



# Monroe County School District

Superintendent of Schools  
Mark T. Porter

## Regular Meeting Agenda

### School Board

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Tuesday, January 21, 2020

4:00 PM

Key West City Hall  
1300 White Street  
Key West, FL 33040

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The MISSION of the Monroe County Schools is to empower all students to become responsible and contributing global citizens.

#### STRATEGIC OBJECTIVES:

1. Climate and Culture for Excellence
2. Outstanding Student Achievement
3. Effective Communication & Community Engagement
4. High Performing Workforce
5. Leader in Technology and Innovation
6. Accountable Resource Management

#### WORKSHOP AGENDA - TIME CERTAIN 4:00 P.M.

1. Cow Key Bridge Project, P. Lefere (30 mins)

Attachments: [Presentation](#)

2. ByLaws Review, T. Axford (30 mins)

#### REGULAR MEETING AGENDA - TIME APPROXIMATE 5:00 P.M.

##### A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

##### B. ADOPT AGENDA AND FORMAT - Superintendent's and/or School Board

Members requests to amend the agenda or remove items from the consent agenda.

##### C. APPROVAL OF MEETING MINUTES

1. Approval of December 17, 2019 Board Meeting Minutes

Attachments: [MCSD Board Meeting Minutes\\_Dec. 17, 2019](#)

2. Approval of December 20, 2019 Board Meeting Minutes

Attachments: [MCSD Board Special Meeting Minutes\\_December 20, 2019](#)

##### D. RECOGNITION OF EXCELLENCE IN THE MONROE COUNTY SCHOOLS

1. Recognition of Virginia Panico

2. Five Star Schools (Horace O'Bryant, Key West High School, Poinciana and Sigsbee)
3. Horace O'Bryant Sewing Club

#### **CITIZEN INPUT/REQUEST(S) TO ADDRESS THE SCHOOL BOARD.**

Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. Letters submitted to each Board Member and/or the Board Secretary prior to a Board Meeting will not additionally be read into the record at the meeting.

#### **E. CONSENT AGENDA**

All items listed as consent agenda items are considered routine and noncontroversial by the School Board and will be approved by a single motion. There will be no separate discussion of these items. Prior to this meeting, Board Members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.

1. Approval of Personnel Recommendations for 2019-2020 School Years

**Attachments:**      [Board Recommendation 01.21.2020.3](#)

2. Approval of School Board and District Travel Requests

**Attachments:**      [MCSD TDE JANUARY 21 2020](#)

3. USDOL Final Overtime Rule as per Section 13(a)(1) of the FLSA

**Attachments:**      [FLSA Exemption Categories](#)  
[Overtime Wage and Overtime Division\\_FS](#)  
[FLSA Exemption List 01.2020](#)

4. Approval of Procurement Card Transaction Reports for the statement ending December 5, 2019 and January 5, 2020.

**Attachments:**      [20191205 MCSD DISTRICT](#)  
[20191205 MCSD GRANTS](#)  
[20191205 PCard Report](#)  
[20200105 MCSD DISTRICT](#)  
[20200105 MCSD GRANTS](#)  
[20200105 PCard Report](#)

5. Approval of Monthly Financial Statements November 2019

**Attachments:**      [Monthly Financial Statements Nov.2019](#)

6. Acceptance of Charter School Reports November 2019  
**Attachments:**     [Charter School Reports Nov.2019](#)
7. WITHDRAWN: Acceptance of MCSD Internal Funds Audit Report for the Fiscal Year Ended June 30, 2019  
**Attachments:**     [Monroe Internal Funds Published Audit Report](#)
8. Approval of purchase with Lakeshore Learning for KG Play Kits  
**Attachments:**     [Lake Shore Quote](#)
9. Informational: Head Start Annual Report  
**Attachments:**     [04CH4752 Annual Report 2018-19](#)
10. WITHDRAWN: Approval of 2019-2020 School Improvement Plans  
**Attachments:**     [SIP 2019-20 44-Monroe 0041-Coral Shores High School](#)  
                              [SIP 2019-20 44-Monroe 0101-Key West High School](#)  
                              [SIP 2019-20 44-Monroe 0111-Horace O'Bryant School](#)  
                              [SIP 2019-20 44-Monroe 0131-Marathon School](#)  
                              [SIP 2019-20 44-Monroe 0161-Poinciana Elementary School](#)  
                              [SIP 2019-20 44-Monroe 0201-Sugarloaf School](#)  
                              [SIP 2019-20 44-Monroe 0251-Stanley Switlik Elem. School](#)  
                              [SIP 2019-20 44-Monroe 0291-Key Largo School](#)  
                              [SIP 2019-20 44-Monroe 0311-Gerald Adams Elementary School](#)  
                              [SIP 2019-20 44-Monroe 0321-Plantation Key School](#)

## F. REPORTS

### Strategic Objective 2 - Outstanding Student Achievement

1. Curriculum Team Reports (Science, Language Arts, Career/Technical Education)
2. Chronic Absences Report, M. Henriquez  
**Attachments:**     [Chronic Absentee Presentation for MCSB 1.21.2020](#)
3. 2019 Graduation Rate Report  
**Attachments:**     [Graduation Rate Report \(01.22.20\)-Update1](#)

Legal

Superintendent

**Board****RECESS****G. PUBLIC HEARING**

## Policies, 1st Reading

1. PO 5111.01 Homeless
2. PO 7440.03 - Small Unmanned Aircraft Systems (NEW)
3. PO 7530.01 - Board-Owned Wireless Communication Devices (REVISED)
4. PO 7530.02 - Staff and School Officials Use of Wireless Communication Devices (REVISED)
5. PO 7540.03 – Student Technology Acceptable Use and Safety (REPLACEMENT)
6. PO 8600.04 - Bus Operator Qualifications, Certifications, Discipline, and Termination (REVISED)
7. PO 8625 - Ban on Texting While Driving (REVISED)
8. PO 8660 - Transporting Students by Private Vehicles (REVISED)

**Attachments:**[Homeless Policy 5111.01 Revised](#)[PO 7440.03 - SMALL UNMANNED AIRCRAFT SYSTEMS](#)[PO 7530.01 STAFF USE OF WIRELESS COMMUNICATION DEVICES](#)[PO 7530.02 - STAFF AND SCHOOL OFFICIALS USE OF WIRELESS COMMU](#)[PO 7540.03 - STUDENT NETWORK AND INTERNET ACCEPTABLE USE ANI](#)[PO 8600.04 - BUS OPERATOR QUALIFICATIONS, CERTIFICATION, DISCIPL](#)[PO 8625 - BAN ON TEXTING WHILE DRIVING](#)[PO 8660 - TRANSPORTING STUDENTS BY PRIVATE VEHICLES](#)

## Job Descriptions, 1st Reading

1. Accounts Payable Specialist - 75091
2. Accounts Receivable & Daycare Specialist - 75090
3. ERP System Specialist - 77010
4. Head Start Fiscal-Budget Analyst - 75030
5. Lead Electronic Technician - 81037
6. WITHDRAWN: Speech and Language Pathologist - 52032

**Attachments:**[75091 Accounts Payable Specialist](#)[75090 Accounts Receivable & Daycare Specialist](#)[77010 - ERP System Specialist.2](#)[75030 Fiscal - Budget Analyst -VPK\\_HS](#)[Lead Electronics Technician](#)[52032 Speech and Language Pathologist Assistant](#)

**RECONVENE****H. ACTION ITEMS**

1. Approval of Budget Summary Reports November 2019  
Attachments:      [Budget Summary Reports Nov.2019](#)
2. Approval of Ocean Studies Charter School Enrollment Increase  
Attachments:      [OSCS Enrollment Increase Request](#)
3. Approve GMP Deduct Change Order #7 to Biltmore Construction for the Plantation Key School Project  
Attachments:      [PKS Change Order #7](#)  
                                 [PKS Settlement Agreement Fully Executed](#)
4. Approval of FY 2020-2021 Truth in Millage (TRIM) Calendar  
Attachments:      [TRIM Calendar 012120](#)

**ADJOURNMENT**