MONROE COUNTY SCHOOL DISTRICT OUT OF COUNTY TRAVEL REQUESTS - OCTOBER 22, 2019

Employee Name	<u>Dates</u>	<u>Purpose</u>	<u>Location</u>
Stanton, Carl	June 16-22, 2019	ProStart Training Session	Orlando, FL
Moore, L Hager, A	Sept. 10, 2019	TSIC SUS 2019 Tour	Miami, FL
Ruiz, Diana	Oct. 17-18, 2019	AP Workshop – Spanish Language	Ft. Lauderdale, FL
Wood, Jessica	Oct. 21-23, 2019	Florida Lead Teacher Conference	Orlando, FL
Ravelo, Ashley	Oct. 24, 2019	Florida Head Start Health Network Meeting	Orlando, FL
Zofchak, Michele	Oct. 25, 2019	One Act Festival Field Trip	Miami, FL
Stanton, Carl	Nov. 1, 2019	ProStart Workshop	Miami, FL
Bickings, Doug Bosque, Jorge Mira, Sibba Perkins, Dave	Nov. 4, 2019	Miami Auto Show	Miami, FL
Smith, Sarah	Nov. 5-8, 2019	FAME Conference	Orlando, FL
Lanier, Kelly	Nov. 6-8, 2019	Dr. Brian Dassler Leadership Academy	Orlando FL
Asam, Kailie	Nov. 14-17, 2019	Florida Deaf & Hard of Hearing Conference	Daytona Beach, FL
Burns, Kirsten	Nov. 19, 2019	Perez Art Museum Field Trip	Miami, FL
Masters, Ellen Russell, Marla	Nov. 19-22, 2019	NAEYC Annual Conference	Nashville, TN
Conn, Mindy	Dec. 2-4, 2019	FSBA Chairmanship Academy	Tampa, FL
Stanton, Carl	Dec. 5-6, 2019	Regional Skills Competition	Daytona, FL
Hernandez, Gary	Dec. 5-7, 2019	FBA Board Meeting	Tallahassee, FL
Yarbrough, Katharine Bazin, Susan Louden, John Hernandez, Gary	Jan. 8-10, 2020	FMEA Music Conference	Tampa, FL

Diaz, Linda	Jan. 22-24, 2020	Contemporary Co-Teaching	Orlando, FL
Pryor, Douglas	Jan. 29-31, 2020	FEFPA Conference	Palm Coast, FL
Rdissi, Sonia	Feb. 10-14, 2020	Montessori School Training	Houston, TX



MCSD-HR011-Revised 08082013

Request for Leave Please Print or Type

For O	ffice	Use Only	
RUN	#		

of Oscop whaterpride

Pay Type _

In accordance with administrative regulations of the District School Board of Monroe County,	
I hereby request a Leave of Absence for the following period of time as indicated:	

			Requeste	d Dates
Name Co.	Stanton		From: To:	Time
School/Department	Position		No. of Days:	
JON 1	Type of Leave Reque	sted		
holiday or recess period, a JURY DUTY	*With Pay Without est is submitted less than five (5) days prior to the in explanation of the circumstances must be provided MILITARY LEAVE	Pay e dates requested, after ded on this form or on FAMILY request up to tw	to Injury-In Line of Duty the date requested or for a an attached sheet) MEDICAL LEAVE- Eli velve weeks of unpaid leave, submitted with leave reque.	igible employees may FML application must
EXTENDED SICK LEA A Doctor's statement is re	AVE - (Without Pay) Related to: quired for any extended sick leave that exceeds 3		INJURT III	the line of Daty
OTHER:	TEMPO	RARY DUTY IN-C	OUNTY: Nature of mee	ting
TEMPORARY DUTY	ELSEWHERE: Nature of meeting	hason (Location:	
Travel charged to:	FUND FUNCTION	OBJECT	CENTER	PROJECT
In order to receive reimbu copy of Meeting Notificati	arsement for this leave, a travel voucher must be s ion and/or Agenda	ubmitted to the Distric	t office within 30 days of th	e return date. Attach a
Employee Signature: Approved: Not Approved: Leave Granted: Not Granted:	ayth -		Date: Date: Date: Date: Date:	of lawly of the the fect approved recep



SCHOOL BOARD AGENDA ITEM RATIONALE

DATE OF BOARD ACTION:
DISTRICT DEPARTMENT:
DIRECTOR/SUPERVISOR'S SIGNATURE:
DIRECTOR/SUPERVISOR'S SIGNATURE: Wench Hotels Arabinary frets Arabinary
AGENDA ITEM TITLE:
BACKGROUND INFORMATION:
Every June JWU holds a week long town us session for All Pro Short mestructors June 16-22
for All Pico Short in structors John 16-22
ITEM BUDGETED:
Yes No N/A
RECOMMENDATION:
REVIEWED BY ADMINISTRATION: Yes:
REVIEWED BY ATTORNEY: Yes: N/A

Marathon High School Activities Request

Approved Denied

1.	Name of Activity:
2.	Type of Activity: Field Trip or Activity Request or Fundraiser Request (must complete 2 nd Fundraiser form)
3.	The request permission to schedule the above for (class, club, organization)
4.	the purpose of Sunner I RMINIUG PRO START
5.	Club/Class Sponsor (please print):
6.	Trip destination:
7.	a. Event Date(s) 46-22 (9 6b. Event Time
8.	Time of dismissal from class 7b. Time of departure from school
9.	a. Cost to Students 8b. #of Students Attending 8c. # of Chaperones
10.	a. Students attending school lunch? Yes/No 9b. Cafeteria notified? Yes/No
11.	Will the auditorium, media center, or any field be used? Auditorium Yes/No (sched w/ Joe)
	Media Center Yes/No (sched w/ Kathy) Field Yes/No (sched w/ Teresa)
	A LIST OF PARTICIPATING STUDENTS MUST BE ATTACHED
Spon have met t	ry fines must be paid before a student can participate in school-sponsored activities such as field trips and dances. sors should provide a list of intended participants to the media specialist two weeks prior to the event so students time to meet their library obligations. Sponsors should then verify with the media specialist that the student has the obligations. This includes class trips, Homecoming parade, graduation events, and dances that are sponsored by chool. (Note: This does not include events that are required for course participation, such as band competitions.)
by th	tems to be purchased for the above function, a purchase order must be obtained from the Bookkeeper and approved e Principal PRIOR to ordering. ALL FUNDS must be turned into the bookkeeper for deposit on the day collected. is is an evening event, all funds must be placed in the bank night deposit – see bookkeeper for arrangements)
Regi	evening event is planned, you must complete the following: (1) Arrange for building/location/air conditioning with na Ryan. (2) Arrange for chaperones and/or deputy. (3) Arrange for custodial services if needed. (4) Names of sors/teachers/ chaperones must be filed with this request.
4	, Sponsor Signature, Date
	, President of Club, Date
BLP	T Meeting Date Principal Approval Date Date
	nest Denied /More Information Needed
On:	ce approval is granted the <u>sponsor</u> must complete the following:
OH	e approval is granted the <u>sponsor</u> must compace the relative to plan with Joe Kathy or Teresa. Magic does

- If the auditorium, media center, or field will be used make sure to plan with Joe, Kathy, or Teresa. Magic does not happen unless you (the sponsor) organize it.
- 2. At least three (3) days prior sponsor must have students get teacher approval to miss class to attend field trip.
- 3. One (1) day prior to event/activity school sponsor is to send out list of involved students to staff via email.

Office Use: Sponsors, Chaperones, Teachers on File? Yes/No Not more than 2 teachers may be out of class per event.

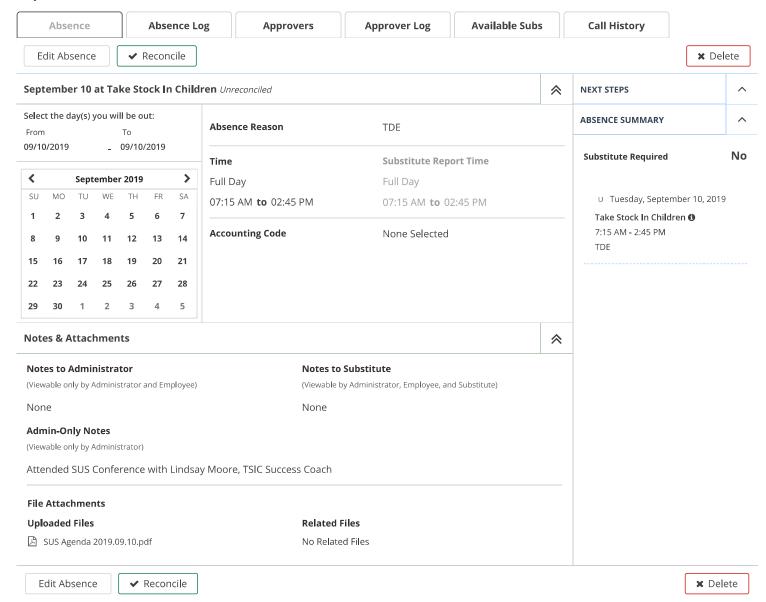
10/17/2019 Aesop

View Absence #376976144 - Hager, Autumn

Status: No Substitute Required / Approved

September 10

Hours Per Day: **7.5** | Created: **9/12/19 4:10 PM** | Last Update: **9/17/19 12:29 PM**



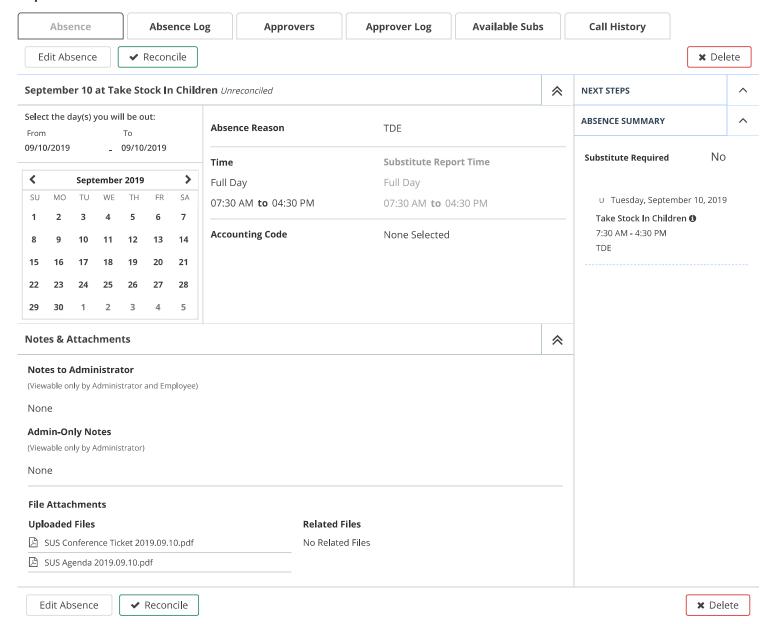
10/17/2019 Aesop

View Absence #376975906 - Moore, Lindsay

Status: No Substitute Required / Approved

September 10

Hours Per Day: 8 | Created: 9/12/19 4:09 PM | Last Update: 9/17/19 12:30 PM





7:30-8:30 AM

Breakfast

sponsored by College Board + ACT

8:00-8:30AM Meet & Greet

with University Representatives

8:30-8:40AM

Welcome to FIU

8:45-9:00AM

SAT Updates

9:00-9:15AM

ACT Updates

9:15-9:20AM

SACAC

9:30-10:30AM

State University System Presentations

FIU, FAU, USF, NWC, FGCU, FPOLY

10:30-11:00AM

Table Time & Break

11:00-12:00PM

State University System Presentations

UF, UWF, FAMU, FSU, UNF, UCF

12:00-12:15PM

Q&A

12:15-12:40PM

K-12 Updates with DOE



SUS 2019 Admissions Tour - FIU

STATE UNIVERSITY SYSTEM of FLORIDA Board of Governors

2019 SUS Admissions Tour - FIU

Modesto Maidique Campus: Graham Center Ballrooms, 11200 Southwest 8th Street, Miami, FL 33199

Tuesday, September 10, 2019 from 8:00 AM to 1:00 PM (EDT)

Free Order

Order Information

Order #954268237. Ordered by Lindsay Moore on May 20, 2019 11:08 AM



9542682371209877732001

Do you organize events?

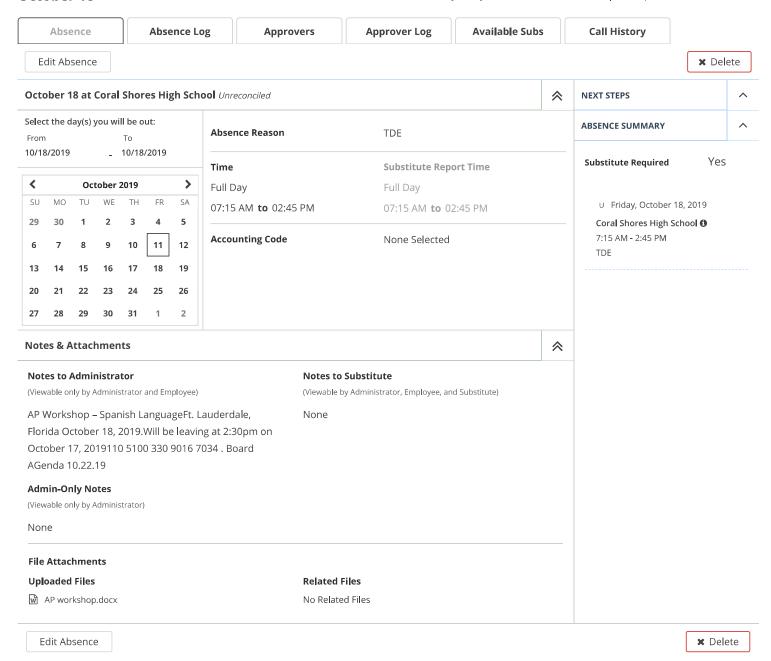
Start selling in minutes with Eventbrite! www.eventbrite.com 10/11/2019 Aesop

View Absence #376293496 - RUIZ, DIANA

Status: Filled by John Fernandez 🛂 / Unapproved

October 18

Hours Per Day: **7.5** | Created: **9/10/19 9:44 AM** | Last Update: **10/11/19 3:13 PM**







Event Overview Fees Session Descriptions FAQs Directions & Parking

POMPANO BEACH HIGH SCHOOL

SUMMARY

The College Board provides K-12 teachers, counselors, and administrators with professional development resources and services to engage students in high-level learning. The organization's aim is to ensure that every middle and high school student develops the skills, habits of mind, and concepts that are needed to succeed in college.

DETAILS

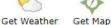
Friday, October 18, 2019 8:00 AM - 3:00 PM Eastern Time



WHERE

Pompano Beach High School 600 NE 13th Avenue Ft. Lauderdale, Florida 33060







WEBSITES

AP Central - Workshops

CONTACT US

If you have registration questions, call 800-787-7477, or email workshopreg@collegeboard.org.

Register

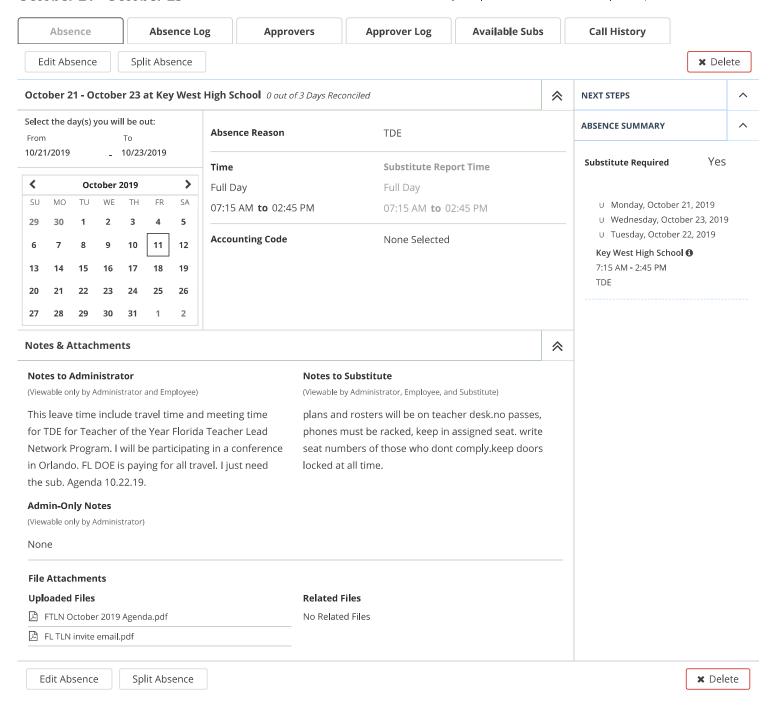
10/11/2019 Aesop

View Absence #379704485 - Wood, Jessica

Status: Filled by Anthony Minore Marchael / Approved

October 21 - October 23

Hours Per Day: **7.5** | Created: **9/25/19 3:46 PM** | Last Update: **10/11/19 3:20 PM**





Tentative Agenda – October 21 & 22, 2019

Rosen Centre Hotel
9840 International Drive
Orlando, FL 32819

Monday, October 21, 2019

8:30 a.m. – 4:00 p.m.

- FLDOE Opening Session
- Welcome, Connect, and Overview
- Impact of Instructional Coaching
- Creating Optimal Learning Environments
- Engaging in Instructional Coaching
- Assessing Entry Points with the Collaborative Assessment Log
- Closure

Tuesday, October 22, 2019

8:30 a.m. – 3:30 p.m.

- FLDOE Session
- Connect and Overview
- Exploring Effective Planning
- Getting Started with Planning Conversations
- Supporting Standards and Task Alignment
- Planning for Equitable Learning
- Talent Video Platform Orientation
- Closure

10/17/2019 Aesop

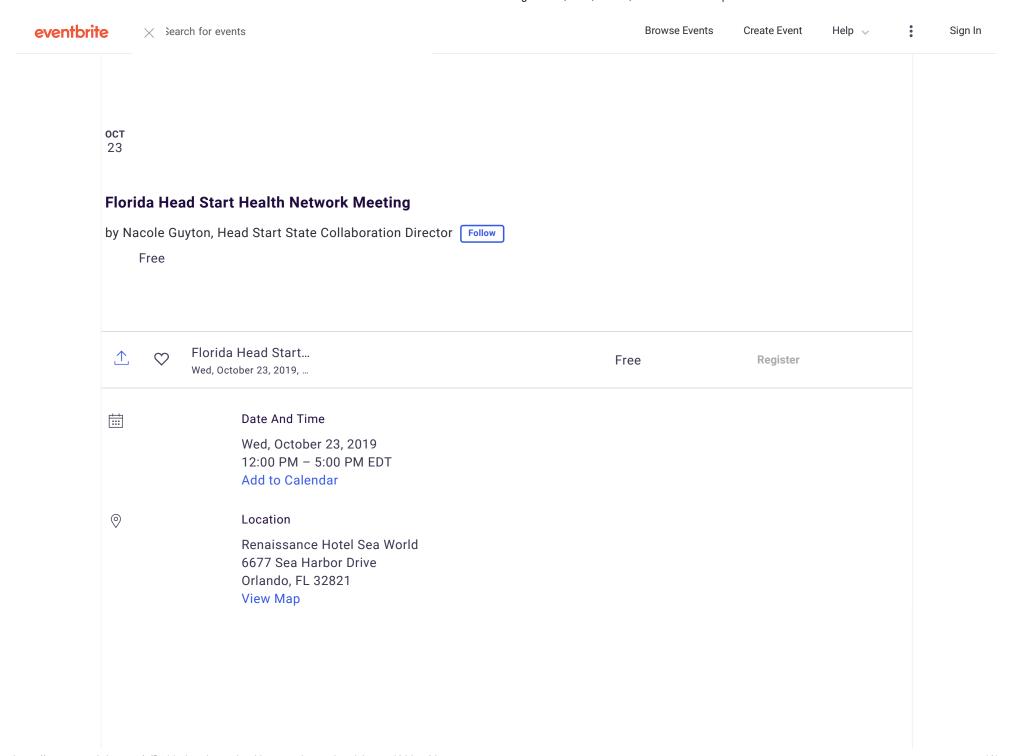
View Absence #379890477 - Ravelo, Ashley

October 24

Status: Cancelled / Approved

Hours Per Day: **7.5** | Created: **9/26/19 11:36 AM** | Last Update: **10/14/19 11:32 AM**

						ence L	og Approver		Approver Log	Available Sul		Call History	
Octo	ber 2	4 at	Pre-K	Depa	artme	nt - Ea	arly Childhood Unrecond	ciled			*	NEXT STEPS	
elect		ay(s)	you w	II be o	ut:		Absence Reason		TDE			ABSENCE SUMMARY	
	/2019		-	10/24	/2019								N.
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29	30	1	2	3	4	5	07:30 AM to 03:30 Pi	VI	07:30 AM to 03	3:30 PIVI		Pre-K Department - Early	
6	7	8	9	10	11	12	Accounting Code		None Selected			0	
13	14	15	16	17	18	19						7:30 AM - 3:30 PM TDE	
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Description

Please plan to attend the Annual Head Start Health Network Meeting. This meeting is open to all health professionals working in a Head Start or Early Head Start program in the state of Florida. This meeting features content on current trends and issues impacting service delivery to children and families in the state.



Share With Friends











Date And Time

Wed, October 23, 2019 12:00 PM - 5:00 PM EDT Add to Calendar

Location

Renaissance Hotel Sea World 6677 Sea Harbor Drive Orlando, FL 32821 View Map

Nacole Guyton, Head Start State Collaboration Director

Organizer of Florida Head Start Health Network Meeting

This event is organized by the Florida Head Start State Collaboration Office.

Follow

Contact

University of Florida Research and Acade...

Orange County Convention Center, Orlando

Teaching Academy, Orlando

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#Health #Conference

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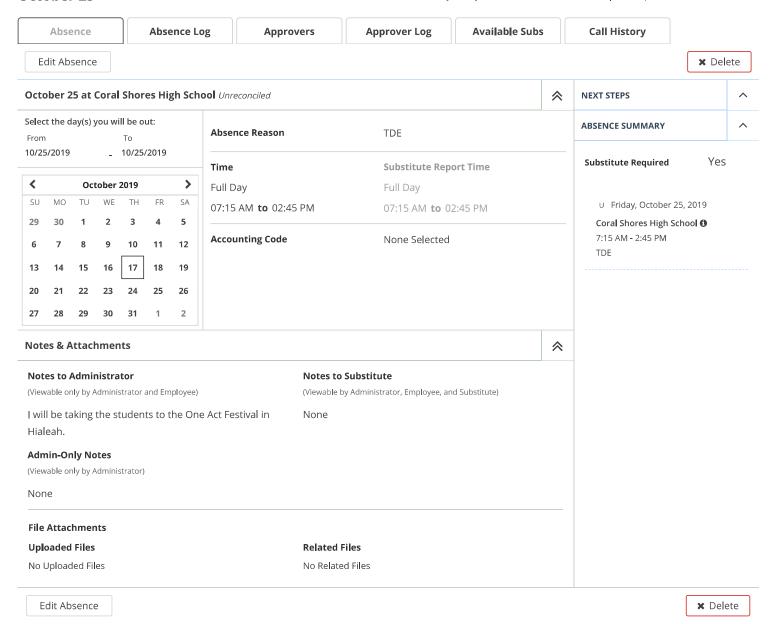
10/17/2019 Aesop

View Absence #383790334 - Zofchak, Michele

Status: Filled by Cecilia Kuner **☑** / Unapproved

October 25

Hours Per Day: **7.5** | Created: **10/15/19 5:34 PM** | Last Update: **10/16/19 2:45 PM**



DISTRICT 8 THESPIANS

Act well your part, there all the honor lies.

HOME CALENDAR DISTRICT 8 SCHOOLS RESOURCES FEES PAY FEES CONTACT US

« All Events

DISTRICT 8 ONE ACT FESTIVAL

October 23 - October 25

Three days of the best One Act Festival in Florida. Don't take my word for it, come and find out.

Festival takes place at Hialeah High School Auditorium.

Usually between 22 and 25 One Acts are featured and a select ratio are chosen to represent Dade County at the State Festival in March.

One Acts are 10-40 min plays performed from published plays or One Acts may be directed or written by a sponsor or student.

This is part of our district festival and is a qualifier for the STATE FESTIVAL in March.

FOR MORE INFO PLEASE CLICK HERE

+ GOOGLE CALENDAR + ICAL EXPORT

Details Organizer

Start: District 8 Thespians

October 23

Email:

district % thospians@gmail.com

End: district8thespians@gmail.com October 25

Website:

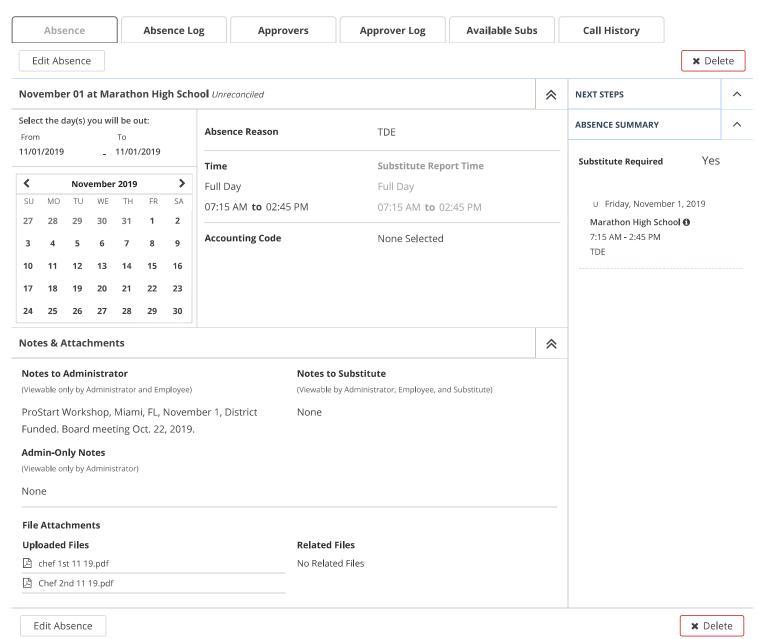
10/15/2019 Aesop

View Absence #379523289 - Stanton, Carl

Status: Filled by Sarah Price **☑** / Unapproved

November 01

Hours Per Day: **7.5** | Created: **9/25/19 7:02 AM** | Last Update: **10/9/19 10:27 AM**





SCHOOL BOARD AGENDA ITEM RATIONALE

DATE OF BOARD ACTION:		
DISTRICT DEPARTMENT:		
DIRECTOR/SUPERVISOR'S SIGNATURE:		
SUBJECT: MHG Culinary Ands Field to	eip	
AGENDA ITEM TITLE:		
BACKGROUND INFORMATION: This is a Johnson & Wales Un see the students on Mov. 1st. The	wers ity Prostant Work	Kshop Lustentons
ITEM BUDGETED:		
Yes No N/A		
RECOMMENDATION:		
REVIEWED BY ADMINISTRATION: Yes:		
EVIEWED BY ATTORNEY: Yes: N/A		

Marathon High School Activities Request

Approved

Type of Activity: Field Trip ____ or Activity Request ____ or Fundraiser Request ____ (must complete 2nd Fundraiser form) The Colinary Ar request permission to schedule the above for (class, club, organization) the purpose of TRAINING SESSION FOR Club/Class Sponsor (please print): Trip destination: a. Event Date(s) \\\\\ 9. a. Cost to Students _____ 8b. #of Students Attending ____ 8c. # of Chaperones ____ 10. a. Students attending school lunch? Yes/No 9b. Cafeteria notified? Yes No 11. Will the auditorium, media center, or any field be used? Auditorium Yes/No (sched w/ Joe) Media Center Yes No (sched w/ Kathy) Field Yes No (sched w/ Teresa) A LIST OF PARTICIPATING STUDENTS MUST BE ATTACHED Library fines must be paid before a student can participate in school-sponsored activities such as field trips and dances. Sponsors should provide a list of intended participants to the media specialist two weeks prior to the event so students have time to meet their library obligations. Sponsors should then verify with the media specialist that the student has met the obligations. This includes class trips, Homecoming parade, graduation events, and dances that are sponsored by the school. (Note: This does not include events that are required for course participation, such as band competitions.) For items to be purchased for the above function, a purchase order must be obtained from the Bookkeeper and approved by the Principal PRIOR to ordering. ALL FUNDS must be turned into the bookkeeper for deposit on the day collected. (If this is an evening event, all funds must be placed in the bank night deposit – see bookkeeper for arrangements) If an evening event is planned, you must complete the following: (1) Arrange for building/location/air conditioning with Regina Ryan. (2) Arrange for chaperones and/or deputy. (3) Arrange for custodial services if needed. (4) Names of sponsors/teachers/ chaperones must be filed with this request. , Sponsor Signature , President of Club Principal Approval Request Denied / More Information Needed ____ Once approval is granted the sponsor must complete the following:

1. If the auditorium, media center, or field will be used make sure to plan with Joe, Kathy, or Teresa. Magic does not happen unless you (the sponsor) organize it.

2. At least three (3) days prior sponsor must have students get teacher approval to miss class to attend field trip.

3. One (1) day prior to event/activity school sponsor is to send out list of involved students to staff via email.

Office Use: Sponsors, Chaperones, Teachers on File? Yes/No Not more than 2 teachers may be out of class per event.

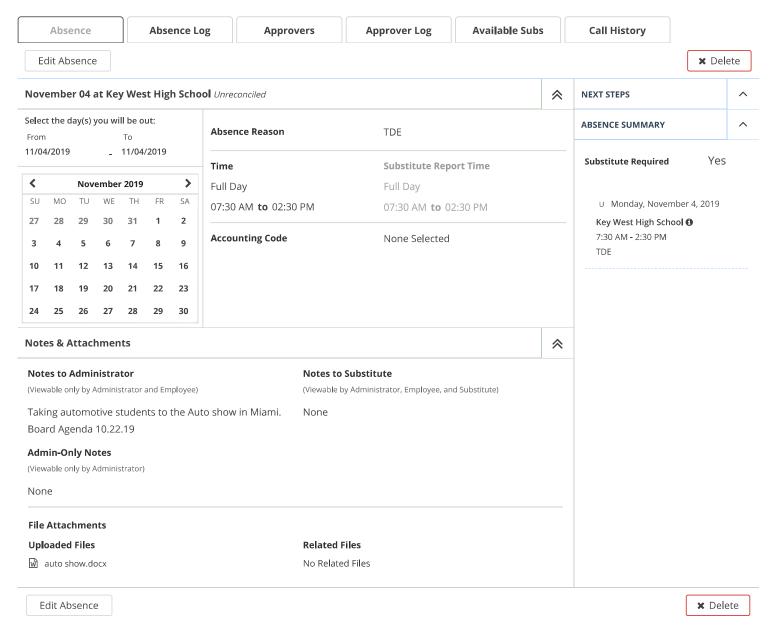
10/21/2019 Aesop

View Absence #384876616 - Bickings, Douglas

Status: Filled by Stephen Slaughter 🜌 / Unapproved

November 04

Hours Per Day: **7.5** | Created: **10/21/19 1:25 PM** | Last Update: **10/21/19 2:13 PM**



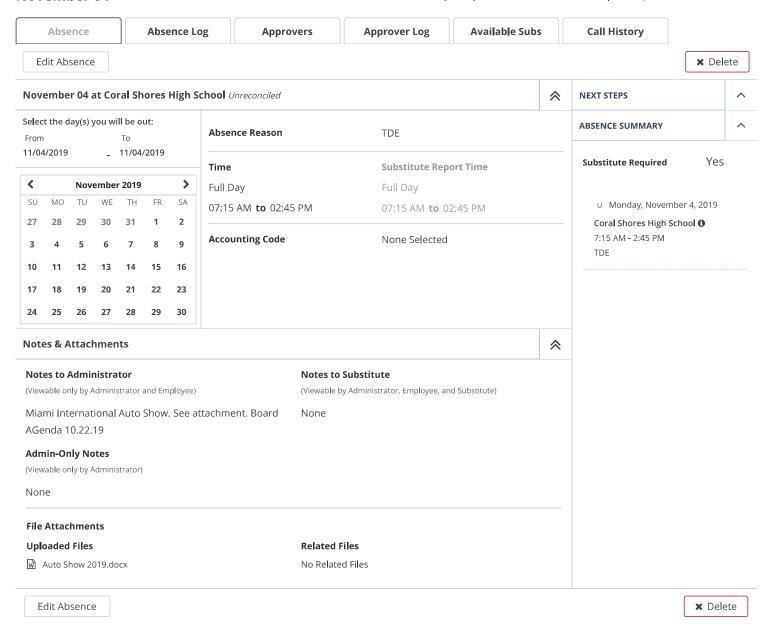
10/21/2019 Aesop

View Absence #384894652 - Bosque, Jorge

Status: Filled by Robert Avila Z / Unapproved

November 04

Hours Per Day: **7.5** | Created: **10/21/19 2:07 PM** | Last Update: **10/21/19 2:11 PM**



10/21/2019 Aesop

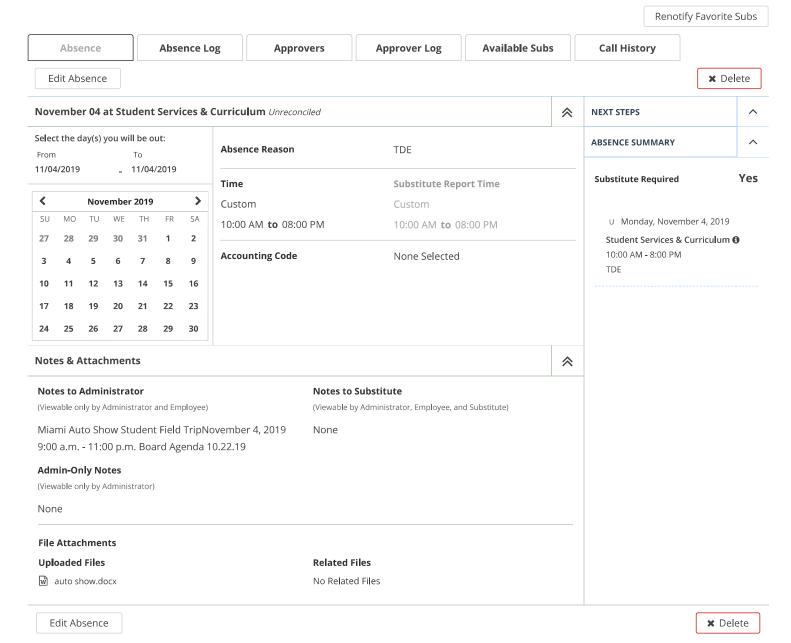
View Absence #384847545 - Mira, Sibba

VIEW Absence #30404/343 - Will a, Sibb

Status: Unfilled / Unapproved

November 04

Hours Per Day: 8 | Created: 10/21/19 12:16 PM | Last Update: 10/21/19 2:10 PM



10/21/2019 Aesop

View Absence #384876346 - Perkins, David

Status: No Substitute Required / Unapproved

November 04

Hours Per Day: 8 | Created: 10/21/19 1:24 PM | Last Update: 10/21/19 2:14 PM **Absence Absence Log Approvers Approver Log Available Subs Call History** × Delete Edit Absence November 04 at Key West High School Unreconciled **NEXT STEPS** Select the day(s) you will be out: **ABSENCE SUMMARY** Absence Reason TDE From 11/04/2019 _ 11/04/2019 Substitute Required No Time **Substitute Report Time** < > November 2019 Full Day Full Day МО TU SU WE TH FR SA U Monday, November 4, 2019 07:15 AM to 03:45 PM 07:15 AM to 03:45 PM 27 28 29 30 31 2 Key West High School 10 7:15 AM - 3:45 PM **Accounting Code** None Selected 3 5 6 7 8 9 4 TDE 10 11 12 13 14 15 16 19 17 18 20 21 22 23 24 25 26 27 28 29 30 **Notes & Attachments** \wedge Notes to Administrator (Viewable only by Administrator and Employee) Miami Auto Show with the two automotive classes. Board Agenda 10.22.19 **Admin-Only Notes**

Related Files

No Related Files

Edit Absence

File Attachments Uploaded Files

w auto show.docx

(Viewable only by Administrator)

None

x Delete



WHERE

Miami Beach Convention Center 1901 Convention Center Dr. Miami Beach, FL 33139

WHEN

Monday, November 4 2pm - 11pm

Travel: Leave 8:00 a.m. Return 9:00 p.m.

MCSD Bus (if available), rental vans if not

WHO

20 KWHS and CSHS upper level automotive students

Sibba Mira, Dave Perkins, Doug Bickings, Jorge Bosque

FUNDING

Keys Auto Center will donate the tickets to the show. Keys Auto Center and CTE will cover the cost of transportation.

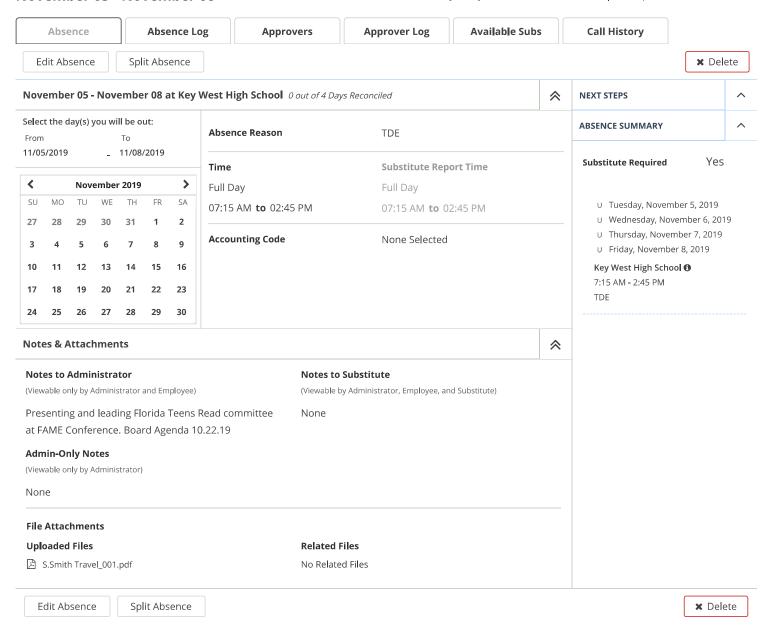
10/11/2019 Aesop

View Absence #378343218 - Smith, Sarah

Status: Filled by Lynn Keller **☑** / Approved

November 05 - November 08

Hours Per Day: **7.5** | Created: **9/19/19 9:54 AM** | Last Update: **10/11/19 4:06 PM**



9/10/2019 FAME

Nov 6 - 8, 2019 | Orlando, FL





ABOUT THE CONFERENCE



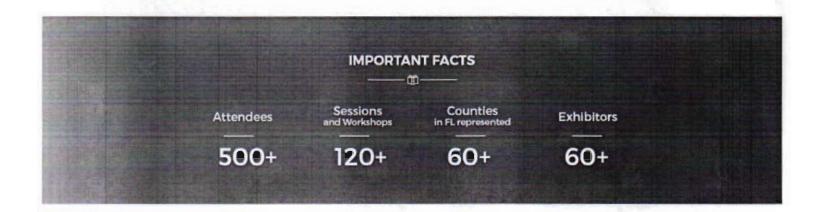


9/10/2019 FAME

Our annual FAME Conference attracts over 600 school librarians, technology specialists, and administrators, who come to FAME to discover new ways to reinvent their libraries, classrooms, and schools. Librarians are especially looking to make their libraries accessible, enjoyable and relevant for all kids and adults.

The 47th Annual FAME Conference will be held at the Rosen Center November 6 - 8, 2019.

LEARN MORE



2019 SPONSORS



www.fame-conference.com 2/3





Register

Before selecting your registration type, please read the information below.

FAME Payment Policy

All Conference Registration Fees must be paid by credit card at the time of registration. Purchase Orders will not be accepted. There are no exceptions to this policy. Please have your credit card before beginning your registration.

Exhibitors and Speakers

Please do not register here. Registration instructions for exhibitors and speakers will be deployed at a later date. Please either check your email for instructions or reach out to your FAME contact for more information.

For Members that want to renew their membership as well as register for conference, select the Non-Member registration.

Conference Registration		
Member	\$200	Visit Member website to register.
Non-Member	\$300	REGISTER NOW
Administrator	\$75	REGISTER NOW
Workshop Only	\$100 for half day workshops \$200 for full day workshops	REGISTER NOW

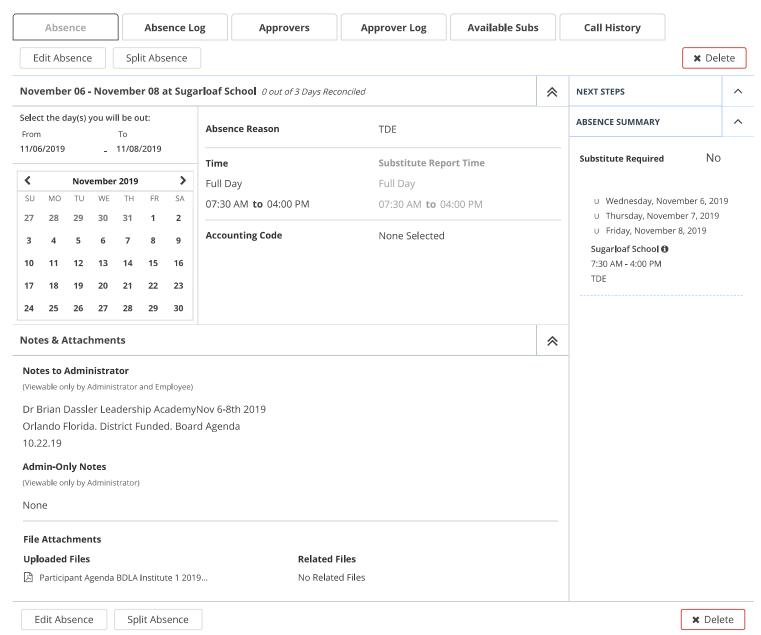
Copyright @ 2019 FAME (863) 585-6802 | FAME@floridamediaed.org Connect with us. Twitter | Facebook | YouTube 10/11/2019 Aesop

View Absence #382270849 - Lanier, Kelly

Status: No Substitute Required / Approved

November 06 - November 08

Hours Per Day: 8 | Created: 10/8/19 8:45 AM | Last Update: 10/11/19 10:08 AM





Dr. Brian Dassler Leadership Academy – Agenda November 7-8, 2019

Goals:

- Build a sense of community within and among cohorts.
- Acquaint participants with the goals and work of the project.
- Learn how learning walks support participants' growth as instructional leaders.
- Identify personal learning goal(s) for observing and analyzing instruction.

Day 1: Thursday, November 7

- 8:00 Arrival / Registration / Materials / Networking.
- 8:30 Welcome from the Department of Education.
 - Introductions & housekeeping.
- 9:50 Break.
- 10:05 Foundational ideas.
 - Developing expertise.
- 11:30 Lunch on your own. Cohort members connecting.
- 1:00 MILE assessment
 - Instructional core.
 - Developing an area of focus.
- 2:15 Break.
- 2:30 Developing an area of focus, continued.
 - FL DOE Data Presentation/Discussion
 - Setting norms / Building cohort community.
 - Experience with learning walks.
 - Communicating with staff.
- 4:30 Reflection / Feedback: Plus Delta.
- 4:45 Facilitators-in-Training / CEL consultants check-in.

Note: Please bring your laptop computer to the conference.

Dr. Brian Dassler Leadership Academy – Agenda

Day 2: Friday, November 8

8:00	Networking.
8:30	Welcome / Reflections on Day 1.
	Learning walk simulation.
	Seeing and describing objectively.
	Determining focus / Creating look fors.
10:05	Break.
10:20	Descriptive note-taking.
	Observe classroom practice.
11:30	Lunch on your own. Facilitators-in-Training meet with CEL consultants (12:00 – 12:30)
1:00	Analyze and identify trends: Find patterns across classrooms.
1:20	Theories and implications for next steps.
	Next steps / Communication with staff.
2:00	Revisit / revise your communication with staff.
2:15	Break
2:30	Area of focus / Look fors.
	Cohort logistics check-in.
	Plan to Practice
3:15	Reflection / Evaluation / Close.

Note: Please bring your laptop computer to the conference.

10/17/2019 Aesop

View Absence #378185957 - Asam, Kailie

November 14 - November 15

Status: **Unfilled** / **Unapproved**

Hours Per Day: **7.5** | Created: **9/18/19 3:13 PM** | Last Update: **9/18/19 3:19 PM**

Renotify Favorite Subs **Available Subs Call History Absence Absence Log Approvers Approver Log** Edit Absence Split Absence × Delete November 14 - November 15 at Exceptional Student Education 0 out of 2 Days Reconciled **NEXT STEPS** \wedge \wedge Select the day(s) you will be out: ABSENCE SUMMARY **Absence Reason** TDE From 11/14/2019 11/15/2019 **Substitute Required** Yes Time Substitute Report Time < > November 2019 Full Day Full Day SU МО TU WE ТН FR SA U Thursday, November 14, 2019 08:00 AM to 03:30 PM 08:00 AM to 03:30 PM U Friday, November 15, 2019 27 28 29 30 31 1 2 Exceptional Student Education 6 **Accounting Code** None Selected 3 5 6 8 8:00 AM - 3:30 PM 10 11 12 13 14 15 16 TDE 17 19 20 21 22 23 24 25 26 27 28 29 30 **Notes & Attachments** \Diamond **Notes to Administrator Notes to Substitute** (Viewable only by Administrator and Employee) (Viewable by Administrator, Employee, and Substitute) Florida Deaf & Hard of Hearing ConferenceDaytona None Beach, FL11-14-2019 to 11-17-2019 **Admin-Only Notes** (Viewable only by Administrator) None **File Attachments** Uploaded Files **Related Files** No Related Files 🚨 Kailie Asam DHH Confernce agenda 1115...

Split Absence

Edit Absence

× Delete



2019 FEDHH Conference Agenda A Weekend Among Stars: Connecting Language, Literacy, and Learning



November 15-16, 2019 Daytona Beach, FL

DAY ONE - November 15, 2019

Time	Topic	
8:00-8:30am	Check-In	
8:30-9:15am	Welcome 2019 Brian Newton Award for Excellence in Education of Students who are D/H Introduce Keynote Speaker	
9:15-10:45am	Keynote Speaker: Dr. Laurene Simms A Journey of Transformational Teaching	
10:45-11:00am	Break	
11:00-11:10am	FSDB Program Overview	
11:10am-12:00pm	State of the State for D/HH: RMTC-D/HH Staff	
12:00-1:15pm	Lunch on your own	
1:15-2:15pm	Breakout Session 1*	
2:30-3:30pm	Breakout Session 2	
3:45-4:45pm	Breakout Session 3	
5:00-6:00pm	Poster Sessions and STEM Playground Social Hour	

^{*}See breakout session schedule below



2019 FEDHH Conference Agenda A Weekend Among Stars: Connecting Language, Literacy, and Learning



November 15-16, 2019 Daytona Beach, FL

DAY TWO - November 16, 2019

Time	Topic
8:00-8:30am	Check-In
8:30-8:45	Welcome Introduce Keynote Speaker
8:45-10:15am	Keynote Speaker: Dr. Jessica Trussell Purposeful Texts and Purposeful Planning: Raising the Bar for Reading Instruction
10:15-10:30am	Break
10:30-11:30am	Breakout Session 4
11:30-11:45am	Break
11:45-12:45pm	Complimentary Boxed Lunch Transition: What Works? Panel Discussion with Successful Teens
12:45-1:30	FEDHH Business Meeting/Door Prizes



2019 FEDHH Conference Agenda A Weekend Among Stars: Connecting Language, Literacy, and Learning



November 15-16, 2019 Daytona Beach, FL

BREAKOUT SESSIONS

DAY ONE- November 15

Room	Richard Petty Room	France B/C	Coastal Room
Session 1	Stephanie Bertucci & Dr. Keisha Lowry	Julia West	Joann Benfield
1:15-2:15pm	Strategies for Building the Language Gap	Developing a Speech Perception Lens: Promoting Auditory Speech Perception in Context of Academic Instruction	The Importance of Family Involvement
Session 2	Brent Bechtold	Jessica Kasper	Krista Phelps-Elliot
2:30-3:30pm	S3RF: Signed, Spoken, Silent Reading Fluency	Writing Narratives with Natives	Struggling to Fit it In? Blend it!
Session 3	Dr. Jennifer Cantalano	Lynn W. Miskiel & Kathleen C. Vergara	Shannon Fowler & Nisreen Yaqub
3:45-4:45pm	Explicit Contextualized Vocabulary Instruction- D/HH	Strategies that Sparkle: Supporting Auditory Skills and Spoken Language in the Classroom	Don't Teach: C.O.A.C.H!

DAY TWO- November 16

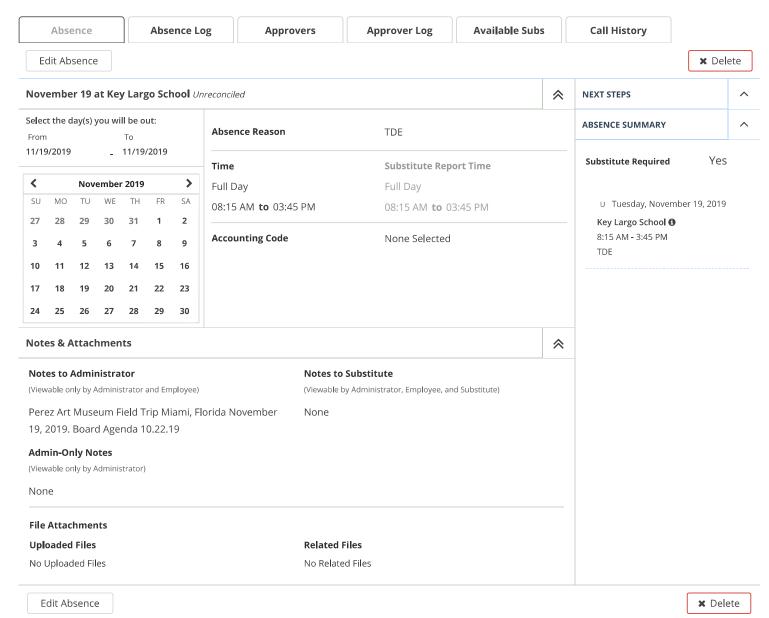
Room	Richard Petty Room	France B/C	Coastal Room
Session 4	Dr. Michella Maiorana-Basas	Victoria Pope	Felicia Massie & Regina Mayernick
10:30-11:30am	Practical Reading Strategies for Teachers of the Deaf	Fairview Learning in Action	Progress Monitoring & Record Keeping for the Itinerant Teacher

View Absence #382480367 - Burns, Kirsten

Status: Filled by Cecilia Kuner **▼** / Approved

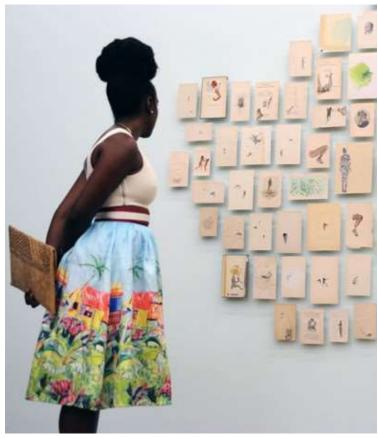
November 19

Hours Per Day: **7.5** | Created: **10/8/19 8:23 PM** | Last Update: **10/11/19 4:13 PM**



Hours & Information





Museum hours

Monday - Tuesday
10am - 6pm

Wednesday Closed

Thursday 10am - 9pm

Friday- Sunday
10am - 6pm

Pérez Art Museum Miami 1103 Biscayne Blvd. Miami, FL 33132

Sign up for upcoming news and events by joining the list (http://www.pamm.org/calendar#modal-newsletter).

Same-Day Admission

Same-day admission may be purchased at the lobby desk during gallery hours up to thirty minutes before the museum closes

Emergencies

In the event of hurricanes, natural disasters or other emergencies, PAMM will close in accordance with Miami-Dade County offices

Museum Map (https://pamm.org/sites/default/files/NEW-MAP-2017%20ADA.pdf#overlay-context=)

Family Guide (http://pamm.org/sites/default/files/education%20brochure-English-2015-ra2.pdf#overlay-context=visit)

Family Packs (http://www.pamm.org/pamm-family-packs#overlay-context=support)

Admission to PAMM

Members Children (6 and under)

Free Free

Active U.S. Military (with ID) Adults

Free \$16

Seniors (62+ with ID) Students (with ID)

\$12

Youth (ages 7-18)

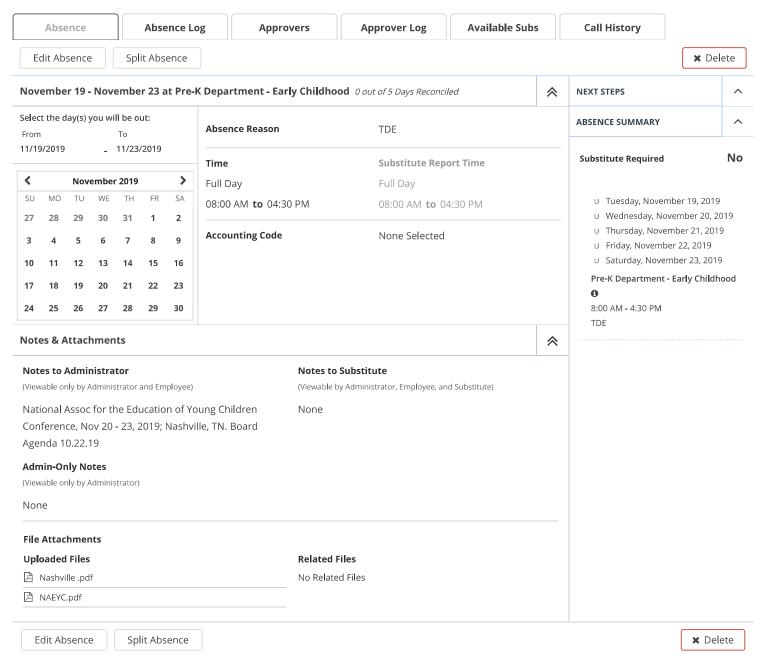
\$12

View Absence #382669334 - Masters, Ellen

Status: No Substitute Required / Approved

November 19 - November 23

Hours Per Day: 8 | Created: 10/9/19 3:32 PM | Last Update: 10/11/19 4:15 PM

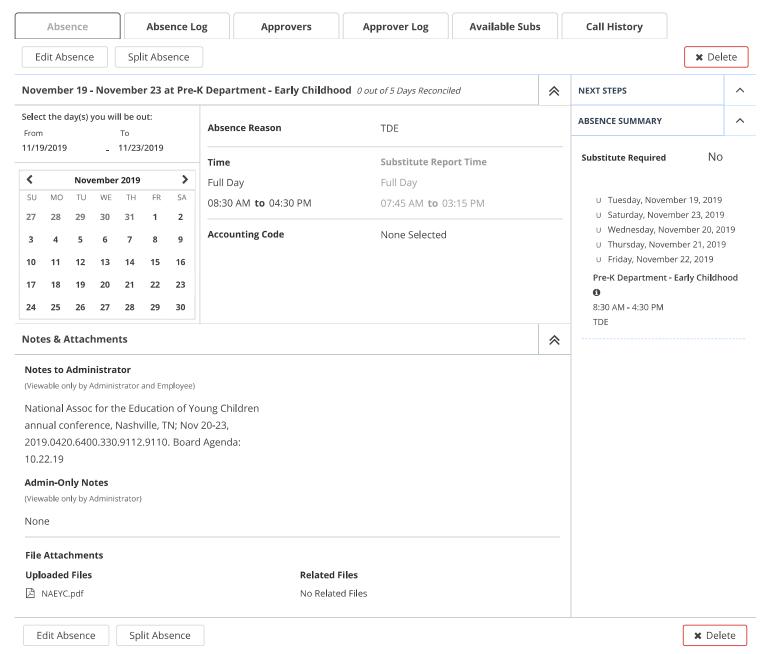


View Absence #382038748 - Russell, Marla

Status: No Substitute Required / Unapproved

November 19 - November 23

Hours Per Day: **7.5** | Created: **10/7/19 11:49 AM** | Last Update: **10/11/19 4:21 PM**



Marla Russell

From: NAEYC <conference@naeyc.org>
Sent: Friday, October 4, 2019 6:03 PM

To: Marla Russell

NAEYC.org/conference

Subject: Make it Count! Earn CEUs & University Credits at Annual Conference

5 Things to Do Now!



November 20-23, 2019



Nashville, TN

Prepare for the 2019 Annual Conference with These Five Tasks



1. Register Today Before Rates Increase

There's still time to save on conference registration costs. Register by Friday, October 18 to take advantage of special rates.

2. Sign up for CEUs and Graduate Credits

Seattle Pacific University will offer Continuing Education Units (CEUs) and graduate credits for conference attendees. Registration for credits will be available online only.

Learn More

3. Take Over the Musicians Hall of Fame & Museum with NAEYC

Date & Time: Friday, November 22, 7:00 PM Location: Musicians Hall of Fame & Museum

This isn't your average museum event! Enjoy live music from a local Music City band, tasty appetizers, and a few drinks on us. Dance the night away with your NAEYC family while discovering Nashville's rich history of music and culture!

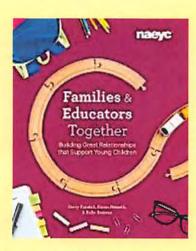
Sign up Now

4. Browse Sessions on the Itinerary Planner

Use the **itinerary planner** to access a list of the exciting workshops, sessions and topics that will be covered in Nashville. Browse sessions by presenter, topic, day or keyword!

5. Buy the Book... Attend the Workshop

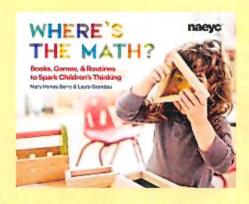
We have two **new Preconference Workshops** that highlight NAEYC books. Get ahead of the game and buy the book to prepare for the workshop! **Sign up today!**



Families and Educators Together - A

Day with the Authors
Date: November 19, 2019
Time: 8:30 AM-3:00 PM

This dynamic full-day workshop will introduce a comprehensive approach to building relationships with each and every family based on NAEYC's new publication, *Families and Educators Together: Building Great*

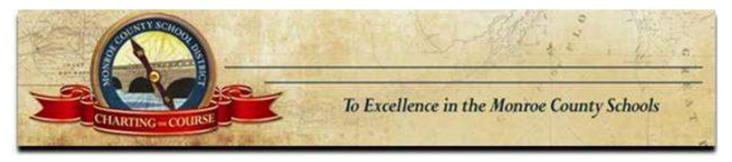


Where's the Math? - A Day with the Authors

Date: November 19, 2019 Time: 8:30 AM-3:00 PM

Join us for this all-day workshop based on the book, Where's the Math: Books, Games, and Routines to Spark Children's

Thinking. This interactive session will help attendees find the math in 5 questions all children ask.



Monroe County School Board Out of District Travel Request

Board Meeting Date:	October 22, 2019
Board Member Name:	Mindy Conn
Purpose of Travel	FSBA Chairmanship Academy
Location:	Tampa, FL
Date of Travel:	Dec. 2-4, 2019
Method of Travel:	Air
Estimated Expenses:	
Registration:	\$155.00
Travel (Mileage, Tolls, Airfare, etc)	\$407.00
Lodging	\$581.94
Meals	\$66.50
Total Estimated Expenses	\$1,210.44

1001.39 District school board members; travel expenses.—

- (1) In addition to the salary provided in s. 1001.395, each member of a district school board shall be allowed, from the district school fund, reimbursement of travel expenses as authorized in s. 112.061, provided that any travel outside the district that exceeds \$500 requires prior approval by the district school board to confirm that such travel is for official business of the school district and complies with rules of the State Board of Education. Any request for travel outside the state must include an itemized list detailing all anticipated travel expenses, including, but not limited to, the anticipated costs of all means of travel, lodging, and subsistence. Immediately preceding a request, the public must have an opportunity to speak on the specific travel agenda item.
- (2) Each district school board may reimburse a district school board member for travel expenses for travel from the member's residence incurred in the performance of a public purpose authorized by law to be performed by the district school board, including, but not limited to, attendance at regular and special board meetings. Mileage allowance in the amount provided by law for reimbursement of travel expenses, when authorized, shall be computed from the member's place of residence to the place of the meeting or function and return.



The voice of education in Florida

(https://fsba.org)

Online Registration & Upcoming Events

December 3-6, 2019 -FSBA/FADSS Annual Joint Conference, Tampa, FL (https://fsba.org/annualjoint-conference/)



- December 3, 2019 Chairmanship
 Academy (https://fsba.org/meeting-the-challenge-of-the-school-board-chairmanship/)
- December 6, 2019 Live Ethics Training (https://fsba.org/ethics-training/)

January 22-24, 2020 - F (https://fsba.org/annual-jointconference/)SBA Day in the Legislature & Board of Directors' Meeting, Tallahassee

February 1-4, 2020 - NSBA Equity Symposium/Advocacy Institute, Washington, D.C.

April 4-6, 2020 - NSBA Annual Conference, Chicago, IL

June 10-12, 2020 - FSBA/FADSS Annual Summer Conference, Tampa, FL

Save the Date

January 23-26, 2021

Equity Symposium/Advocacy Institute in Washington, DC Washington Hilton Hotel – 1919 Connecticut Avenue, NW, Washington, DC 20009

April 10-12, 2021

NSBA Annual Conference in Chicago, IL Marriott Marquis Chicago – 2121 S Prairie Ave, Chicago, IL 60616

2022

January 22-25, 2022

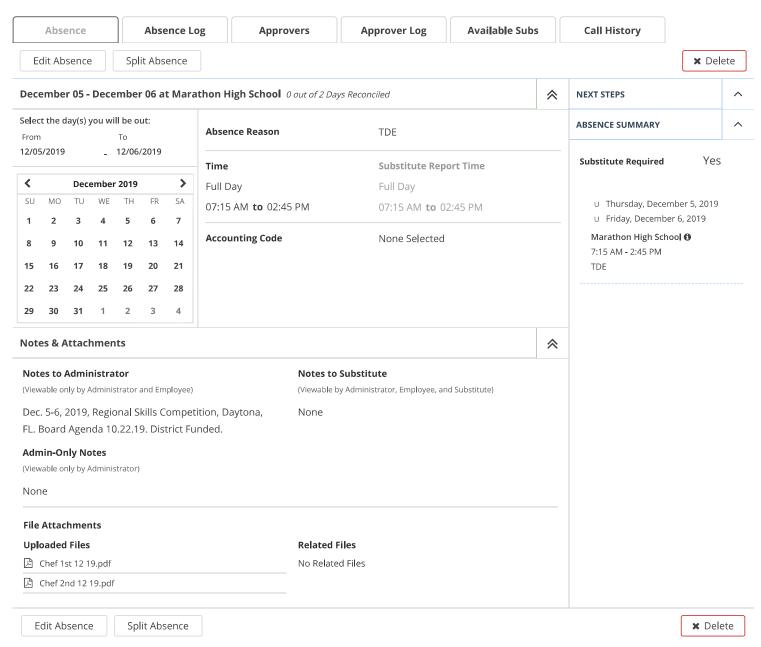
Equity Symposium/Advocacy Institute in Washington, DC Marriott Marquis Hotel – 901 Massachusetts Avenue, NW, Washington, DC 20001

View Absence #379534845 - Stanton, Carl

Status: Filled by Sarah Price **☑** / Unapproved

December 05 - December 06

Hours Per Day: **7.5** | Created: **9/25/19 7:56 AM** | Last Update: **10/10/19 4:43 PM**





SCHOOL BOARD AGENDA ITEM RATIONALE

DATE OF BOARD ACTION:
DISTRICT DEPARTMENT:
DIRECTOR/SUPERVISOR'S SIGNATURE:
SUBJECT: MHS Culinary Arts Field JROP
AGENDA ITEM TITLE:
BACKGROUND INFORMATION: Dayloura State College hosts a Regional skills competition Due colinary teams have placed the last 2 years. This is Dec
ITEM BUDGETED:
Yes No N/A
RECOMMENDATION:
REVIEWED BY ADMINISTRATION: Yes:
REVIEWED BY ATTORNEY: Yes: N/A

Marathon High School Activities Request Name of Activity: DAUTONA STATE SKILLS RESIDNA Type of Activity: Field Trip ____ or Activity Request ____ or Fundraiser Request ___ (must complete 2nd Fundraiser form) request permission to schedule the above for (class, club, organization) the purpose of Regional Skills Competition Club/Class Sponsor (please print): Trip destination: a. Event Date(s) 6b. Event Time ____ 9. a. Cost to Students ______ 8b. #of Students Attending _____ 8c. # of Chaperones _____ 10. a. Students attending school lunch? Yes/No 9b. Cafeteria notified? Yes No 11. Will the auditorium, media center, or any field be used? Auditorium Yes/No (sched w/ Joe) Media Center Yes/No (sched w/ Kathy) Field Yes/No (sched w/ Teresa) A LIST OF PARTICIPATING STUDENTS MUST BE ATTACHED Library fines must be paid before a student can participate in school-sponsored activities such as field trips and dances. Sponsors should provide a list of intended participants to the media specialist two weeks prior to the event so students have time to meet their library obligations. Sponsors should then verify with the media specialist that the student has met the obligations. This includes class trips, Homecoming parade, graduation events, and dances that are sponsored by the school. (Note: This does not include events that are required for course participation, such as band competitions.) For items to be purchased for the above function, a purchase order must be obtained from the Bookkeeper and approved by the Principal PRIOR to ordering. ALL FUNDS must be turned into the bookkeeper for deposit on the day collected. (If this is an evening event, all funds must be placed in the bank night deposit – see bookkeeper for arrangements) If an evening event is planned, you must complete the following: (1) Arrange for building/location/air conditioning with Regina Ryan. (2) Arrange for chaperones and/or deputy. (3) Arrange for custodial services if needed. (4) Names of sponsors/teachers/ chaperones must be filed with this request. _____, Sponsor Signature

Once approval is granted the sponsor must complete the following:

BLPT Meeting Date _____ Principal Approval

Request Denied / More Information Needed

- 1. If the auditorium, media center, or field will be used make sure to plan with Joe, Kathy, or Teresa. Magic does not happen unless you (the sponsor) organize it.
- 2. At least three (3) days prior sponsor must have students get teacher approval to miss class to attend field trip.
- One (1) day prior to event/activity school sponsor is to send out list of involved students to staff via email.

Office Use: Sponsors, Chaperones, Teachers on File? Yes/No Not more than 2 teachers may be out of class per event. Revised 04/23/15

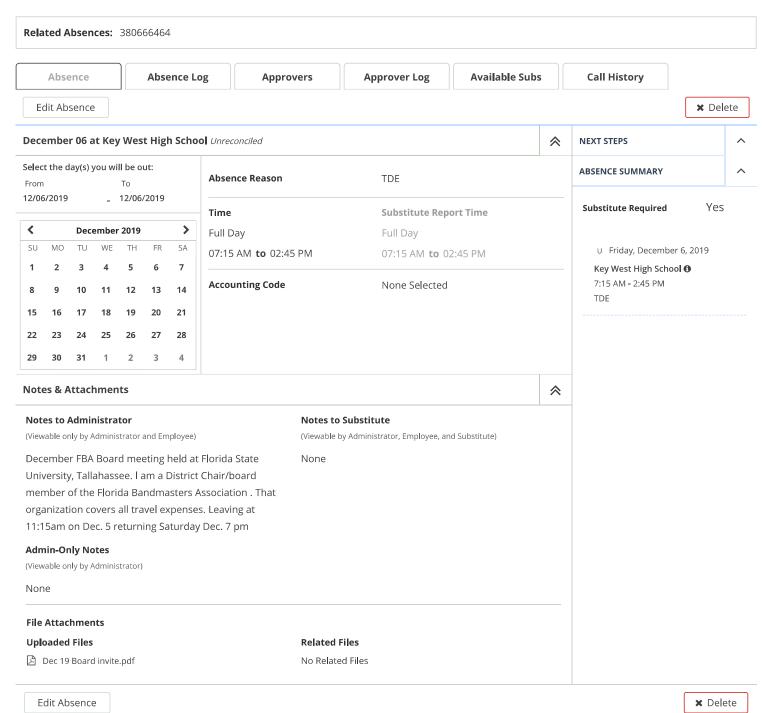
View Absence #382307092 - Hernandez, Gary

Status: Filled by Renata Korzen

✓ / Unapproved

December 06

Hours Per Day: **7.5** | Created: **10/8/19 10:19 AM** | Last Update: **10/8/19 10:19 AM**



FLORIDA BANDMASTERS ASSOCIATION, INC.



NEIL E. JENKINS EXECUTIVE DIRECTOR P.O. Box 840135 Pembroke Pines, Florida 33084-2135 E-Mail: exec@fba.flmusiced.org

Phone: 954-432-4111 Fax: 954-432-4909

September 13, 2019

Dear FBA District Chairs, Executive Board, & Committee Chairs:

This is your official notice that the Florida Bandmasters Association Board will meet on December 6-7, 2019, at the Florida State University School of Music, Tallahassee, Florida. This is one of three OFFICIAL meetings of the FBA Board of Directors and your attendance, as a District Officer, is required to represent your District membership. The OFFICIAL meeting will begin Friday morning at 9:00 am and conclude Saturday approximately at noon. Thursday evening will be reserved for attending the FSU Prism Concert as guests of Patrick Dunnigan, FSU Director of Bands. Please plan on bringing your FBA computer with all reports and meeting agenda being sent to you prior to the meeting.

You are requested to provide hard copies, or email, of Mileage Substantiation, and any receipts to claim tolls. Self-Parking will be complimentary at the hotel. Anyone willing to share a room with someone else to help hold expenses down, please let me know.

Thank you for the outstanding work you do as Chairman for your District, as Executive Board members of the Association, or as Committee Chairs, and for giving this time to meet in Tallahassee.

Sincerely,

Neil E. Jenkins

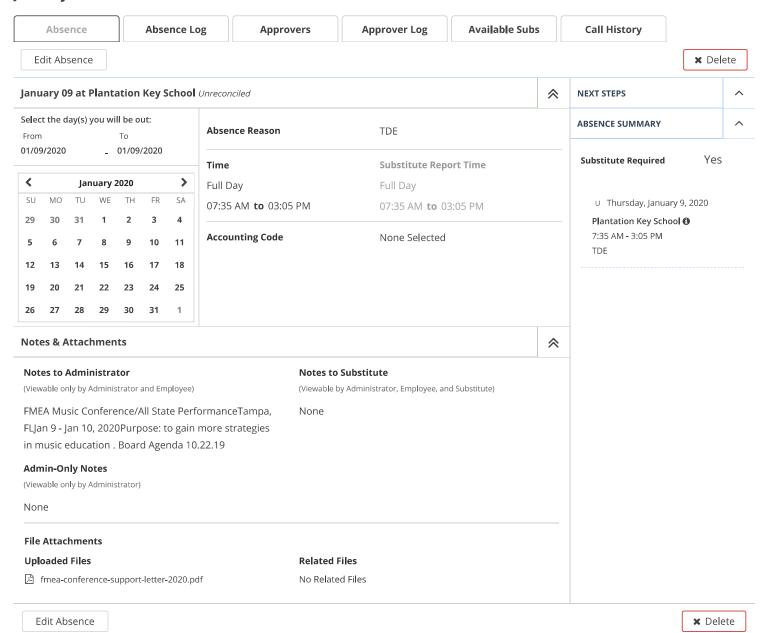
Neil E. Jenkins Executive Director Florida Bandmasters Association

View Absence #373569388 - Yarbrough, Katharine

Status: Filled by Susan Walker **☑** / Unapproved

January 09

Hours Per Day: **7.5** | Created: **8/23/19 2:57 PM** | Last Update: **10/11/19 4:23 PM**

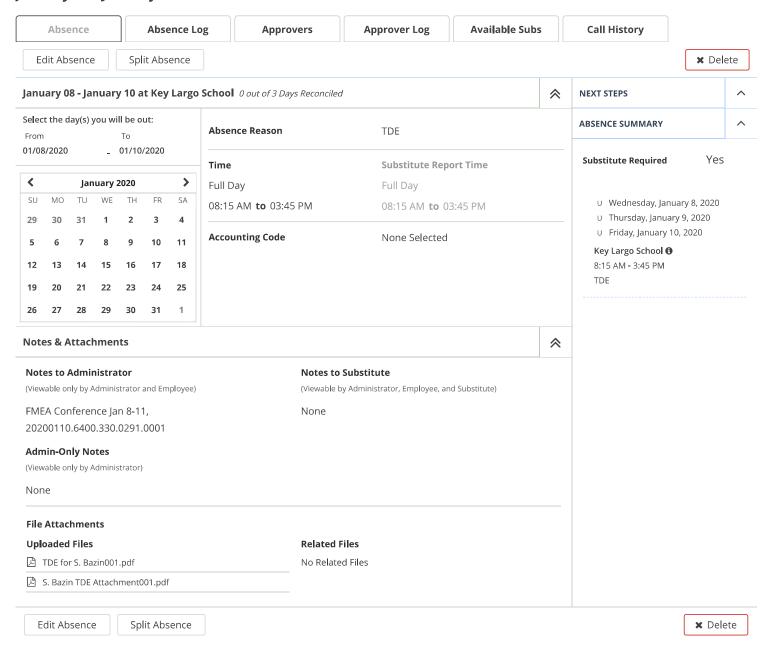


View Absence #376294469 - Bazin, Susan

Status: Filled by Anita Yuhasz Z / Approved

January 08 - January 10

Hours Per Day: **7.5** | Created: **9/10/19 9:46 AM** | Last Update: **9/24/19 3:21 PM**

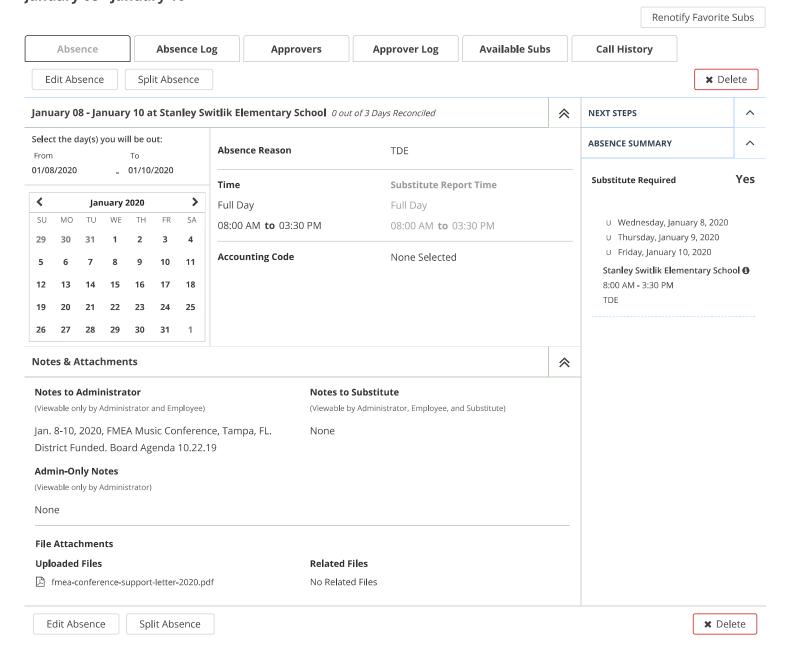


View Absence #381396340 - Louden, John

January 08 - January 10

Status: Unfilled / Unapproved

Hours Per Day: **7.5** | Created: **10/3/19 11:20 AM** | Last Update: **10/10/19 4:06 PM**

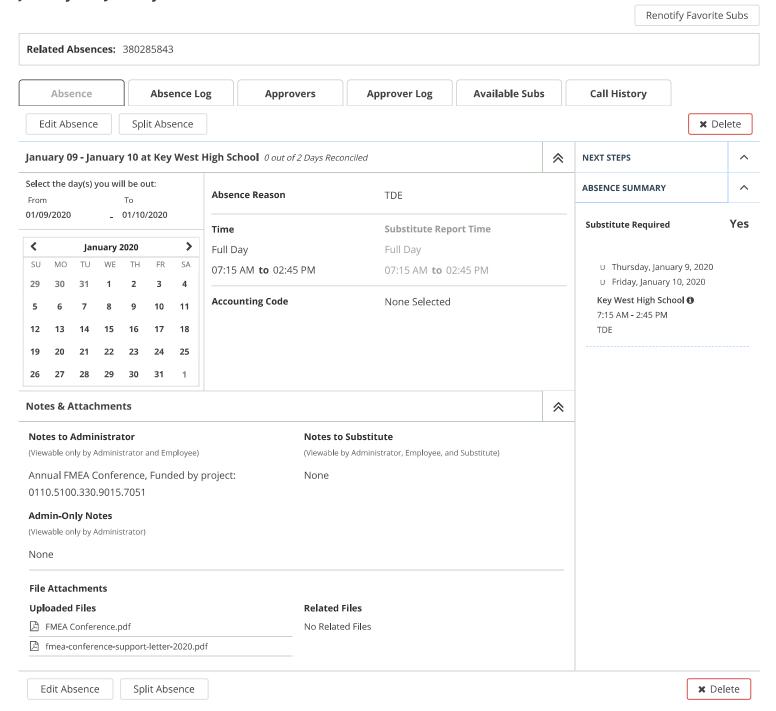


View Absence #382307615 - Hernandez, Gary

January 09 - January 10

Status: **Unfilled** / **Unapproved**

Hours Per Day: **7.5** | Created: **10/8/19 10:20 AM** | Last Update: **10/8/19 10:21 AM**



January 8-11, 2020 Tampa Convention Center

The FMEA Professional Development Conference is one of the largest music education professional development events in the United States. In addition to approximately 250 clinic sessions and concerts, it is host to 22 All-State Ensembles featuring Florida's top Band, Orchestra, Chorus, Guitar, and Elementary Orff students conducted by world-class conductors and teachers. It is attended by more than 10,000 people, including secondary music directors, elementary music teachers, music supervisors, college students, college music teachers, school administrators, K-12 students performing in the All-State ensembles, students and professional musicians performing with invited performing ensembles, exhibitors, and parents of performing students.

Call for Research Posters (/conference/call-for-research-posters/)

The FMEA Research Committee invites researchers from collegiate faculty, graduate and undergraduate students to submit proposals for the research poster session that will occur from 12 noon-1pm on Friday January 10, 2020. We welcome submissions of unpublished research in music education, reviews of literature, action research, and works in progress from FMEA members and out-of-Florida researchers. Topics related to music teaching and learning will be considered. Submissions for this conference may also have been accepted for publication, but should not have appeared in print prior to the conference. Reports presented at other conferences are eligible if the audience was substantially different.

Hotels

In order to keep registration fees low it is important to stay only at an <u>official FMEA hotel</u> (/media/1751/hotel-list-fmea-2020.pdf). This allows the hotels to provide us greatly reduced prices for the ballrooms we use for all-state rehearsals. **Hotel reservations open at 9:00 a.m. on Saturday, September 21.** Please do not worry if hotels fill up quickly, as many rooms are cancelled and released back into the FMEA blocks after all-state audition results are released in November.

Important Dates

(Subject to Change)

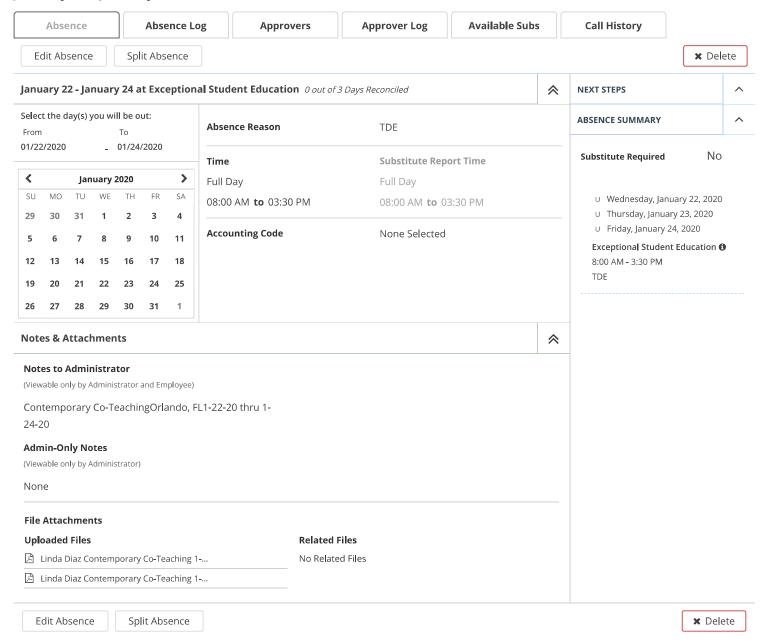
April 30:	Deadline for Session Proposals and Performance Applications
August 1:	Deadline for Product Showcase Applications (https://flmusiced.org/FLMusicApps/Sessions/SessionProposal.aspx?type=ps)
September 21:	Hotels begin taking reservations at 9:00 a.m.
September 21:	Pre-Registration Opens
November 9:	Hotel Room Cancellation Deadline 5:00p.m.
November 12:	Hotels will charge your credit card a non-refundable deposit for the first night of each room held.

https://fmea.org/conference/

View Absence #381705348 - Diaz, Linda

Status: No Substitute Required / Unapproved Hours Per Day: 7.5 | Created: 10/4/19 1:28 PM | Last Update: 10/4/19 1:28 PM

January 22 - January 24





The Florida Inclusion Network presents professional learning with Dr. Marilyn Friend

The Florida Inclusion Network (FIN) is excited to provide the opportunity to district ESE directors or their designee(s) to spend a day and a half with Dr. Marilyn Friend learning more about contemporary co-teaching. This professional learning session will address the role of specially designed instruction (SDI) in classrooms with collaborative teaching structures such as co-teach and support facilitation. Each district is invited to send two attendees.

Details

1.5 day face-to-face training

o Training provided by Dr. Marilyn Friend

o Training hosted by the Florida Inclusion Network

Dates and meeting times (two options)

- o Session One: Tuesday, January 21 (1:00-4:00) AND Wednesday, January 22 (8:30-4:00) or . . .
- o <u>Session Two</u>: Thursday, January 23 (8:30-3:30) AND Friday, January 24 (8:30-12:00)

Eligibility

- Each district is invited to send two district-level attendees. Specifically, the district ESE director and/or their designee(s).
- o Availability for up to 120 participants on a first-come, first-serve basis. (60 per session)

Location

- Courtyard Orlando Lake Buena Vista in the Marriott Village
- o 8623 Vineland Avenue
- o Orlando, FL 32821

o Travel

- FIN Admin will pay for single occupancy lodging at the meeting hotel and meals if your home office is greater than 50 miles from the meeting location. All attendees will need to arrange their own transportation.
- Registration (deadline is October 31st)
 - o https://fsu.gualtrics.com/jfe/form/SV ehxuUkTYsh6yqoZ

Contact Information

- Meghan Everett (meverett@contactfin.com), Executive Director FIN
- o Stephanie Hart (shart@contactfin.com), FIN travel representative

Jan. 21	Topics	
12:00-1:00	The meeting room will be open from noon. Please feel free to arrive early and chat with FIN!	
1:00-2:30	Introductions, greetings from FIN, warm-up, overview of the professional development Understanding of contemporary co-teaching	
2:30-2:45	Break	
2:45-4:00	The vocabulary of instruction, need for understanding and consistency for all students, especially students with disabilities Tier 1 practices	
Jan. 22		
8:00-8:30	The meeting room will be open from 8:00 AM. Please feel free to arrive early of chat with FIN!	
8:30-10:15	Key concepts related to specially designed instruction	
10:15-10:30	Break	
10:30-11:15	SDI applications and examples, set responsibility for semester/yearlong planning for SDI	
11:15-12:00	Co-teaching approaches with SDI incorporated	
12:00-1:00	Lunch	
1:00-2:15	Co-teaching approaches with SDI incorporated (continued)	
2:15-2:25	Break	
2:25-3:15	Discussion: Moving current practices, scaling up the change, working on sustainability, work time for district planning	
3:15-4:00	Remaining questions, district implementation, evaluations, wrap-up	

or ...

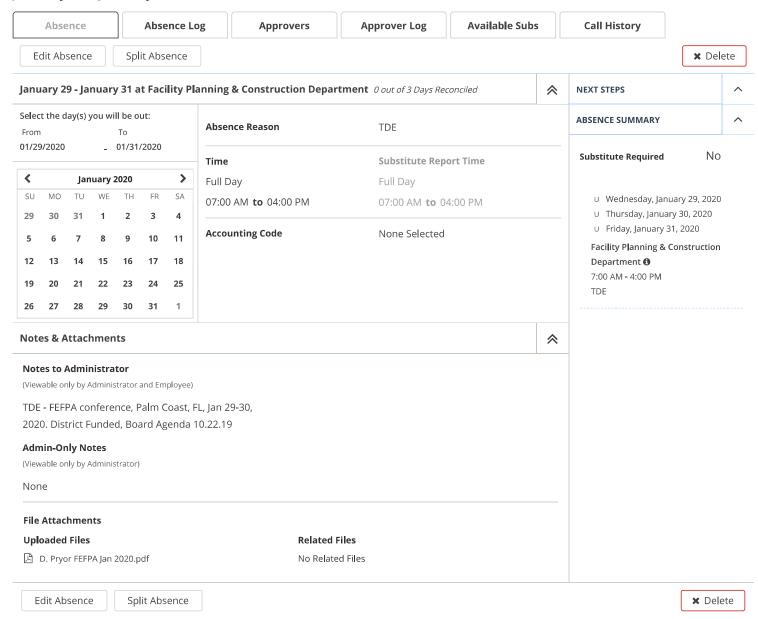
Jan. 23	Topics	
8:00-8:30	The meeting room will be open from 8:00 AM. Please feel free to arrive early and chat with FIN!	
8:30-10:00	Introductions, greetings from FIN, warm-up, overview of the professional development Understanding of contemporary co-teaching	
10:00-10:15	Break	
10:15-11:30	The vocabulary of instruction, need for understanding and consistency for all students, especially students with disabilities Tier 1 practices	
11:30-12:30	Lunch	
12:30-2:15	Key concepts related to specially designed instruction	
2:15-2:30	Break	
2:20-3:30	SDI applications and examples, set responsibility for semester/yearlong planning for SDI	
Jan. 24		
8:00-8:30	The meeting room will be open from 8:00 AM. Please feel free to arrive early and chat with FIN!	
8:30-10:00	Co-teaching approaches with SDI incorporated	
10:00-10:10	Break	
10:10-10:30	Co-teaching approaches with SDI incorporated (continued)	
10:30-11:20	Discussion: Moving current practices, scaling up the change, working on sustainability, work time for district planning	
11:20-12:00	Remaining questions, district implementation, evaluations, wrap-up	

View Absence #381122924 - Pryor, Douglas

Status: No Substitute Required / Approved

January 29 - January 31

Hours Per Day: 8 | Created: 10/2/19 11:44 AM | Last Update: 10/10/19 4:03 PM



FEFPA

Florida Educational Facilities Planners' Association, Inc.

Welcome

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Showcase Winners

Scholarship

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UPCOMING CONFERENCE

Winter 2020 Conference Hammock Beach Resort Palm Coast, FL



FEFPA Winter 2020 Dates January 29 to 31, 2020

FEFPA Winter 2020/2021 Sponsorship Registration
FEFPA Winter 2020 Architecture Showcase Application

GOLD SPONSORS



SILVER SPONSORS

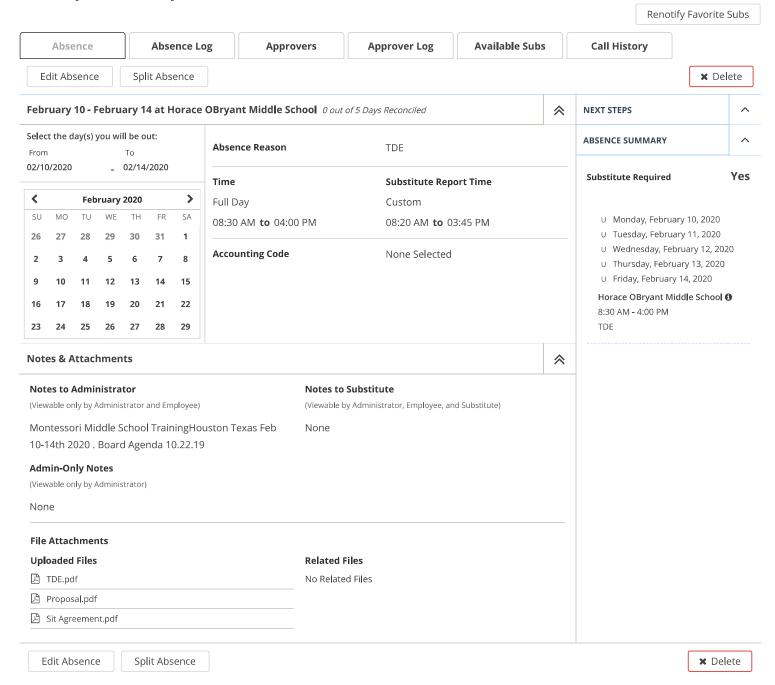


View Absence #381026452 - Rdissi, Sonia

Status: Unfilled / Approved

February 10 - February 14

Hours Per Day: 7.5 | Created: 10/2/19 7:24 AM | Last Update: 10/11/19 4:29 PM



Proposal:

To: Christina McPherson, Principal of Horace O'Bryant K-8 School in Key West, FL

Sonia Rdissi, Middle School 6-8 ESE (Exceptional Student Education) Teacher at Horace O'Bryant School will complete her Montessori Secondary I (Middle School) and Secondary II (High School) teaching practicum for the 2019-2020 school year at Horace O'Bryant (HOB) School in Key West, Florida. HOB is a public K-8 school within the district of Monroe Country Schools. The American Montessori Society (AMS), and pending evaluation from the Houston Montessori Center (I.e.: Dr. Betsy Coe), as well as the collaboration of Ms. Christina McPherson, principal of Horace O'Bryant School, Sonia will complete the necessary requirements outlined in the Houston Montessori Center Practicum Site Agreement. AMS requests that the Houston Montessori Center secures documentation signed by the school principal, Christina McPherson, agreeing to allow Sonia Rdissi the freedom to meet all requirements that would ensure the classroom environment is an authentic Montessori environment. These key requirements of a Secondary I (Montessori Middle School) program are noted, specifically, below.

- (1.) Honoring the needs of the adolescent
- (2.) Have multi-aged groupings in core curricular classes (Language, Math, History/Civics, Science)
- (3.) Student-centered having choice, whole-group decision making, etc...
- (4.) Student led community meetings each morning and opportunities for collaborative work
- (5.) A schedule that minimizes disruptions: Morning work cycle 8:45 a.m. to middle school lunch time. Also an afternoon **uninterrupted** work cycle. Preference for electives being 6th period (last period of day) to honor Montessori sustained, work cycle requirement.
- (6.) Work cycles 90 minutes or longer for core subjects
- (7.) At least EIGHT combined, 7th and 8th grade students that stay with the teacher for <u>each</u> core curricular period minus electives. (Language, Math, Science, History/Civics)
- (8.) Necessary materials and supplies for success for implementing Dr. Betsy Coe's middle school curriculum (Sonia Rdissi has this curriculum which will adjusted for the ESE population and needs.)
- (9.) Dr. Betsy Coe or another Montessori Secondary consultant will do two site visits to Horace O'Bryant School to visit Sonia Rdissi. Travel, food and accommodations will be paid for by the trainee, Sonia Rdissi, not Monroe County Schools nor Horace O'Bryant School.
- (10.) Sonia Rdissi will be required to return to Houston, Texas in February 10 15, 2020 for a one-week Land Lab experience to finish requirements of the credential. Sonia Rdissi will pay all expenses of her own travel. Leave for this important week away will be approved by HOB administration.

Ms. McPherson, please sign and date below agreeing to support the adult learner, Sonia Rdissi, for the 2019-2020 school year, with the outlined 10 essentials of an authentic Montessori Middle School Program:

Aprisfina Moheros 6-11-19 (Date)