEDENT CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. SWEARING IN OF BOARD MEMBERS, JOHN DICK, BOBBY HIGHSMITH AND SUE WOLTANSKI

C. ELECT CHAIRMAN OF THE BOARD**

**Superintendent passes the gavel to the Elected Chair

D. ELECT VICE-CHAIRMAN OF THE BOARD

E. APPROVE AGENDA FORMAT

1. Sample Board Agenda

Attachments: [Sample Board Agenda](#)

F. APPROVE SCHOOL BOARD MEETING SCHEDULE

1. Set Days. Generally the second and fourth Tuesday of the month is the Workshop/Regular Meeting.
2. Set Times. Generally Workshops begin at 3:00 PM, and Regular Business Meetings begin at 5:00 PM.
3. Set Location. Generally locations are rotated between Key West City Hall, the Marathon High School Media Center and the Coral Shores Media Center.
4. Approve November 2018 through November 2019 Board Meeting Schedule.

Attachments: [Board Meeting Dates through November 2019](#)

G. SCHOOL BOARD ASSIGNMENTS

1. Selection of School Board Representative on the Small School District Council Consortium (2017, Mr. Griffiths).
2. Selection of School Board Representative and Alternate on the Value Adjustment Board (2017, Mr. Dick with Ms. Conn as alternative).
3. Selection of School Board Representative on the Greater Florida Consortium of School Boards (2017, Mr. Highsmith with Mr. Martin as alternative).
4. Selection of School Board Representative and Alternate for the FSBA's Legislative Committee (2017, Mr. Griffiths with Ms. Conn as alternative).
5. Appointment of Audit and Finance Committee Members

RECESS

H. AUTHORIZE ANNUAL MEETING OF MONROE SCHOOL BOARD LEASING CORPORATION FOR CERTIFICATES OF PARTICIPATION (COPs) PROGRAM

1. Recess as members of the School Board; convene as the School Board Leasing Corporation;
2. Appoint the following members as outlined in the by-laws of the Corporation: Board of Directors, Chair/Vice Chair of the Board of Directors; President/Vice President/Secretary of the Corporation;
3. Adjourn as members of the School Board Leasing Corporation and reconvene the School Board.

RECONVENE

REGULAR MEETING AGENDA - TIME APPROXIMATE 10:30 AM

A. CALL TO ORDER

B. ADOPT AGENDA AND FORMAT - Superintendent's and/or School Board Members requests to amend the agenda or remove items from the consent agenda.

C. APPROVAL OF MEETING MINUTES

1. Approval of October 23, 2018 Board Meeting Minutes

Attachments: [October 23 2018 School Board Meeting Minutes](#)

CITIZEN INPUT/REQUEST(S) TO ADDRESS THE SCHOOL BOARD.

Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. Letters submitted to each Board Member and/or the Board Secretary prior to a Board Meeting will not additionally be read into the record at the meeting.

D. CONSENT AGENDA

All items listed as consent agenda items are considered routine and noncontroversial by the School Board and will be approved by a single motion. There will be no separate discussion of these items. Prior to this meeting, Board Members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.

1. Approval of Personnel Recommendations for 2018-2019 School Years

Attachments: [Board Rationale Personnel Recommendations 11.20.2018.1](#)

2. Approval of Legal Services Invoices - Vernis and Bowling

Attachments: [Vernis and Bowlig Invoices](#)

3. Approval of District Travel Requests

Attachments: [District Travel Requests 11.20.18](#)

4. Approval of Budget Summary Reports September 2018

Attachments: [Budget Summary Reports Sept.2018](#)

5. Acceptance of Charter School Reports September 2018

Attachments: [Charter School Reports Sept.2018](#)

6. Approval of Monthly Financial Statements September 2018

Attachments: [Monthly Financial Statements Sept.2018](#)

7. Approval of Procurement Card Transaction Report for the statement ending November 5, 2018.

Attachments: [20181105 PCard Transaction Report](#)
 [20181105 PCard Statement Grants](#)
 [PCard Report 11.5.18](#)

8. Approval of payment to MedImpact Healthcare Services, Inc. for the CY 2019.
Attachments: [MedImpact Contract 1-1-2017 to 12-31-2019.pdf](#)
9. Approval of Contract Renewal for ReliaStar Life Insurance Company D/B/A Voya Employee Benefits for Medical and Pharmacy Stop Loss Insurance
Attachments: [Proposal Monroe County District School Board 24992 Renewal](#)
[Voya - Explanation of Diff in Min Agg Deductible 2018-2019](#)
10. Approval of Florida Blue Administrative Services Fees with BCBS of Florida D/B/A Florida Blue for CY 2019
Attachments: [BCBS of Florida Rationale Approval CY 2018.pdf](#)
[FL Blue Teledoc Amendment 2016 11 22.pdf](#)
11. Approval of Head Start Policy - Governance
Attachments: [1301 Program Governance](#)
12. Approve Supplemental Head Start Application for Extended Hours
Attachments: [04CH4752 Application for Increased Hours and Budget Narrative](#)
[04CH4752 Assurances and Signatures](#)
[GABI March 2019 extended hours increase](#)
[04CH4752 detail of current year increase in personnel costs - increased ...](#)
[04CH4752 detail of annual increase in personnel costs 2019-2020 - increa...](#)
13. Acceptance of Head Start Non-Federal Share & SF425
Attachments: [non-federal share as of Jul 2018 - FINAL](#)
[Binder1](#)
14. Approval of Multi-Year Contract with Edmentum
Attachments: [Edmentum Contact.pdf](#)
[Certificate of Liability Insurance.pdf](#)
15. Approve Quitclaim Deed for Sigsbee Charter School Property
Attachments: [Sigsbee Quitclaim \(8.83 Acres\) v2](#)

16. Award ITB 2019903 Big Pine Key Academy Sewer Connection Project to GreenTech Group Solutions, LLC.

Attachments:

[GGS - Contract](#)
[ITB 2019903 Big Pine Academy Sewer Connection](#)
[ITB 2019903 Drawings](#)
[ITB 2019903 Survey](#)
[ITB 2019903 APPENDIX A](#)
[ITB 2019903 QA No.1](#)
[ITB 2019903 Addendum No.1](#)
[ITB 2019903 Addendum No.2](#)
[ITB 2019903 Greentech Response](#)
[Pages from ITB 2019903 Tabulation Sheet](#)
[GGS - Certificate of Insurance](#)

17. Approval to Award ITB 2019904 to Ballpark Maintenance, Inc.

Attachments:

[Founders Park Signed Contract 11_08_18066.pdf](#)
[ITB 2019904 Founders Park Infield Improvements.pdf](#)
[ITB 2019904 Addendum No.1.pdf](#)
[ITB 2019904 Addendum No.2.pdf](#)
[ITB 2019904 QA No.1.pdf](#)
[ITB 2019904 QA No.2.pdf](#)
[ITB 2019904 QA No.3.pdf](#)
[Ballpark Maintenance Bid Response Exhibit A.pdf](#)
[Ballpark Maintenance Bid Response References Exhibit A.pdf](#)
[EXH B - COI GL and WC Ballpark Maint.pdf](#)
[EXH B COI Vehicle -Ball Park Maint.pdf](#)

18. Approve Piggy Back Contract for Trident Surfacing, Inc.**Attachments:**

[Trident Signed Contract.pdf](#)
[Exhibit A Coral Shores.pdf](#)
[Exhibit A Horace OBryant.pdf](#)
[Exhibit A Key West High.pdf](#)
[Exhibit A Marathon High.pdf](#)
[Exhibit A Sugarloaf School.pdf](#)
[COI Exhibit B.pdf](#)
[Trident OCPS Renewal 4 19 19.pdf](#)
[Trident OCPS Original Contract.pdf](#)
[ITB1312303 Solicitation Document.pdf](#)
[ITB1312303 Addendum No 1.pdf](#)
[ITB1312303 Addendum No 2.pdf](#)
[ITB1312303 Addendum No 3.pdf](#)
[ITB1312303 Addendum No 4.pdf](#)
[ITB1312303 Addendum No 5.pdf](#)
[Trident BID RESPONSE.pdf](#)
[Trident OCPS Pricing.pdf](#)
[ITB1312303 Pre-Bid Sign-In Sheet.pdf](#)
[ITB1312303 Tab Sheet.pdf](#)
[ITB1312303 Notice of Intent.pdf](#)
[ITB1312303 Notice of Award.pdf](#)

19. Approve Contract with Garland/DBS, Inc. for Gutter Repairs at Key Largo and Switlik Schools.

Attachments:

[Signed Monroe Contract.pdf](#)
[KLS gutters Proposal 25-FL-181082.pdf](#)
[Stanley Switlik Proposal 25-FL-181081.pdf](#)
[Monroe COI.pdf](#)
[DBA wages Exhibit C.pdf](#)
[2018 GDI W-9.pdf](#)
[ITB_14-5903.pdf](#)
[Revised Combined POstings for Website 060817.pdf](#)
[Master Agreement 14-5903.pdf](#)
[14-5903 Addendum 1.pdf](#)
[14-5903 Addendum 2.pdf](#)
[Garland Contract Amendments 050118.pdf](#)
[Garland Contract Extensions 050118.pdf](#)
[ITB_14-5903 Attachment B Pricing .xls](#)
[2nd Extension & 2018 Material-Only Price Modification.pdf](#)
[4 - Master Agreement 14-5903 & Amnds.pdf](#)
[2018 U.S. Communities Material Pricing Proposal - Garland-DBS.pdf](#)

20. Approve Lease Renewal with Sandra Walters Consultants, Inc.

Attachments:

[Lease Renewal](#)
[Certificate of Insurance](#)

21. Approve Purchase with CDWG for Renewal of Classlink

Attachments:

[Quote Classlink](#)
[CDWG NJPA](#)

22. Approval of Purchase with CDWG for Chromebooks .

Attachments:

[CDW](#)
[Master service agreement](#)
[CERT of Liability](#)

E. REPORTS

Legal

Superintendent

1. Small School District Council Consortium 2019 Legislative Priorities

Attachments: [SSDCC 2019 -Legislative Priorities Draft - Nov](#)

Board

Prior Business (Not for Discussion or Action)

1. Safety and Security Updates
2. Graduation Rate/Drop-Out Prevention
3. Enhanced Daycare Programs
4. Affordable Housing - Trumbo Point

F. PUBLIC HEARING

Policies, 1st Reading

1. Policy 6322, Construction Contracting and Bidding

Attachments: [Policy 6322 Construction Contracting and Bidding](#)

2. Policy 6325, Procurement-Federal Grants/Funds

Attachments: [Policy 6325 Procurement-Federal Grants_Funds](#)

3. Policy 6330, Acquisition of Professional, Architectural, Engineering, Landscape Architectural or Land Surveying Services

Attachments: [Policy 6330, Acquisition of Professional, Architectural, Engineering, Landscape](#)

4. Policy 6605, Crowdfunding

Attachments: [Policy 6605 Crowdfunding](#)

5. Policy 6685, Funding for Promotion, Public Relations and Hospitality

Attachments: [Policy 6685 Funding for Promotion, Public Relations and Hospitality](#)

Policies, 2nd Reading

1. Policy 8420 - Emergency Management, Emergency Preparedness, and Emergency Response Agencies

Attachments: [Policy 8420](#)

2. Policy 7430.01 - Environmental Health Program

Attachments: [Policy 7430.01](#)

3. Policy 7440 - Plant Security

Attachments: [Policy 7440 Plant Security](#)

4. Policy 7440.01 - Protection of Personnel and Property (Delete)
Attachments: [Policy 7440.01](#)
5. Policy 5136 - Wireless Communication Devices
Attachments: [Policy 5136 - Wireless Communication Devices](#)
6. Policy 5136.01 - Technology Resources and other Electronic Equipment
Attachments: [Policy 5136.01](#)
7. Policy 7540.04 - Staff Technology Acceptable Use and Safety
Attachments: [Policy 7540.04](#)
8. Policy 7540.05 - District-Issued Staff E-mail Account
Attachments: [7540.05](#)
9. Policy 7540.06 - District-Issued Student E-mail Account
Attachments: [Policy 7540.06](#)

G. ACTION ITEMS

Adopt Policies as Presented

1. Approval of Policy 8420 - Emergency Management, Emergency Preparedness, and Emergency Response Agencies
Attachments: [Policy 8420](#)
2. Approval of Policy 7430.01 - Environmental Health Program
Attachments: [Policy 7430.01](#)
3. Approval of Policy 7440 - Plant Security
Attachments: [Policy 7440 Plant Security](#)
4. Approval of Policy 7440.01 - Protection of Personnel and Property (Delete)
Attachments: [Policy 7440.01](#)
5. Approval of Policy 5136 - Wireless Communication Devices
Attachments: [Policy 5136 - Wireless Communication Devices](#)
6. Policy 5136.01 - Technology Resources and other Electronic Equipment
Attachments: [Policy 5136.01](#)

7. Approval of Policy 7540.04 - Staff Technology Acceptable Use and Safety

Attachments: [Policy 7540.04](#)

8. Approval of Policy 7540.05 - District-Issued Staff E-mail Account

Attachments: [7540.05](#)

9. Approval of Policy 7540.06 - District-Issued Student E-mail Account

Attachments: [Policy 7540.06](#)

RECESS

CLOSED EXECUTIVE SESSION: K. REITZEL VS. MONROE COUNTY SCHOOL DISTRICT

CLOSED EXECUTIVE SESSION : FEA vs. STATE OF FLORIDA ET AL

RECONVENE

ADJOURNMENT