



Monroe County School District

Superintendent of Schools
Mark T. Porter

Regular Meeting Agenda

School Board

Tuesday, December 17, 2019

3:00 PM

Coral Shores High School
Media Center
89901 US 1 (mm 90)
Tavernier, FL 33070

The MISSION of the Monroe County Schools is to empower all students to become responsible and contributing global citizens.

STRATEGIC OBJECTIVES:

1. Climate and Culture for Excellence
2. Outstanding Student Achievement
3. Effective Communication & Community Engagement
4. High Performing Workforce
5. Leader in Technology and Innovation
6. Accountable Resource Management

WORKSHOP AGENDA - TIME CERTAIN 3:00 P.M.

1. Medical Marijuana Policy (15 mins)

Attachments: [P5330.02 - Medical Marijuana \(Final Proposed\)](#)
[Update 5330 \(Final Proposed\)](#)

2. Graduation Honors - Valedictorian-Salutatorian, (30 mins)

Attachments: [Val-Sal Data](#)

3. Ocean Studies Charter School Enrollment Increase (20 mins)

Attachments: [OSCS Enrollment Increase Request](#)

PUBLIC HEARING -TIME CERTAIN 4:30 PM

1. Hearing of Intent to Seek Legislation Exempting Monroe County School District from Certain Capital Funds Cost Per Student Station Limitations (30 mins)

Attachments: [MonroeCountySchoolbilldraft71661](#)

REGULAR MEETING AGENDA - TIME APPROXIMATE 5:00 P.M.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. ADOPT AGENDA AND FORMAT - Superintendent's and/or School Board Members requests to amend the agenda or remove items from the consent agenda.

C. APPROVAL OF MEETING MINUTES

Approval of November 19, 2019 Board Meeting Minutes

Attachments: [MCSB Meeting Minutes November 19 2019](#)

D. RECOGNITION OF EXCELLENCE IN THE MONROE COUNTY SCHOOLS

1. GEMS

Coral Shores Unified Special Olympics-

Zergio Ornelas

Zander Wolfgram

William Mutz

Michael Stevens

Javier Diaz

Julien Biadet

Jenna Castillo

Kailee Reinoso

Peter Reinoso

Pedro Perez

CSHS Interact Club-

Carmen Kelley, Advisor

Luke Gutierrez, Pres.

Jules Powers, VP

Callie Bloom, Secretary

Jena Jones, Treasurer

Sheila Gonzalez, Sergeant at Arms

Key Largo School Special Olympic

Coach Jorday Lombard

Coach Jose Zepeda

Jourdynn Moises

Jerico Lalanne

Connor Dixon

Austin Vogt

Sterling Paul

Glade Harrelson

Donovan Thiery

Jessi Lalanne

Caleb Mathis

Kadyn Heringtom

KLS Interact Officers

Robert Aleman, President

Alice Jacobsen, Vice President

Ofelia Wiltz, Sponsor

Nicole Blanche, Sponsor

Key Largo School, CTE Adobe Photoshop

Valerie Randall

Plantation Key School

- Jim and MaryAnn Bokor, Donation
Rebecca Brown, Volleyball Volunteer Coach
2. Presentation by Treasure Village Montessori School, "Be A Good Human"
 3. Five Star School Awards
Key Largo School
Plantation Key School

CITIZEN INPUT/REQUEST(S) TO ADDRESS THE SCHOOL BOARD.

Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. Letters submitted to each Board Member and/or the Board Secretary prior to a Board Meeting will not additionally be read into the record at the meeting.

E. CONSENT AGENDA

All items listed as consent agenda items are considered routine and noncontroversial by the School Board and will be approved by a single motion. There will be no separate discussion of these items. Prior to this meeting, Board Members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.

1. Approval of Personnel Recommendations for 2019-2020 School Years

Attachments: [Board Recommendation 12.17.2019.2](#)
2. Approval of School Board and District Travel Requests

Attachments: [MCSD December 17, 2019 Employee TDE Requests](#)
 [Travel Request K Griffiths](#)
3. Approval of Legal Services Invoices - Vernis and Bowling

Attachments: [Bill #239325 305.70271](#)
 [Bill #239326 305.120138](#)
 [Bill #239324 305.10849](#)
4. Approve Contract Renewal 3 of 3 for Concrete Analysis & Testing Laboratories, Inc.

Attachments: [Contract Renewal 3 of 3 LL Signed](#)
 [COI 2019-2020](#)
 [Original Contract w Addendum](#)
5. Approval of Monthly Financial Statements October 2019

Attachments: [Monthly Financial Statements Oct.2019](#)

6. Acceptance of Charter School Reports October 2019

Attachments: [Charter School Reports_Oct.2019](#)

7. Approval of Contract with Gallagher Benefits Services for Consulting Services for CY 2020

Attachments: [Gallagher Benefits Contract CY 2020](#)

8. Approval of Award - RFP 2020009 to Symetra Life Insurance Company, Inc. for self-insured medical and prescription benefits for one (1) year from 1/1/2020 to 12/31/2020.

Attachments: [Revised Contract form 2_03_19_incl Symetra Deviations_Signed Affidavit Upd](#)
[RFP 2020009 Stop Loss Insurance Plus Attachments](#)
[RFP 2020009 Stop Loss Insurance Addendums](#)
[RFP 2020009 Symetra Response](#)
[Final Quote Symetra 12_3_19](#)
[Symetra COI](#)

9. Approval of Contract Addendum No1 to Optum Rx for Prescription Plan Management Services

Attachments: [Optum Rx Amendment](#)
[Optum Rx_Contract Refusal Letter_Debarement_Business Relationship](#)
[Optum COI](#)
[W-9 OptumRx - 2016](#)
[Contract Refusal Letter_Optum](#)
[Optum Rx RFP docs](#)
[Optum Rx Contract 2020-2023](#)
[Pharmacy Proposal Signed](#)

10. Approve Order of Priority for Expenditure of State Capital Outlay and Debt Service (CO&DS) Funds

Attachments: [Project Priority List](#)
[DOE Approved Survey 11.20.19](#)

11. Approval of Purchase with Audio Enhancement to Upgrade Classroom Audio and SAFE Solution

Attachments: [Monroe Audio Enhancement Contract with Signature](#)
[Monroe Audio Enhancement QTE#045978 Complete Project Pricing](#)
[Pricing Spreadsheet Final](#)
[TIPS Completed Price Form 2 Bid #181204 2019](#)
[TIPS Completed Pricing Form 1 Bid #181204 2019](#)
[Audio Enhancement SAFE Proposal](#)
[Audio.Enhancement.COI](#)

12. Approve Purchase with CDWG for Renewal of Classlink

Attachments: [Quote](#)
[CDW - Cert Of Insurance](#)
[CDWG NJPA](#)

13. Approve Purchase with CDWG for EMC Storage Hardware/Software Support

Attachments: [quote](#)
[Cert of Insurance](#)
[CDWG NJPA](#)

14. Approve Purchase with Signature Systems for Milestone License Renewals

Attachments: [Proposal Signature Systems.pdf](#)

15. Approval of Award of Districtwide Parking Lot Maintenance Contract to Affordable Asphalt, Inc.

Attachments: [Signed Contract.pdf](#)
[ITB 2020007 Parking Lot Maintenance.pdf](#)
[ITB 2020007 Affordable Asphalt Response w o license](#)
[License.pdf](#)
[COI.PDF](#)

16. Approval of Award of ITB 2020008 Small Project General Contractor by area to JTCC, Inc. for Middle/Upper and Marsh Integrity Builders in Lower Keys

Attachments: [JTCC executed contract 12.3.19.pdf](#)
[JTCC Inc. Response.pdf](#)
[JTCC COI.pdf](#)
[Marsh signed contract.pdf](#)
[Marsh Integrity Builders Response.PDF](#)
[Marsh COI EXH B.pdf](#)
[ITB 2020008 Small Project General Contractor.pdf](#)
[Small Project Contractor Bid Eval.pdf](#)

17. Approve Revised Five Year Educational Plant Survey v5.5

Attachments: [Glynn Archer Recommendations](#)
[Survey Recommendations v3.5](#)
[Survey 5.1 Recommendations](#)
[Resolution 16-305 conveyence of glynn archer gym. etc.](#)

18. Approval of Head Start Monthly Update (Oct.)

Attachments: [October 2019 dashboard](#)
[monthly report - policy council, board 2019-10](#)
[pcard statement 11052019 Owens](#)
[pcard statement 20191105 Russell](#)

19. Approval of Lease Addendum with May Sands Montessori

Attachments: [May Sands Lease Addendum](#)
[May Sands Montessori Lease - Original](#)
[COI](#)

20. Approval of Lease Agreement with Keys Energy Services

Attachments: [Keys Energy Trumbo Lease 12.12.19 \(Clean\)](#)
[COI - Monroe - Keys Energy](#)

21. Approval of Superintendent Compensation Adjustment - 2019/2020

Attachments: [Supt. Compensation 12.17.19](#)

22. Approve donation of surplus (non-cap) furniture at Stanley Switlik Elementary to the Bahama relief efforts

Attachments: [Donation to Bahama Relief Efforts of Switlik Surplus Furniture](#)

23. Approval of purchase with Lakeshore Learning for KG Play Kits

Attachments: [Quote49159_MCSD](#)

F. REPORTS

Strategic Objective 1 - Climate and Culture for Excellence

1. School Improvement Plan Presentations (CSHS and KLS)

Attachments: [KLS SIP Presentation](#)
[SIP for SB Meeting 12-17 CSHS](#)

Strategic Objective 6 - Accountable Resource Management

1. Cow Key Bridge Project, P. Lefere

Attachments: [Presentation](#)

Legal

Superintendent

1. Review of School Board By-Laws

Board

G. PUBLIC HEARING

Policies, 2nd Reading

1. 1. Medical Marijuana Policy

Attachments: [P5330.02 - Medical Marijuana \(Final Proposed\)](#)
[Update 5330 \(Final Proposed\)](#)

H. ACTION ITEMS

1. Approval of Graduation Honors - Valedictorian-Salutatorian Recommendations

Attachments: [Val-Sal Data](#)

2. Approval of 2019-2020 Student Progression Plan

Attachments: [DRAFT_StudentProgressionPlan Elementary 2019-2020 \(clean\)_new](#)
[DRAFT_StudentProgressionPlan Elementary 2019-2020 \(markup\)_new](#)
[DRAFT_StudentProgressionPlan Middle 2019-2020 \(clean\)_new](#)
[DRAFT_StudentProgressionPlan Middle 2019-2020 \(markup\)_new](#)
[DRAFT_Student Progression Plan High 2019-2020 \(clean\)_new](#)
[DRAFT_Student Progression Plan High 2019-2020 \(markup\)_new](#)

3. Approval of Budget Summary Reports October 2019

Attachments: [Budget Summary Reports Oct.2019](#)

4. Approval of Stanley Switlik Elementary School Project Deduct Change Order #2 to GMP Amendment #3

Attachments: [OCO 02 for SSE](#)
[Ajax Final GMP Amendment 3_Switlik](#)

5. Approve Medical Marijuana Policy as Presented at Second Reading

Attachments: [P5330.02 - Medical Marijuana \(Final Proposed\)](#)
[Update 5330 \(Final Proposed\)](#)

6. Approval of Hourly Wage Adjustments for Non-represented Hourly Employees, Effective January 1, 2020

Attachments: [Hourly Wage Increase 12.17.2019](#)

7. Approval of 2019-2020 Salary Schedule

Attachments: [19-20 Salary Schedule Final](#)

8. Approval of Settlement Agreement with Biltmore Construction Co., Inc.

Attachments: [PKS Settlement Agreement Executed by BCC](#)

9. Acceptance of the Monroe County School District Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2019.

Attachments: [MCSD 2019 Audit Report2020-076](#)

ADJOURNMENT