

Instructional Continuity Plan



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ICP Implementation

ICP plan presented to Principals

MARCH 12

Initial ICP plan launched on Website

MARCH 16

Chromebook Prep Begins

MARCH 17

MOU reviewed with Teacher Union

MARCH 19

Online training prepared

MARCH 23-25

Chromebooks Deployed

MARCH 25-31

School Resumes Virtually

APRIL 1

Governor Extends Spring Break until 3/27

MARCH 13

Governor closes Schools until April 15

MARCH 17

Optional Supplemental Materials Launched

MARCH 18

Staff returns and plans for Implementation

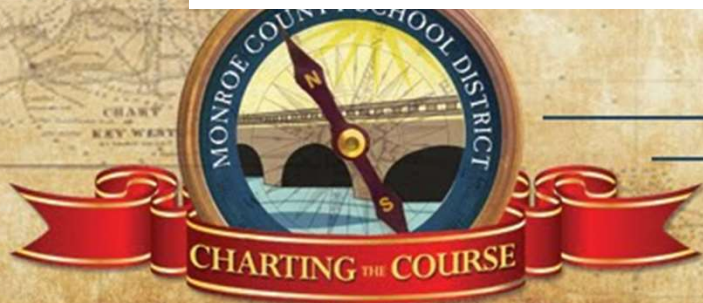
MARCH 23

Teachers return for training and...

MARCH 26-MARCH 31

Student Access provided

MARCH 30



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Chromebook Distribution

- 3000+ devices distributed by Friday March 27.
- Continued distribution Monday and Tuesday.
- Targeted follow up distribution begins April 1.

School	Devices Distributed
Poinciana	338
Horace O Bryant	653
Key West High	400
Marathon High	269
Sugarloaf	250
Gerald Adams	400
Stanley Switlik	340
Plantation Key	220
Key Largo	600
Coral Shores	310



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Teacher Training – Canvas



MCSD Instructional Continuity Pl...
MCSD

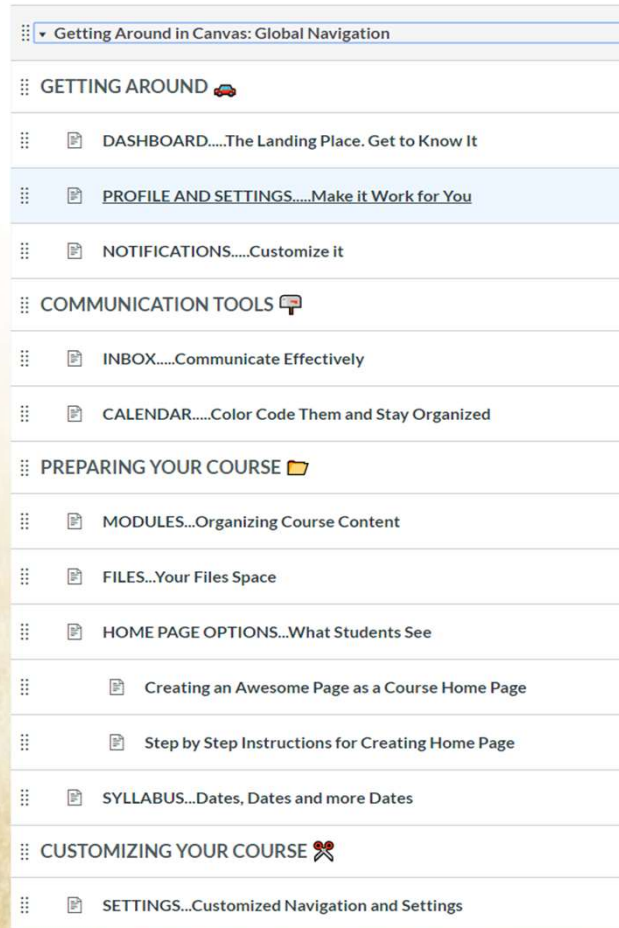


[Canvas by Instructure](#)

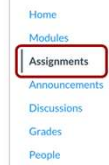


canvas

K-12 Option



Open Assignments



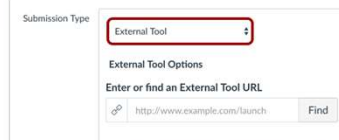
In Course Navigation, click the **Assignments** link.

Add Assignment



Click the Add Assignment button.

Select Submission Type



17% of staff is using Canvas to deploy distance learning



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Teacher Training – Google Classroom



MCSD Instructional Continuity PI...

MCSD

11

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[Google Classroom](#)



Google Classroom™

[Edmentum via Google Classroom](#)

*Required 6-12 Science and Social Studies

ONLY USED IN SCIENCE AND SOCIAL STUDIES 6-12

edmentum



EdOptions Academy



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Teacher Support

[Teacher Checklist for Emergency Instructional Continuity Plan](#)

[Teacher Support Document](#)

Tech and Curriculum Support via Google Hangout Meet daily

Edmentum teacher support for all science and social studies teachers

Twice weekly newsletters with recommendations, positive affirmations and positive messaging



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Parent and Student Support

[Parent Checklist for Online Learning](#)

[Frequently Asked Questions](#)

[Student Access for Online Learning](#)

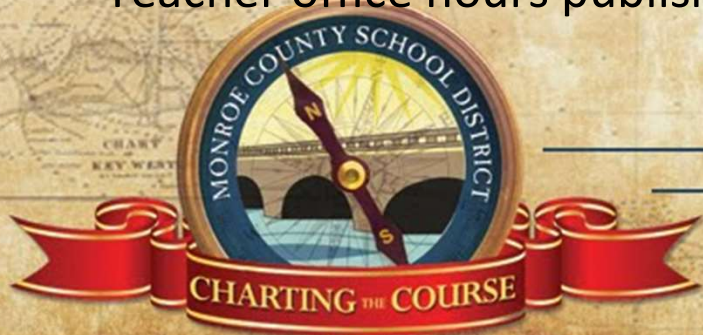
[Student Checklist for Online Learning](#)



Audit Check Form for Student Considerations – completed by teacher and sent to counselor or school designee to provide individualized assistance

Device Distributions and Tech support Monday – Friday, 8am until 5pm

Teacher office hours published on school websites



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Administrator Support

[Administrator Checklist for Emergency Instructional Continuity Plan](#)

DLT and Principal Skype meetings

Principal PLC Skype meetings









Daily check-in with principal from assigned Teaching and Learning team member

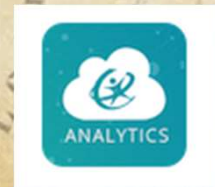


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Monitoring Participation

APP	SOURCE	LAUNCHES ↓	TOTAL TIME SPENT
☆  Google Classroom 	District	1,005	17h 25m

Login Summary	Apps Summary			EXPORT REPORT	All sources selected ▼	SHOW INFO ⓘ
Mon, Mar 30, 8:41 AM						
TOP APP TODAY	TOP APP THIS WEEK	TOP APP THIS MONTH	TOP APP THIS SCHOOL YEAR			
N/A 0 Launches	N/A 0 Launches	Edmentum - Study Isl... 16 Launches	Edmentum - Study Island 174 Launches			
APP						DATE & TIME LAUNCHED
 Google Classroom 						Mar 27, 2020 11:43:08 AM
 Edmentum - Study Island 						Mar 27, 2020 11:16:47 AM
 Renaissance Learning 						Mar 25, 2020 08:07:16 PM
 Google Classroom 						Mar 25, 2020 08:01:24 PM



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Trouble shooting

Collaborative Lesson Planning and Support

Weekly Lesson Plan							
Week of:	Identified Students (ESE/EL/MTSS):						Notes:
Subject:							
Lesson:							
Day/Date:	Objectives and Standards	Lesson Activities	Assessment	IEP Focus	Specially Designed Instruction	Materials Needed	Data
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							

Support Personnel

Parent Educators
Paraprofessionals
Office Staff
ESE Support

Targeted Support

Personalized Phone Calls
Distribution plans
Follow up plans
Alternate options

Audit Check Form for Student Considerations

Each Tuesday until end of school closure, teachers should complete this form with any student concerns regarding attendance or performance abilities due to the ever changing situation. This will prompt a call from a counselor and/or school designee to provide individualized assistance where possible.

IF THIS IS A SAFETY CONCERN PLEASE NOTIFY YOUR ADMINISTRATOR OR OTHER CHANNELS IMMEDIATELY. DO NOT USE THIS FORM.

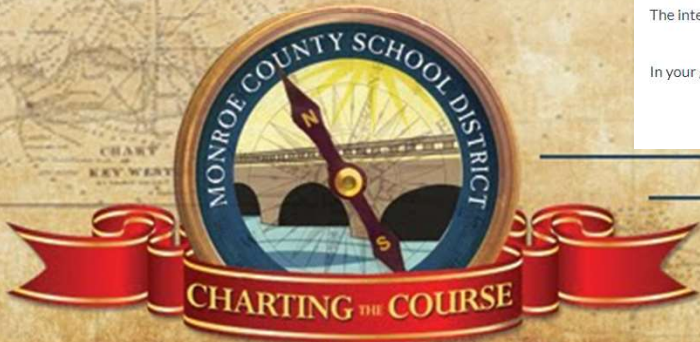


**NO INTERNET
NO PROBLEM**

The internet may go offline every once in a while. It may be in a household, it may be down the Keys, it might be Florida. Don't worry, we will not make students play with the Google Dinosaur all day, we shift to Plan C!

In your google classroom have one or two assignments that can be completed without internet that are saved for those "no internet" moments. It can be an article, a book, or even a hands on activity.

Below are a few links for Plan C activities and a quick link on how students can use google offline on their chromebooks!



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Questions



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