

**MONROE COUNTY SCHOOL DISTRICT  
OUT OF COUNTY TRAVEL - JUNE 11, 2019**

<b>Employee Name</b>	<b>Date</b>	<b>Conference</b>	<b>Location</b>
Nicklaus, Caitlin *Replacing Sarah Morton	June 17 - 21, 2019	IMSE Comprehensive Orton-Gillingham Training	Doral, FL
Crispino, Christine	June 17 - 21, 2020	Multisensory training	Doral, FL
Liz, Natalie	June 18-21, 2019	ESOL Leadership Conference	Clearwater, FL
Morehouse Bedell, Kristy	June 26, 2019	AP Coordinator Training	Ft. Lauderdale, FL
Morehouse Bedell, Kristy	June 27, 2019	Pre-AP Coordinator Training	Tampa, FL
Ryan, Meghan	June 26-27, 2019	AVID Training	Tampa, FL
McPherson, Christina	June 30-July 3, 2019	AVID Training	Orlando, FL
Shoemaker, William	July 15-18 2019	FEFPA Summer Conference	Boca Raton, FL
Russell, Marla Walker, Jennifer	July 16-19, 2019	One Goal Summer Conference	Tampa, FL
Adams, Sarah	July 17-20, 2019	Springboard & AP National Conference	Orlando, FL
Kanagy, Catherine	July 21-25 2019	Train the Trainer	Tampa, FL
Castro, Karen	July 22-July 26	AP Summer Institute	Tampa, FL
James, Michelle	July 29-Aug. 1, 2019	APSI Stats Conference	Tampa, FL
Huebscher, Brenda	Sept. 9-10, 2019	State University Admissions Conference	Miami, FL

View Absence #366674125 - Nicklaus, Caitlin

Status: **No Substitute Required / Unapproved**

June 17 - June 21

Hours Per Day: 7.5 | Created: 5/15/19 11:44 AM | Last Update: 5/31/19 5:03 PM

Absence

Absence Log

Approvers

Approver Log

Available Subs

Call History

Edit Absence

Split Absence

✕ Delete

June 17 - June 21 at Horace OBryant Middle School 0 out of 5 Days Reconciled

⌵

Select the day(s) you will be out:  
From To  
06/17/2019 - 06/21/2019

< June 2019 >

SU	MO	TU	WE	TH	FR	SA
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	1	2	3	4	5	6

Absence Reason

TDE

Time

Substitute Report Time

Full Day

Full Day

08:30 AM to 04:00 PM

08:30 AM to 04:00 PM

Accounting Code

None Selected

NEXT STEPS

⌵

ABSENCE SUMMARY

⌵

Substitute Required

No

u Monday, June 17, 2019

u Tuesday, June 18, 2019

u Wednesday, June 19, 2019

u Thursday, June 20, 2019

u Friday, June 21, 2019

Horace OBryant Middle School ⓘ

8:30 AM - 4:00 PM

TDE

Notes & Attachments

⌵

Notes to Administrator

(Viewable only by Administrator and Employee)

IMSE Comprehensive Orton-Gillingham Training Doral, FL June 17 - 21, 2019\*Replacing Sarah Morton. Board approval June 11, 2019

Admin-Only Notes

(Viewable only by Administrator)

None

File Attachments

Uploaded Files

No Uploaded Files

Related Files

No Related Files

Edit Absence

Split Absence

✕ Delete

View Absence #367448133 - Crispino, Christine

Status: **No Substitute Required / Approved**

June 17 - June 21

Hours Per Day: 7.5 | Created: 5/20/19 11:44 AM | Last Update: 6/3/19 10:29 AM

Absence

Absence Log

Approvers

Approver Log

Available Subs

Call History

Edit Absence

Split Absence

✕ Delete

June 17 - June 21 at Key Largo School0 out of 5 Days Reconciled

⌵

Select the day(s) you will be out:  
FromTo  
06/17/2019-06/21/2019

<June 2019>

SU	MO	TU	WE	TH	FR	SA
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	1	2	3	4	5	6

Absence ReasonTDE

TimeSubstitute Report Time

Full DayFull Day

08:15 AM to 03:45 PM07:45 AM to 03:15 PM

Accounting CodeNone Selected

ABSENCE SUMMARY

Substitute RequiredNo

u Monday, June 17, 2019

u Tuesday, June 18, 2019

u Wednesday, June 19, 2019

u Thursday, June 20, 2019

u Friday, June 21, 2019

Key Largo School ⓘ

8:15 AM - 3:45 PM

TDE

Notes & Attachments

⌵

Notes to Administrator  
(Viewable only by Administrator and Employee)

Multisensory training Doral Ronald Reagan High School. Board approval June 11, 2019

Admin-Only Notes  
(Viewable only by Administrator)

None

File Attachments

Uploaded Files

No Uploaded Files

Notes to Substitute  
(Viewable by Administrator, Employee, and Substitute)

None

Related Files

No Related Files

Edit Absence

Split Absence

✕ Delete

View Absence #363603709 - Liz, Nataliee

Status: **No Substitute Required / Unapproved**

June 18 - June 21

Hours Per Day: 7.5 | Created: 4/30/19 4:01 PM | Last Update: 5/31/19 3:32 PM

Absence

Absence Log

Approvers

Approver Log

Available Subs

Call History

Edit Absence

Split Absence

✕ Delete

June 18 - June 21 at Federal Programs0 out of 4 Days Reconciled

⌵

Select the day(s) you will be out:

FromTo

06/18/201906/21/2019

⏪June 2019⏩

SU	MO	TU	WE	TH	FR	SA
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	1	2	3	4	5	6

School

Federal Programs

ⓘ

Absence Reason

TDE

Time

Full Day

07:45 AM to 03:15 PM

Substitute Report Time

Full Day

07:45 AM to 03:15 PM

Accounting Code

None Selected

NEXT STEPS

⌵

ABSENCE SUMMARY

⌵

Substitute Required

No

u Wednesday, June 19, 2019

u Thursday, June 20, 2019

u Friday, June 21, 2019

u Tuesday, June 18, 2019

Federal Programs ⓘ

7:45 AM - 3:15 PM

TDE

Notes & Attachments

⌵

Notes to Administrator

(Viewable only by Administrator and Employee)

Can this be added to the agenda for board approval on June 11? ESOL Leadership ConferenceClearwater, FL June 18-21

Notes to Substitute

(Viewable by Administrator, Employee, and Substitute)

None

Admin-Only Notes

(Viewable only by Administrator)

None

File Attachments

Uploaded Files

📎 Leadership Travel Binder.pdf

Related Files

No Related Files

Edit Absence

Split Absence

✕ Delete

View Absence #361720582 - Morehouse Bedell, Kristy

Status: No Substitute Required / Unapproved

June 26

Hours Per Day: 8 | Created: 4/22/19 10:46 AM | Last Update: 5/31/19 2:59 PM

Absence

Absence Log

Approvers

Approver Log

Available Subs

Call History

Edit Absence

✕ Delete

June 26 at Coral Shores High School

Unreconciled

Select the day(s) you will be out:

From

To

06/26/2019

-

06/26/2019

<

June 2019

>

SU	MO	TU	WE	TH	FR	SA
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	1	2	3	4	5	6

School

Coral Shores High School

Absence Reason

TDE

Time

Full Day

07:00 AM to 03:00 PM

Substitute Report Time

Full Day

07:00 AM to 03:00 PM

Accounting Code

None Selected

NEXT STEPS

ABSENCE SUMMARY

Substitute Required

No

u Wednesday, June 26, 2019

Coral Shores High School

7:00 AM - 3:00 PM

TDE

Notes & Attachments

Notes to Administrator

(Viewable only by Administrator and Employee)

AP Coordinator Training FT. Lauderdale Board approval

June 11, 2019

Admin-Only Notes

(Viewable only by Administrator)

None

File Attachments

Uploaded Files

No Uploaded Files

Related Files

No Related Files

Edit Absence

✕ Delete

View Absence #361720952 - Morehouse Bedell, Kristy

Status: No Substitute Required / Unapproved

June 27

Hours Per Day: 8 | Created: 4/22/19 10:47 AM | Last Update: 5/31/19 3:04 PM

Absence

Absence Log

Approvers

Approver Log

Available Subs

Call History

Edit Absence

✕ Delete

June 27 at Coral Shores High School *Unreconciled*

Select the day(s) you will be out:

FromTo

06/27/201906/27/2019

<June 2019>

SU	MO	TU	WE	TH	FR	SA
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	1	2	3	4	5	6

School

Coral Shores High School

Absence Reason

TDE

Time

Full Day

07:00 AM to 03:00 PM

Substitute Report Time

Full Day

07:00 AM to 03:00 PM

Accounting Code

None Selected

NEXT STEPS

ABSENCE SUMMARY

Substitute Required

No

u Thursday, June 27, 2019

Coral Shores High School

7:00 AM - 3:00 PM

TDE

Notes & Attachments

Notes to Administrator

(Viewable only by Administrator and Employee)

Pre-AP Coordinator Training Tampa Board approved

June 11, 2019

Admin-Only Notes

(Viewable only by Administrator)

None

File Attachments

Uploaded Files

No Uploaded Files

Related Files

No Related Files

Edit Absence

✕ Delete

https://adminweb.aesoponline.com/absences/detail/361720952/view

1/1

View Absence #363517255 - Ryan, Meghan

Status: No Substitute Required / Approved

June 26 - June 28

Hours Per Day: 7.5 | Created: 4/30/19 12:17 PM | Last Update: 5/31/19 3:00 PM

Absence

Absence Log

Approvers

Approver Log

Available Subs

Call History

Edit Absence

Split Absence

✕ Delete

June 26 - June 28 at Key Largo School0 out of 3 Days Reconciled

⌵

Select the day(s) you will be out:  
FromTo  
06/26/201906/28/2019

<June 2019>

SU	MO	TU	WE	TH	FR	SA
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	1	2	3	4	5	6

Absence ReasonTDE

TimeSubstitute Report Time

Full DayFull Day

08:15 AM to 03:45 PM08:15 AM to 03:45 PM

Accounting CodeNone Selected

NEXT STEPS

⌵

ABSENCE SUMMARY

⌵

Substitute RequiredNo

u Wednesday, June 26, 2019

u Friday, June 28, 2019

u Thursday, June 27, 2019

Key Largo School ⓘ

8:15 AM - 3:45 PM

TDE

Notes & Attachments

⌵

Notes to Administrator  
(Viewable only by Administrator and Employee)

AVID TampaBoard Approval June 11, 2019

Admin-Only Notes  
(Viewable only by Administrator)

None

Notes to Substitute  
(Viewable by Administrator, Employee, and Substitute)

None

File Attachments

Uploaded Files

No Uploaded Files

Related Files

No Related Files

Edit Absence

Split Absence

✕ Delete



# Request for Leave

Please Print or Type

For Office Use Only

RUN # \_\_\_\_\_

Pay Type \_\_\_\_\_

In accordance with administrative regulations of the District School Board of Monroe County,  
I hereby request a Leave of Absence for the following period of time as indicated:

Name **Christina McPherson**

School/Department **HOB**

Position **Principal**

Requested Dates	
From:	Time
<b>6/30</b>	
To:	Time
<b>7/3</b>	
No. of Days: <b>3 work days</b>	

## Type of Leave Requested

☐ VACATION

☐ PERSONAL LEAVE

☐ \*With Pay

☐ Without Pay

(\*Explanation: If this request is submitted less than five (5) days prior to the dates requested, after the date requested or for a day before or after a holiday or recess period, an explanation of the circumstances must be provided on this form or on an attached sheet)

☐ JURY DUTY

☐ MILITARY LEAVE

☐ SICK LEAVE

Related to Injury-In Line of Duty

☐ FAMILY MEDICAL LEAVE- Eligible employees may request up to twelve weeks of unpaid leave. FML application must be completed & submitted with leave request from.

EXTENDED SICK LEAVE - (Without Pay) Related to:

ILLNESS

☐ INJURY in the line of Duty

A Doctor's statement is required for any extended sick leave that exceeds 30 days

☐ OTHER:

Explain

TEMPORARY DUTY IN-COUNTY:

Nature of meeting



TEMPORARY DUTY ELSEWHERE: Nature of meeting

**AVID Orlando**

Location:

Travel charged to:

FUND

FUNCTION

OBJECT

CENTER

PROJECT

In order to receive reimbursement for this leave, a travel voucher must be submitted to the District office within 30 days of the return date. Attach a copy of Meeting Notification and/or Agenda

Employee  
Signature:

**McPherson**

Date: **5-30-19**

Approved:

Date:

Not

Approved:

Date:

Leave

Granted:

Date:

Not

Granted:

Date:



View Absence #368238339 - Shoemaker, William

Status: No Substitute Required / Approved

Hours Per Day: 8 | Created: 5/24/19 10:54 AM | Last Update: 5/24/19 11:35 AM

Absence

Absence Log

Approvers

Approver Log

Available Subs

Call History

Edit Absence

Split Absence

✕ Delete

July 15 - July 18 at Facility Planning & Construction Department 0 out of 4 Days Reconciled

⌵

Select the day(s) you will be out:  
From To  
07/15/2019 - 07/18/2019

< July 2019 >

SU	MO	TU	WE	TH	FR	SA
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

Absence ReasonTDE

TimeSubstitute Report Time

Full DayFull Day

07:00 AM to 04:00 PM07:00 AM to 04:00 PM

Accounting CodeNone Selected

NEXT STEPS

⌵

ABSENCE SUMMARY

⌵

Substitute RequiredNo

u Monday, July 15, 2019

u Tuesday, July 16, 2019

u Wednesday, July 17, 2019

u Thursday, July 18, 2019

Facility Planning & Construction  
Department ⓘ  
7:00 AM - 4:00 PM  
TDE

Notes & Attachments

⌵

Notes to Administrator

(Viewable only by Administrator and Employee)

FEFPA Summer Conference Boca Raton July 15-18 2019

Admin-Only Notes

(Viewable only by Administrator)

None

File Attachments

Uploaded Files

📄

FEFPA Summer 2019 Conference.docx

Related Files

No Related Files

Edit Absence

Split Absence

✕ Delete

View Absence #367885816 - Russell, Marla

Status: No Substitute Required / Unapproved

July 16 - July 19

Hours Per Day: 7.5 | Created: 5/22/19 11:11 AM | Last Update: 5/22/19 11:11 AM

Absence

Absence Log

Approvers

Approver Log

Available Subs

Call History

Edit Absence

Split Absence

✕ Delete

July 16 - July 19 at Pre-K Department - Early Childhood0 out of 4 Days Reconciled

⌵

Select the day(s) you will be out:  
FromTo  
07/16/201907/19/2019

<July 2019>

SU	MO	TU	WE	TH	FR	SA
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

Absence ReasonTDE

TimeSubstitute Report Time

Full DayFull Day

08:30 AM to 04:30 PM07:45 AM to 03:15 PM

Accounting CodeNone Selected

NEXT STEPS

⌵

ABSENCE SUMMARY

⌵

Substitute RequiredNo

u Wednesday, July 17, 2019

u Thursday, July 18, 2019

u Friday, July 19, 2019

u Tuesday, July 16, 2019

Pre-K Department - Early Childhood

8:30 AM - 4:30 PM

TDE

Notes & Attachments

⌵

Notes to Administrator

(Viewable only by Administrator and Employee)

One Goal Summer ConferenceTampa - for early education leaders. It is designed to share information on best practices in field.

Admin-Only Notes

(Viewable only by Administrator)

None

File Attachments

Uploaded Files

One Goal.pdf

Related Files

No Related Files

Edit Absence

Split Absence

✕ Delete

View Absence #368622208 - Walker, Jennifer

Status: No Substitute Required / Unapproved

July 16 - July 19

Hours Per Day: 7.5 | Created: 5/29/19 9:44 AM | Last Update: 5/31/19 3:25 PM

Absence

Absence Log

Approvers

Approver Log

Available Subs

Call History

Edit Absence

Split Absence

✕ Delete

July 16 - July 19 at Pre-K Department - Early Childhood0 out of 4 Days Reconciled

⌵

Select the day(s) you will be out:  
FromTo  
07/16/201907/19/2019

<July 2019>

SU	MO	TU	WE	TH	FR	SA
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

Absence ReasonTDE

TimeSubstitute Report Time

Full DayFull Day

08:00 AM to 04:00 PM08:00 AM to 04:00 PM

Accounting CodeNone Selected

NEXT STEPS

⌵

ABSENCE SUMMARY

⌵

Substitute RequiredNo

U Tuesday, July 16, 2019

U Friday, July 19, 2019

U Wednesday, July 17, 2019

U Thursday, July 18, 2019

Pre-K Department - Early Childhood

8:00 AM - 4:00 PM

TDE

Notes & Attachments

⌵

Notes to Administrator

(Viewable only by Administrator and Employee)

Attending One Goal Summer Conference; Tampa, FL; summary attached.

Admin-Only Notes

(Viewable only by Administrator)

None

File Attachments

Uploaded Files

One Goal Summer Conference - Walker a...

Related Files

No Related Files

Edit Absence

Split Absence

✕ Delete

View Absence #366218289 - Adams, Sarah

Status: **No Substitute Required / Unapproved**

July 17 - July 19

Hours Per Day: 8 | Created: 5/13/19 3:27 PM | Last Update: 5/13/19 3:27 PM

Absence

Absence Log

Approvers

Approver Log

Available Subs

Call History

Edit Absence

Split Absence

✕ Delete

July 17 - July 19 at Student Services & Curriculum 0 out of 3 Days Reconciled

⌵

Select the day(s) you will be out:  
From To  
07/17/2019 - 07/19/2019

< July 2019 >

SU	MO	TU	WE	TH	FR	SA
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

Absence ReasonTDE

TimeSubstitute Report Time

Full DayFull Day

07:00 AM to 04:00 PM07:00 AM to 04:00 PM

Accounting CodeNone Selected

NEXT STEPS

⌵

ABSENCE SUMMARY

⌵

Substitute RequiredNo

u Wednesday, July 17, 2019

u Friday, July 19, 2019

u Thursday, July 18, 2019

Student Services & Curriculum ⓘ

7:00 AM - 4:00 PM

TDE

Notes & Attachments

⌵

Notes to Administrator

(Viewable only by Administrator and Employee)

Springboard and AP National Conference.Orlando,  
FLJuly 17-20(Scholarship for most travel provided)

Admin-Only Notes

(Viewable only by Administrator)

None

File Attachments

Uploaded Files

Springboard.docx

Related Files

No Related Files

Edit Absence

Split Absence

✕ Delete

View Absence #367107102 - Kanagy, Catherine

Status: **No Substitute Required / Unapproved**

July 22 - July 25

Hours Per Day: 8 | Created: 5/17/19 9:02 AM | Last Update: 5/17/19 9:02 AM

Absence

Absence Log

Approvers

Approver Log

Available Subs

Call History

Edit Absence

Split Absence

✕ Delete

July 22 - July 25 at Exceptional Student Education 0 out of 4 Days Reconciled

⌵

Select the day(s) you will be out:  
From To  
07/22/2019 - 07/25/2019

< July 2019 >

SU	MO	TU	WE	TH	FR	SA
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

Absence Reason

TDE

Time

Substitute Report Time

Full Day

Full Day

08:00 AM to 04:30 PM

08:00 AM to 04:00 PM

Accounting Code

None Selected

NEXT STEPS

⌵

ABSENCE SUMMARY

⌵

Substitute Required

No

u Monday, July 22, 2019

u Tuesday, July 23, 2019

u Wednesday, July 24, 2019

u Thursday, July 25, 2019

Exceptional Student Education ⓘ

8:00 AM - 4:30 PM

TDE

Notes & Attachments

⌵

Notes to Administrator

(Viewable only by Administrator and Employee)

Train the TrainerTampa, FLJuly 21, 2019 to July 25, 2019

Admin-Only Notes

(Viewable only by Administrator)

None

File Attachments

Uploaded Files

No Uploaded Files

Related Files

No Related Files

Edit Absence

Split Absence

✕ Delete

View Absence #368280451 - Castro, Karen

Status: **No Substitute Required / Unapproved**

July 22 - July 26

Hours Per Day: 7 | Created: 5/24/19 3:21 PM | Last Update: 5/28/19 2:49 PM

Absence

Absence Log

Approvers

Approver Log

Available Subs

Call History

Edit Absence

Split Absence

✕ Delete

July 22 - July 26 at Key West High School0 out of 5 Days Reconciled

⌵

Select the day(s) you will be out:  
FromTo  
07/22/2019-07/26/2019

<July 2019>

SU	MO	TU	WE	TH	FR	SA
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

Absence ReasonTDE

TimeSubstitute Report Time

Full DayFull Day

07:15 AM to 02:45 PM07:15 AM to 02:45 PM

Accounting CodeNone Selected

NEXT STEPS

⌵

ABSENCE SUMMARY

⌵

Substitute RequiredNo

u Monday, July 22, 2019

u Tuesday, July 23, 2019

u Wednesday, July 24, 2019

u Thursday, July 25, 2019

u Friday, July 26, 2019

Key West High School ⓘ

7:15 AM - 2:45 PM

TDE

Notes & Attachments

⌵

Notes to Administrator  
(Viewable only by Administrator and Employee)

Notes to Substitute  
(Viewable by Administrator, Employee, and Substitute)

Advanced Placement Summer Institute 2019 Week #1  
USF Tampa FL 33620July 22-July 26

None

Admin-Only Notes  
(Viewable only by Administrator)

None

File Attachments

Uploaded Files

📄

ap training.docx

Related Files

No Related Files

Edit Absence

Split Absence

✕ Delete

View Absence #369158231 - James, Michelle

Status: **No Substitute Required / Unapproved**

July 29; August 01

Hours Per Day: 7.5 | Created: 6/3/19 11:09 AM | Last Update: 6/3/19 11:29 AM

Renotify Favorite Subs

Absence

Absence Log

Approvers

Approver Log

Available Subs

Call History

Edit Absence

Split Absence

✕ Delete

July 29; August 01 at Marathon High School0 out of 2 Days Reconciled

⌵

Select the day(s) you will be out:  
FromTo  
Custom Date Selection

<August 2019>

SU	MO	TU	WE	TH	FR	SA
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Absence ReasonTDE

TimeSubstitute Report Time

CustomCustom

08:00 AM to 03:30 PM08:00 AM to 03:30 PM

Accounting CodeNone Selected

NEXT STEPS

⌵

ABSENCE SUMMARY

⌵

Substitute RequiredNo

uMonday, July 29, 2019

uThursday, August 1, 2019

Marathon High School ⓘ

8:00 AM - 3:30 PM

TDE

Notes & Attachments

⌵

Notes to Administrator  
(Viewable only by Administrator and Employee)

APSI StatsTampa, FLJuly 24th - August 1st. Board approval June 11, 2019

Admin-Only Notes  
(Viewable only by Administrator)

None

Notes to Substitute  
(Viewable by Administrator, Employee, and Substitute)

None

File Attachments

Uploaded Files

No Uploaded Files

Related Files

No Related Files

Edit Absence

Split Absence

✕ Delete

View Absence #368127164 - Huebscher, Brenda

Status: No Substitute Required / Unapproved

Hours Per Day: 7.5 | Created: 5/23/19 3:13 PM | Last Update: 5/31/19 4:18 PM

September 09

Absence

Absence Log

Approvers

Approver Log

Available Subs

Call History

Edit Absence

Delete

September 09 at ACE Program Center 2100 Flagler Ave Key West *Unreconciled*

Select the day(s) you will be out:  
From To  
09/09/2019 - 09/09/2019

<September 2019>

SU	MO	TU	WE	TH	FR	SA
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	1	2	3	4	5

Absence ReasonTDE

TimeSubstitute Report Time

Half Day PMHalf Day PM

11:00 AM to 02:45 PM11:00 AM to 02:45 PM

Accounting CodeNone Selected

NEXT STEPS

ABSENCE SUMMARY

Substitute RequiredNo

Monday, September 9, 2019

ACE Program Center 2100 Flagler Ave

Key West ⓘ

11:00 AM - 2:45 PM

TDE

Notes & Attachments

Notes to Administrator

(Viewable only by Administrator and Employee)

September 9-10, 2019, State University Admissions Conference, Florida International UniversityTuesday September 108:00 - 1:00 , Board Approved June 11,2019

Admin-Only Notes

(Viewable only by Administrator)

None

File Attachments

Uploaded Files

No Uploaded Files

Related Files

No Related Files

Edit Absence

Delete