



## **MONROE COUNTY SCHOOL BOARD MEETING**

Tuesday, April 9, 2019 • 3:00 PM

Coral Shores High School Media Center • 89901 US 1 (mm 90) • Tavernier, FL 33070

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The MISSION of the Monroe County Schools is to empower all students to become responsible and contributing global citizens.

### **Present:**

*Ms. Conn*

*Mr. Dick*

*Mr. Highsmith*

*Mr. Griffiths*

*Dr. Woltanski*

*Mr. Porter, Superintendent*

*Mr. Smits, Board Attorney*

### **WORKSHOP AGENDA - TIME CERTAIN 3:00 P.M.**

#### **1. 2019-2020 Budget Workshop, James Drake (30 mins)**

*Mr. Drake presented a comparison of the proposed 2019-2020 House and Senate budget proposals and the key differences in the two proposals. After preliminary budget meetings with principals, district-wide eight new teacher positions and two new aide positions have been requested. The Board was asked for their input concerning their budgetary priorities for the 2019-2020 budget. Mr. Porter stated that the District's proposed budget will align with the Board's new Strategic Plan goals.*

#### **Board Comments:**

*Mr. Dick would like some controls put into place ahead of any future recession.*

*He suggested that if funding falls short, employees should be moved around instead of laid off, then asked how many new positions have been added to the district. Mr. Dick also mentioned that the Board's goal to increase the graduation rate needs to be capped by the District's financial ability.*

*Dr. Woltanski asked for clarification of how "safe schools" funds can be used and what is lacking?*

*School Resource officers are funded by the safe school funds. Mr. Lefere will be meeting with both the Key West City Police Department staff and the Monroe County Sheriff's Office staff to discuss the SRO costs for the 2019-2020 budget year.*

*Mr. Highsmith commented since the State Legislature hasn't approved a budget, it is really too early to make decisions.*

*Ms. Conn also requested the list of positions added to the District.*

### **Instructional Material Report, Kristen Condella (15 mins)**

*Ms. Condella discussed the Instructional Materials revised adoption schedule and the District's realignment of instructional and assessment materials. All gap material purchases have been based on teacher recommendations.*

Board Comments:

*Ms. Conn asked if the budget for instructional material will be used to buy supplemental materials. Yes.*

*Dr. Woltanski is in favor of purchasing real books.*

### **2. Board Retreat Recap, Mark Porter (30 mins)**

*Mr. Porter provided a recap of the March 28<sup>th</sup> Board Retreat.*

*-Florida School Board Association Training by Tina Pinkoson*

*What is good, what is getting in the way of doing a good job*

*-State of the District presentation*

*-Employee unwillingness/fear to come forward*

*-Workshop format, Reports and Workshops feel the same.*

*-Physical arrangement of room for Workshop meeting space*

*-Desire for Board Retreats more frequently.*

*-Prioritized capital projects*

*-Strategic Plan – Whole Child. Four Goals:*

*a. Student Success*

*b. The Whole Child*

*c. Human Capital Advantage*

*d. Student Safety and Security*

Board Comment:

*Mr. Highsmith asked what the next steps are for the renewed Strategic Plan.*

*Mr. Porter is working with the Studer Group to complete the District's renewed Strategic Plan and to develop a new matrix to be presented to the Board.*

*Public input will also be sought using technology.*

*Mr. Griffiths would like a handbook on Board protocols regarding agenda topics. He stated he has seen the State of the District presentation twice and encouraged Board members to attend a community meeting for a presentation. The continuous input on the screen from the audience is valuable.*

*Ms. Conn: How does the Studer Group fit in? Mr. Porter advised that the Studer Group is putting together the matrix for measurable and best practices for measuring outputs. The follow-up to the plan will be a new Superintendent's evaluation that aligns to the Strategic Plan. Ms. Conn would like to see the Zeeting feedback from schools.*

*Dr. Woltanski is concerned about graduation rate and setting a matrix, she feels graduation rate should be one of the bars, but also feels some of the most important things to do to increase graduation rate maybe in Grades K-3.*

*Mr. Highsmith commented that the previous Strategic Plan was a very broad and this plan is an attempt to pare down what the most important outcomes are that the Board would like to focus on and measure.*

## **RECESS**

### **1. CLOSED EXECUTIVE SESSION - SCHOOL SAFETY AND SECURITY CLOSED SESSION (30 mins)**

**2. CLOSED EXECUTIVE SESSION - WORKERS COMPENSATION (15 mins)**

**REGULAR MEETING AGENDA - TIME APPROXIMATE 5:00 P.M.**

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**B. ADOPT AGENDA AND FORMAT - Superintendent's and/or School Board  
Members requests to amend the agenda or remove items from the consent agenda.**

*Changes:*

*Consent Item 5 was previously removed and will be resubmitted for the April 23, 2019 Board Meeting.*

*Board Member Woltanski requested that Consent Item 9 be moved to Action Agenda Item 3.*

*Recommendation for approval was made by the Superintendent*

*Motioned by: Ms. Conn*

*Seconded by: Mr. Dick*

*Vote: Approved*

**C. APPROVAL OF MEETING MINUTES**

Approval of March 12, 2019 Board Meeting Minutes

*Recommendation for approval was made by the Superintendent*

*Motioned by: Dr. Woltanski*

*Seconded by: Mr. Dick*

*Vote: Approved*

**D. RECOGNITION OF EXCELLENCE IN THE MONROE COUNTY SCHOOLS**

1. Schools of Excellence Award - Treasure Village Montessori School

2. Presentation to Plantation Key School, Sandy Bisceglia

3. GEMS - Plantation Key School

Conch Scramble Board Members and PTA Board Members

Stephanie Townsend

Bernice Dionne

Michelle Pope

Sara Lopez

Jason Lyman

Claudia Stober

Christina Frick

Tina Cash

Mona Ochoa

Odyssey of the Mind Team

Coach Alena McNew

Adelynn McNew

Allegra Fucaraccio

Mya Champigny

Adelyne Norton

Isabella Joiner

Grace Goodwin

PKS PBIS Program  
Jackie Patterson  
Gail Perrotti

4. GEMS - Key Largo School  
Jen McComb, President, Key Largo Rotary
5. GEMS - Coral Shores High School Mock Trial Team  
John Grimes  
Rob Stober  
Cara Erickson  
Brent Johnson  
Jessie Vandergriff  
Michele Klein  
Brian Miller  
Cara Erickson  
Jonathan Babich  
Lauren Hutchings  
Maria Otero

#### **CITIZEN INPUT/REQUEST(S) TO ADDRESS THE SCHOOL BOARD.**

Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. Letters submitted to each Board Member and/or the Board Secretary prior to a Board Meeting will not additionally be read into the record at the meeting.

*There was no Public Comment.*

#### **E. CONSENT AGENDA**

All items listed as consent agenda items are considered routine and noncontroversial by the School Board and will be approved by a single motion. There will be no separate discussion of these items. Prior to this meeting, Board Members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.

1. Approval of Personnel Recommendations for 2018-2019 School Years
2. Approval of District Travel Requests
3. Approval of Legal Services Invoices - Vernis and Bowling
4. Approval of Frontline Education Addendum for FY 2018-2019 and Contract Renewal for FY 2019-2020
5. WITHDRAWN - Acceptance/Consent of District English Language Learner Plan for 2019-22
6. Acceptance of Head Start Monthly Update (Jan. 2019)
7. Approval of Head Start Policies and Procedures (Health & Safety)
8. Approve Contract Addendum Princeton Staffing Solutions/Innovative Employee Solutions
9. Approval of the Advanced Placement Assessment Materials (*Moved to Action #3*)
10. Approval of FEMA Sub-Recipient Agreement
11. Approval Purchase of Hapara Instructional Management Suite
12. Approval of Purchase with CDWG for Network Equipment for Poinciana School
13. Approve renewal of Varonis Data Governance Solution with CDWG
14. Approval of Second Renewal Piggyback Contract between Monroe County School District and Dion Fuels, LLC.

15. Approval of purchase of Fuel Master Fuel Sentry control system and accessories from Guardian Fuel Technologies.
16. Approve purchase of Toyota Sienna wheelchair conversion van for the ESE Department.
17. Award ITB 2019915 Air Conditioning Replacement to Air Mechanical & Service Corporation for Key Largo School and Marathon High School.
18. Award ITB 2019915 Air Conditioning Replacement to Master Mechanical, Inc. for Coral Shores HS and Key West HS.
19. Approval for Renewal of Lower Keys Architect/Engineer Services Contract to William P. Horn Architect, P.A.
20. Approval of Contract Renewal 3 of 3 with U.S. Water Service Corporation
21. Approve Revised Five Year Educational Plant Survey v5.4

*Consent Item 5 was previously withdrawn and Dr. Woltanski requested that Consent Item 9 be moved to the Action Agenda.*

*Recommendation for approval was made by the Superintendent  
Motioned by: Mr. Dick  
Seconded by: Mr. Griffiths  
Vote: Approved*

## **F. REPORTS**

### **Audit and Finance Committee Meeting**

*Committee member Margie Smith reported that the Audit and Finance Committee met earlier in the day and reviewed a report from RSI which is the audit firm conducting the construction audits. The Audit and Finance Committee will be meeting quarterly.*

### **Legal**

*Mr. Smits reported no legal issues.*

### **Superintendent**

*Mr. Porter is conducting his spring school visits with school leadership teams, faculty and students, as well as the annual Superintendent's Young Reader Awards visits. He also reported he is visiting community organizations to present the State of the District presentation.*

*The District's AdvancED Accreditation report was just received. AdvancED uses a score ranging from 0 to 400 with the average score ranging between 278 and 283. The score awarded this District is 352.10. The overall report was very positive with good recommendations for improvements.*

*The Human Resource Department is gearing up for the spring/summer recruitment season.*

*Summer School plans are underway.*

*Concerning Threat Assessments from the schools, we continue to be concerned about under reporting and will address the issues with our school administrators.*

### **Board**

*Dr. Woltanski:*

*Dr. Woltanski read and discussed the Statewide Grand Jury subpoena statement into investigate "systematic failures by school officials and other State actors to ensure student safety." Mr. Smits advised the Board to contact him before commenting to the media about any incident.*

*She recently attended the Florida School Board Association new Board Member training and had an opportunity to contact many of the legislative members and committee chairs.*

Ms. Conn:

*Concerning teacher recruitment, Ms. Conn suggested that paras who obtain their teaching certificate receive priority consideration for open teaching positions.*

*There has been no further discussion about Campus Security Solutions.*

*Are we providing tourniquet training for schools?*

*Ms. Conn suggested that a committee of teachers review and make recommendations for grading and testing procedures.*

Mr. Griffiths:

*He would like the Board to review protocols about the selection of Workshop and/or Retreat topics.*

*As of July 1, all Board member travel must be submitted as a separate agenda item to be approved.*

Prior Business (Not for Discussion or Action)

1. Safety and Security Updates
2. Graduation Rate/Drop-Out Prevention
3. Enhanced Daycare Programs
4. Affordable Housing - Trumbo Point
5. Grading

## **RECESS**

### **G. PUBLIC HEARING**

Job Descriptions, 1st Reading

1. Job Description #74010 Chief Building Official within the Monroe County School District

*No comments*

## **RECONVENE**

### **H. ACTION ITEMS**

1. Approval of Marathon High School Athletic Complex Change Order #3 to GMP Amendment #1 to Ajax Building

*Recommendation for approval was made by the Superintendent*

*Motioned by: Mr. Dick*

*Seconded by: Ms. Conn*

*Vote: Approved*

Comment:

*Dr. Woltanski asked if there was a performance reason for the color change. Yes, black tracks are hotter than other colors.*

**2. Approval of Boys and Girls Club 2019-2020 Lease Renewal for Reynolds School.**

*Recommendation for approval was made by the Superintendent*

*Motioned by: Ms. Conn*

*Seconded by: Mr. Dick*

*Vote: Approved*

*Comment: Ms. Conn asked if there is a date certain when the Boys and Girls Club will move out of the Reynolds School building. Per Mr. Porter, the District has been informed by the Boys and Girls Club that this will be their final lease renewal.*

**3. Approval of the Advanced Placement Assessment Materials**

*Recommendation for approval was made by the Superintendent*

*Motioned by: Dr. Woltanski*

*Seconded by: Mr. Dick*

*Vote: Approved*

*Comments: Dr. Woltanski would like a greater discussion about Advanced Placement.*

**ADJOURNMENT: 5:51 pm.**