



MARLA RUSSELL
MONROE COUNTY SCHOOLS
XXXX-XXXX-XXXX-XXXX
February 06, 2019 - March 05, 2019

Purchasing Card

Cardholder Activity

Account Information	Payment Information	Account Summary
Mail Billing Inquiries to: BANKCARD CENTER PO BOX 982238 EL PASO, TX 79998-2238 Customer Service: 1.888.449.2273 24 Hours TTY Hearing Impaired: 1.800.222.7365 24 Hours Outside the U.S.: 1.509.353.6656 24 Hours For Lost or Stolen Card: 1.888.449.2273 24 Hours	Statement Date 03/05/19 Credit Limit \$3,000 Cash Limit \$0 Days in Billing Cycle 28 Total Activity \$1,396.08 THIS IS NOT A BILL - DO NOT PAY	Credits \$0.00 Cash \$0.00 Purchases \$1,396.08 Other Debits \$0.00 Cash Fees \$0.00 Other Fees \$0.00 Total Activity \$1,396.08

Transactions								
Posting		Transaction						
Date	Date	Description			Reference Number	MCC	Charge	Credit
02/11	02/09	SHERATON	ATLANTA	GA	24755429040260407086644	3503	523.53	
		Arrival: 02/05/19						
02/11	02/09	SHERATON	ATLANTA	GA	24755429040260407086651	3503	349.02	
		Arrival: 02/05/19						
02/11	02/09	SHERATON	ATLANTA	GA	24755429040260407088368	3503	523.53	
		Arrival: 02/05/19						

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Account Number: XXXX-XXXX-XXXX-XXXX
February 06, 2019 - March 05, 2019

BANK OF AMERICA
PO BOX 15731
WILMINGTON, DE 19886-5731

MARLA RUSSELL
MONROE COUNTY SCHOOLS
241 TRUMBO RD
KEY WEST, FL 33040-6684

Total Activity \$1,396.08

Marla Russell 3-6-19
Cardholder Signature Date

Manager Signature Date

Posting payments: Payments received by mail at the remittance address shown on the Payment Coupon portion of the face of this statement on a banking day will be posted to your account on the day received. If we receive your mailed payment on a non-banking day, we will post it to your account on the next banking day. There may be a delay of up to 5 banking days in posting payments made at a location other than the mailing address listed on the front of your payment coupon.

Service for the hearing impaired (TTY/TDD): Contact our service for the hearing-impaired at 1.800.222.7365.

Telephone monitoring: For the purposes of monitoring and improving the quality of service, Bank's supervisory personnel may listen to and/or record telephone calls between Bank employees and any person acting on Company's behalf.

Disclosure: We may furnish to your employer information concerning your use of your account. To read more about our information disclosure, please visit www.bankofamerica.com/corporatecarddisclosure or call the customer service number listed on your statement to request a copy.

In case of errors or questions about your bill: Errors or questions about your bill must be received in writing no later than 60 days after we sent you the first statement on which the error or problem appeared. Please mail this information to BANKCARD CENTER, PO BOX 982238, EL PASO, TX 79998-2238. Your letter must include the following information:

- The company name, cardholder name and account number in question.
- The dollar amount of the suspected error.
- A written description of the error and why you believe there is an error. If you need more information, describe the item you are unsure about.

Customer Service: For questions regarding transactions, general assistance, and reporting lost and stolen cards, call:

Within the U.S.
1.888.449.2273

Outside the U.S.
1.509.353.6656
(collect calls accepted)

Thank you for your business.

Please write your change of address here:

Street

City

State

Zip

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Home Phone

Business Phone

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