



Monroe County School District

Superintendent of Schools
Mark T. Porter

Special Meeting Agenda

School Board

Tuesday, March 31, 2020

3:00 PM

Video Conference

EMERGENCY BOARD MEETING VIA VIDEO CONFERENCE HOSTING LOCATION, 241 TRUMBO ROAD, KEY WEST, FLORIDA

The MISSION of the Monroe County Schools is to empower all students to become responsible and contributing global citizens.

STRATEGIC OBJECTIVES:

1. Climate and Culture for Excellence
2. Outstanding Student Achievement
3. Effective Communication & Community Engagement
4. High Performing Workforce
5. Leader in Technology and Innovation
6. Accountable Resource Management

EMERGENCY BOARD MEETING AGENDA - TIME CERTAIN 3:00 P.M.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. ADOPT AGENDA AND FORMAT - Superintendent's and/or School Board

Members requests to amend the agenda or remove items from the consent agenda.

C. APPROVAL OF MEETING MINUTES

1. Approval of March 10, 2020 Board Meeting Minutes

Attachments: [MCSB Meeting March 10 2020](#)

CITIZEN INPUT/REQUEST(S) TO ADDRESS THE SCHOOL BOARD.

PLEASE CALL 305-293-1400, EXT. 53355 TO SPEAK DURING OUR CITIZEN INPUT SEGMENT.

Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. Letters submitted to each Board Member and/or the Board Secretary prior to a Board Meeting will not additionally be read into the record at the meeting.

D. CONSENT AGENDA

1. Approval of Personnel Recommendations for 2019-2020 School Year
Attachments: [Board Recommendations 03.31.2020](#)
2. Approval of Monthly Financial Statements January 2020
Attachments: [Monthly Financial Statements Jan.2020](#)
3. Acceptance of Charter School Reports January 2020
Attachments: [Charter School Reports Jan.2020](#)
4. Approve Removal and Disposal of Tangible Personal Property from Asset Records and MCSD
Attachments: [3.31.2020 Over 5K](#)
 [3.31.2020 Under 5K](#)
5. Approval of Procurement Card Transaction Reports for the statement ending February 5, 2020.
Attachments: [20200205 PCard Report](#)
 [20200205 MCSD DISTRICT](#)
 [20200205 MCSD GRANTS](#)
6. Approval of Head Start Monthly Update (Jan.)
Attachments: [January 2020 dashboard](#)
 [monthly report - Board 2019-01](#)
 [pcard statement Owens 20200205](#)
 [pcard statement Russell 2020205](#)
7. Approval of Furniture Purchase through Compass Office Solutions for the Marathon Maintenance & Bus Transportation Building
Attachments: [KEY SCHOOL ANNEX MARATHON OFFICE 12-5-19 Rev 1](#)
 [Important State of Florida Pricing Information](#)
 [DMS Contractors & Pricing 425-001-12-1](#)
 [HON State of Florida Gov't Vendor](#)
 [State of Florida HON Office Furniture](#)
 [DMS Negotiated Pricing](#)
 [State of FL Discount Matrix](#)
 [Print KEY SCHOOL ANNEX MARATHON OFFICE](#)
 [Keys Schools Presentation Marathon 2019-12-11](#)

8. Approval of Voluntary Pre-Kindergarten (VPK) Contract 2020-2021

Attachments: [Form OEL-VPK 20PS_Public School](#)
 [Form OEL-VPK 20 VPK Statewide Contract](#)
 [Signature Pages](#)

9. Approve Building Permitting and Inspection Services Contract Renewal 1 of 3 to M.T. Causley, LLC.

Attachments: [MCSD Contract Renewal 2020-2021 signed by MTC](#)
 [MT Causley Contract June 11 2019 MCSB Approved](#)
 [COI 2019-2020](#)
 [MT Causley Rate Sheet](#)

10. Approve purchase with CDWG to renew Varonis our data governance software

Attachments: [quote](#)
 [CDW COI](#)

E. REPORTS

Strategic Objective 2 - Outstanding Student Achievement

1. Monroe County Instructional Continuity Plan, T. Axford

Attachments: [MCSD INSTRUCTIONAL CONTINUITY PLAN](#)

Legal

Superintendent

COVID-19 Effort Update

Board

RECESS

F. PUBLIC HEARING

Job Descriptions, 1st Reading

1. Executive Director Personnel Support and Instructional Leadership

Attachments: [Job Description - Exec Director Personnel Support](#)

Job Descriptions, 2nd Reading

1. 1. Speech and Language Pathologist Assistant- 52032

Attachments: [52032 Speech and Language Pathologist Assistant](#)

RECONVENE

G. ACTION ITEMS

1. Approval of Budget Summary Reports January 2020

Attachments: [Budget Summary Reports Jan.2020](#)
[January 2020 Budget Revision & Admendment Report](#)

2. Approval of Job Description - Speech and Language Pathologist Assistant- 52032

Attachments: [52032 Speech and Language Pathologist Assistant](#)

3. Award ITB 2020012 Key Largo School Gym Renovation Contract to Burke Construction Group, Inc.

Attachments: [01 - AIA A101 AGMT - KEY LARGO GYM RENOVATION](#)
[COI 2019-2020](#)
[ITB 2020012 Recommendation to Award](#)
[ITB 2020012 Key Largo School Gym Renovation](#)
[ITB 2020012 Bid Details - DemandStar](#)
[ITB 2020012 Burke Response](#)
[Contractors Refusal Letter executed](#)
[P & P Bonds](#)

4. Award ITB 2020016 Key West High School New Corridor Contract to Design Center, Inc.

Attachments: [KWHS A101 Completed with LD](#)
[AIA 101 page 10](#)
[A201-2017_2010494092_03112020031632_a333d4b5-9859-40c9-9829-aa88e1](#)
[Key West Highschool New Corridor Project Bid Packet Complete](#)
[Certificate of Auto Liability Insurance](#)
[Certificate of GL Insurance](#)
[Certificate of WC Liability Insurance](#)

5. Award ITB 2020017 Big Pine Academy Renovation Contract to Design Center, Inc.

Attachments:

[BPA AIA A101 Contract](#)

[BPA AIA A201 General Conditions](#)

[BPA - Contractor Refusal Letter](#)

[Certificate of GL Insurance](#)

[Certificate of WC & Liability Insurance](#)

[Certificate of Auto Liability Insurance](#)

[2020017 Notice Recommendation to Award](#)

[ITB 2020017 Big Pine Academy Renovation](#)

[2020017 Demandstar Details](#)

[ITB2020017 Design Center Response](#)

6. Approve MOU's with United Teachers of Monroe re: COVID-19

Attachments:

[Teacher MOU COVID-19](#)

[SRP MOU COVID-19](#)

ADJOURNMENT