



Monroe County School Board Workshop and Regular Meeting Agenda

Tuesday, December 17, 2019 • 3:00 PM
Coral Shores High School Media Center, 89901 US 1 (mm 90), Tavernier, FL 33070

Attendance:

Bobby Highsmith
Andy Griffiths
Mindy Conn
John Dick
Sue Woltanski

Mark Porter, Superintendent
Dirk Smits, School Board Attorney

WORKSHOP AGENDA - TIME CERTAIN 3:00 P.M., 3:08 pm

1. Medical Marijuana Policy (15 mins)

The Commissioner of Education ordered that each school district in Florida adopt a medical marijuana policy. The Board approved policy must be submitted to the Florida Department of Education no later than December, 31, 2019. The required First Reading Public Hearing of the proposed medical marijuana policy was held on November 19, 2019 (Second Reading scheduled during for December 17, 2019 Regular Board meeting).

Prior to the required second reading, Mr. Porter discussed the development and details of the proposed policy. Mr. Porter also explained that the policy is intended only to address how schools will manage the administration of prescribed medical marijuana during the school day.

*The Board requested a language change per Mr. Griffith's inquiry. In Section G, Termination; the word "**authorized**" is to be changed to "**shall**."*

*"After posting notice on the District website for a period of five (5) school days, **the Superintendent is authorized to shall suspend** this policy for a period of up to one hundred twenty (120) days upon notification that the federal government is investigating or has determined whether this policy exists in violation of federal law or jeopardizes the District's receipt of federal funding.,,"*

2. Graduation Honors - Valedictorian-Salutatorian, (30 mins)

Two Options

1. Replace Val/Sal – Cum Laude
2. Retain Val/Sal – with two additions qualifiers

Public input was sought at three different School Board Meetings and the Board heard public comments at each meeting location, Coral Shores High School, Marathon, and Key West City Hall. If the Board votes to change the program, the change would not be in effect until the 2020/2021 incoming ninth grade class. The item is on the Action Agenda for a vote.

3. Ocean Studies Charter School Enrollment Increase (20 mins)
Trisha Wood, Principals Ocean Studies Charter School presented a request to

Principal Wood presented Ocean Studies Charter School's request to increase the enrollment of Ocean Studies Charter School by 24 students. The increase of 24 students will be throughout all grades.

Board Comments:

Dr Woltanski requested a copy of the Traffic Study completed.

PUBLIC HEARING -TIME CERTAIN 4:30 PM

1. Hearing of Intent to Seek Legislation Exempting Monroe County School District from Certain Capital Funds Cost Per Student Station Limitations (30 mins)

Representative Raschein discussed the process of submitting a local bill the during the 2020 State Legislative Session exempting Monroe County School District from certain capital fund cost per student station limitations. There is a concern that other districts may request the same exemption.

Mr. Highsmith would like consideration also be given to a bill requesting an exemption to the Florida Retirement System's six months non-employment restriction allowing bus drivers and substitute teachers to return to work within six months of retirement.

Representative Raschein thanked the Board and public for their input. The Board will forward their final recommendation to Representative Raschein through Attorney Smits.

REGULAR MEETING AGENDA - TIME APPROXIMATE 5:00 P.M.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. ADOPT AGENDA AND FORMAT - Superintendent's and/or School Board Members requests to amend the agenda or remove items from the consent agenda.

Recommendation for approval was made by the Superintendent

Motioned by: Dr. Woltanski

Seconded by: Mr. Dick

Vote: Approved as amended

Mr. Highsmith – questioned delaying the late agreement submission. Attorney Smits advised a delay was not an issue.

B. APPROVAL OF MEETING MINUTES

Approval of November 19, 2019 Board Meeting Minutes

Recommendation for approval was made by the Superintendent

Motioned by: Mr. Dick

Seconded by: Mr. Griffiths

Vote: Approved

C. RECOGNITION OF EXCELLENCE IN THE MONROE COUNTY SCHOOLS

1. GEMS

Coral Shores Unified Special Olympics

Zergio Ornelas
Zander Wolfgram
William Mutz
Michael Stevens
Javier Diaz
Julien Biadet
Jenna Castillo
Kailee Reinoso
Peter Reinoso
Pedro Perez

CSHS Interact Club

Carmen Kelley, Advisor
Luke Gutierrez, Pres.
Jules Powers, VP
Callie Bloom, Secretary
Jena Jones, Treasurer
Sheila Gonzalez, Sergeant at Arms

Key Largo School Special Olympic

Coach Jorday Lombard
Coach Jose Zepeda
Jourdynn Moises
Jerico Lalanne
Connor Dixon
Austin Vogt
Sterling Paul
Glade Harrelson
Donovan Thiery
Jessi Lalanne
Caleb Mathis
Kadyn Heringtom

KLS Interact Officers

Robert Aleman, President
Alice Jacobsen, Vice President
Ofelia Wiltz, Sponsor
Nicole Blanche, Sponsor

Key Largo School, CTE Adobe Photoshop

Valerie Randall

Plantation Key School

Jim and MaryAnn Bokor, Donation
Rebecca Brown, Volleyball Volunteer Coach

2. Presentation by Treasure Village Montessori School, "Be A Good Human" Presentation entitled "Be A Good Human"

The National Honor Society students recited their "Be a Good Human" presentation.

3. Five Star School Awards
Key Largo School
Plantation Key School

CITIZEN INPUT/REQUEST(S) TO ADDRESS THE SCHOOL BOARD.

Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. Letters submitted to each Board Member and/or the Board Secretary prior to a Board Meeting will not additionally be read into the record at the meeting.

Holly Hummell Gorman spoke concerning per pupil funding and Rally in Tally on January 13.

Rosemary Acierno spoke concerning her employment with the District.

Rebecca Braw – Chairwoman Conn called Ms. Braw, however, she was not present.

E. CONSENT AGENDA

All items listed as consent agenda items are considered routine and noncontroversial by the School Board and will be approved by a single motion. There will be no separate discussion of these items. Prior to this meeting, Board Members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.

Mr. Porter announced the following changes to the Consent Agenda:

Item Number 23 – was withdrawn due to incomplete Contract approval.

Items 1-22 were presented for approval.

1. Approval of Personnel Recommendations for 2019-2020 School Years
2. Approval of School Board and District Travel Requests
3. Approval of Legal Services Invoices - Vernis and Bowling
4. Approve Contract Renewal 3 of 3 for Concrete Analysis & Testing Laboratories, Inc.
5. Approval of Monthly Financial Statements October 2019
6. Acceptance of Charter School Reports October 2019
7. Approval of Contract with Gallagher Benefits Services for Consulting Services for CY 2020
8. Approval of Award - RFP 2020009 to Symetra Life Insurance Company, Inc. for self-insured medical and prescription benefits for one (1) year from 1/1/2020 to 12/31/2020.
9. Approval of Contract Addendum No1 to Optum Rx for Prescription Plan Management Services
10. Approve Order of Priority for Expenditure of State Capital Outlay and Debt Service (CO&DS) Funds
11. Approval of Purchase with Audio Enhancement to Upgrade Classroom Audio and SAFE Solution
12. Approve Purchase with CDWG for Renewal of Classlink
13. Approve Purchase with CDWG for EMC Storage Hardware/Software Support
14. Approve Purchase with Signature Systems for Milestone License Renewals
15. Approval of Award of Districtwide Parking Lot Maintenance Contract to Affordable Asphalt, Inc.
16. Approval of Award of ITB 2020008 Small Project General Contractor by area to JTCC, Inc. for Middle/Upper and Marsh Integrity Builders in Lower Keys

17. Approve Revised Five Year Educational Plant Survey v5.5
18. Approval of Head Start Monthly Update (Oct.)
19. Approval of Lease Addendum with May Sands Montessori
20. Approval of Lease Agreement with Keys Energy Services
21. Approval of Superintendent Compensation Adjustment - 2019/2020
22. Approve donation of surplus (non-cap) furniture at Stanley Switlik Elementary to the Bahama relief efforts
23. ~~Approval of purchase with Lakeshore Learning for KG Play Kits. Withdrawn~~

Recommendation for approval was made by the Superintendent

Motioned by: Mr. Dick

Seconded by: Dr. Woltanski

Vote: Passed

Mr. Highsmith: Commented about the termination on Item One and if there is an appeal process. Mr. Porter advised that any Board action would not affect the employee's right to a hearing.

F. REPORTS

Strategic Objective 1 - Climate and Culture for Excellence

1. School Improvement Plan Presentations (CSHS and KLS)

Key Largo School Principal Laura Lietaert, discussed the Key Largo School's strengths and weaknesses indicated by results of students' assessments. She also presented the School's goals for the 2019/2020 School Year.

Board Comments:

Dr. Woltanski asked about the \$500 scholarship program designed for students that score less than 3 on the 3rd Grade.

Mr. Griffiths asked about math scores for grades 3 through 8. Ms. Lietaert discussed the lowest 25%.

Blake Fry, Principal of Coral Shores High School along with Kristie Bedell, Assistant Principal, reviewed the School's Core Component Score strengths and weaknesses and 2019/2020 Goals.

Board Comments:

Mr. Griffiths asked if Math scores were consistent with last year/this year? A: Yes.

Strategic Objective 6 - Accountable Resource Management

1. Cow Key Bridge Project, P. Lefere

Mr. Lefere recapped the initial discussion (October) concerning the impacts of the Cow Key Bridge project. Recommendations will be presented at the January 21, 2020 Board meeting concerning options such as:

- *Adjustments to school start times*
- *Minimizing bridge crossings*
- *Rotating school sequences*
- *Summer School schedule*

If any change is recommended, the District will implement the change after Spring Break, allowing a few weeks adjustment period before construction begins.

Board Comments:

Ms. Conn asked if any of the suggestions have been “floated” around the schools. A: Yes, at Principals meeting last week. Varying feedback. Mid-Year changes discussed. Students at KWHs are already enrolled in dual enrollment – if you change start times – it effects dual enrollment.

Mr. Dick feels some other businesses may change their operating times also.

Dr. Woltanski is concerned about time missed for sports, especially when a team goes away for games, etc.

Legal – No report

Superintendent

1. Review of School Board By-Laws (Moved to Workshop Agenda)

Mr. Porter distributed copies of the District’s By-Laws asking the Board members to review the By-Laws and forward suggestions for any revisions and/or updates to him. Mr. Porter would like the review and revision of all By-Laws be completed in six months.

Mr. Drake provided copies of the Comprehensive Annual Financial Report which is on the Action Agenda for approval.

Mr. Porter presented and discussed his Continuation of Leadership Plan for the month of January 2020. Specific questions should be addressed directly to Mr. Porter.

The District’s Winter break begins December 23rd with staff returning on January 6, 2020 and students returning January 7, 2020.

Board

Mr. Highsmith reported he attended the FSBA conference. He found the UCF economic forecasting session particularly interesting. A strong economy was reported. There was discussion about mental health issues. There is a shortage of mental health workers and school psychologists.

Mr. Highsmith responded to Ms. Conn’s comments on the Friday morning radio spot. He supports Mrs. Axford’s appointment as Superintendent for one to two years. He feels the hiring process was appropriate for a one or two year appointment, but not appropriate for someone that would remain in the position for more than one or two years. He would have concerns if she remains longer than two years. If the intent was for Mrs. Axford to stay longer, the search and interview process should have been done differently.

Ms. Conn responded that her comment was only intended to say, that Mrs. Axford could apply at the end of the one or two year(s) time frame.

Mr. Dick attended the Marathon High School Holiday concert and feels the arts are flourishing at Marathon High School. There are great performances in the Marathon Auditorium this year, and great things will happen on the new athletic fields next year.

Mr. Griffiths would like the District to use the Monroe County poverty level (rather than that of the Federal Government) to calculate eligibility for the Free and Reduced lunch program. He reported that he also attended the FSBA conference.

Dr. Woltanski attended the FSBA Conference and spoke with members of the Florida Department of Agriculture regarding income limits for free and reduced lunches.

A Key Largo parent emailed Dr. Woltanski because her child supposedly was not allowed to attend the school dance due to their unpaid lunch debt. That practice is not consistent with current Board policy.

Ms. Conn attended part of the FSBA conference. Her highlights from the Conference were: What good shape we are in comparison to other school Board. Someone told her about a "grow your own" bill. She would like someone to research the bill. A: We have grown our own with great new teachers coming from the community.

Monroe County has people that donate time and money to schools, there is a big push to help schools to pay down the lunch debt. Very important and appreciate help.

G. PUBLIC HEARING

Policies, 2nd Reading

1. Medical Marijuana Policy

There was no comment from the public or Board.

H. ACTION ITEMS

1. Approval of Graduation Honors - Valedictorian-Salutatorian Recommendations

Option 1

Recommendation for approval was made by the Superintendent

Motioned by: Dr. Woltanski

Seconded by: Mr. Griffiths for discussion

Roll Call Vote: The Motion Failed

Mr. Dick: No

Mr. Griffiths: No

Mr. Highsmith: No

Dr. Woltanski: Yes

Ms. Conn: No

Option 2

Recommendation for approval was made by the Superintendent

Motioned by: Dr. Woltanski

Seconded by: Mr. Griffiths

Roll Call Vote: The Motion Failed

Mr. Dick: No

Mr. Griffiths: No

Mr. Highsmith: No

Dr. Woltanski: Yes

Ms. Conn: No

2. Approval of 2019-2020 Student Progression Plan

Recommendation for approval was made by the Superintendent

Motioned by: Mr. Dick

Seconded by: Dr. Woltanski

Vote: Passed

Dr. Woltanski talked with Dr Murphy, she would like the choice of class placement made clear to parents. We want them to come in and get involved in the process.

3. Approval of Budget Summary Reports October 2019
Recommendation for approval was made by the Superintendent
Motioned by: Mr. Dick
Seconded by: Mr. Griffiths
Vote: Passed.
4. Approval of Stanley Switlik Elementary School Project Deduct Change Order #2 to GMP Amendment #3
Recommendation for approval was made by the Superintendent
Motioned by: Mr. Dick
Seconded by: Dr. Woltanski
Vote: Passed

Dr. Woltanski - \$6 million less – fantastic!
Ms. Conn - appreciative when something saves us money.

5. Approve Medical Marijuana Policy as Presented at Second Reading
*Recommendation for approval was made by the Superintendent with the revision to replace **authorized** with “**shall.**”*
Motioned by: Dr. Woltanski
Seconded by: Mr. Griffiths
Roll Call Vote: Defeated
Mr. Dick: No
Mr. Griffiths: Yes
Mr. Highsmith: No
Dr. Woltanski: Yes
Ms. Conn: No
6. Approval of Hourly Wage Adjustments for Non-represented Hourly Employees, Effective January 1, 2020
Recommendation for approval was made by the Superintendent
Motioned by: Mr. Dick
Seconded by: Dr. Woltanski
Vote: Passed
7. Approval of 2019-2020 Salary Schedule
Recommendation for approval was made by the Superintendent
Motioned by: Mr. Dick
Seconded by: Mr. Highsmith
Vote: Passed
8. Approval of Settlement Agreement with Biltmore Construction Co., Inc.
Recommendation for approval was made by the Superintendent
Motioned by: Dr. Woltanski
Seconded by: Mr. Dick
Vote: Passed

9. Acceptance of the Monroe County School District Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2019.

Recommendation for approval was made by the Superintendent

Motioned by: Dr. Woltanski

Seconded by: Mr. Griffiths

Vote: Unanimously Passed

Mr. Porter announced he participated in exit audit interview and as the auditors Described the findings – it was a clean financial audit. This is the final audit report Under Mr. Drake's leadership.

ADJOURNMENT - 7:10 pm