



Monroe County School Board

Special Meeting Agenda

Tuesday, March 31, 2020 • 3:00 PM

EMERGENCY BOARD MEETING VIA VIDEO CONFERENCE HOSTING LOCATION, 241 TRUMBO ROAD, KEY WEST, FLORIDA

The MISSION of the Monroe County Schools is to empower all students to become responsible and contributing global citizens.

STRATEGIC OBJECTIVES:

1. Climate and Culture for Excellence
2. Outstanding Student Achievement
3. Effective Communication & Community Engagement
4. High Performing Workforce
5. Leader in Technology and Innovation
6. Accountable Resource Management

EMERGENCY BOARD MEETING AGENDA - TIME CERTAIN 3:00 P.M.

Attendance via video conference:

Mindy Conn

Bobby Highsmith

John Dick

Sue Woltanski

Kenneth Griffiths

Mark Porter Superintendent

Dirk Smits, Board Attorney

Opening Statement by the Board Chairwoman

Pursuant to Executive Order No. 20-69, issued by the Office of Governor Ron Desantis on March 20, 2020, local government bodies may conduct meetings of their governing boards without having a quorum of its members present physically or at any specific location, and utilizing communications media technology such as telephonic or video conferencing, as provided by Section 120.54(5)(b)2, Florida Statutes. Procedures for the public comment will be explained by the School Board Attorney shortly. The members of the School Board appearing remotely for this meeting are *Bobby Highsmith, Andy Griffiths, Mindy Conn, John Dick, and Sue Woltanski*. The meeting will be opened with the Pledge of Allegiance which will be led by Superintendent Mark Porter.

Sir School Board Attorney, please state the procedures to be followed during this meeting.

Statement read by Dirk Smits, School Board Attorney

- The material for each item on the agenda is available on-line, 24 hours a day at <https://monroe-k12.legistar.com/Calendar.aspx>.
- Any person may be heard by the School Board, through the Chair and upon recognition pursuant to the published notice for not more than two minutes, on any proposition before the School Board, unless modified by the Chair. Since this is a virtual meeting as authorized by the Governor the State of Florida, members of the public wishing to address the body may do so by visiting the hosting location, 241 TRUMBO ROAD, KEY WEST, FL 33040. All comments submitted will be included as part of the public record for this virtual meeting and will be considered by the School Board prior to any action taken. The School Board will accommodate any speakers desiring to appear in person, subject to all applicable emergency measures in place to prevent the further spread of COVID-19. All interested parties are required to abide by all State, County, and local emergency orders and are urged to remain at home and practice social distancing. If the proposition is being continued or rescheduled, the opportunity to be heard may be at such later date, before the School Board takes action on such proposition.
- When addressing the School Board, the member of the public must first state his or her name, his or her address, and what item will be spoken about.
- A video of this meeting may be requested at keysschools.com.
- Please silence all cell phones and other noise-making devices.
- Please note Board Members have generally been briefed by School Board staff and the School Board attorney on items on the agenda today.

Access and Public Comment Accommodations

Access to the Meeting

The Monroe County School Board is using Skype to hold the March 31, 2020 Virtual School Board meeting. Skype is a cloud platform for video and audio conferencing, collaboration, chat, and webinars across mobile devices, desktops, telephones, and room systems. In order to ensure that the public has the ability to view the meeting, the Board Communication's Department will broadcast the meeting through all the usual channels and avenues that are provided when a School Board meeting is held. The meeting can be viewed live on keysschools.com. Aside from the Skype platform and that the participants will be appearing remotely, the public will have no discernible difference in their ability to watch the meeting.

Public Comment

The School Board has published an agenda and the items and topics that will be discussed at the Virtual School Board Meeting. The public will be given the opportunity to provide public comment during the meeting.

Board Members, are you comfortable with all the notice provisions set forth and these uniform rules of procedures we have established for this Virtual meeting?

All Board member acknowledged and confirmed.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. ADOPT AGENDA AND FORMAT - Superintendent's and/or School Board Members requests to amend the agenda or remove items from the consent agenda.

The Superintendent recommended no changes to the agenda. There were no Board requested changes.

Recommendation for approval was made by the Superintendent

Motioned by: Mr. Highsmith

Seconded by: Mr. Dick

Vote: Passed

C. APPROVAL OF MEETING MINUTES

1. Approval of March 10, 2020 Board Meeting Minutes
Recommendation for approval was made by the Superintendent
Motioned by: Mr. Griffiths
Seconded by: Dr. Woltanski
Vote: Passed

CITIZEN INPUT/REQUEST(S) TO ADDRESS THE SCHOOL BOARD.

PLEASE CALL 305-293-1400, EXT. 53355 TO SPEAK DURING OUR CITIZEN INPUT SEGMENT.

Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. Letters submitted to each Board Member and/or the Board Secretary prior to a Board Meeting will not additionally be read into the record at the meeting.

No comments.

D. CONSENT AGENDA

1. Approval of Personnel Recommendations for 2019-2020 School Year
2. Approval of Monthly Financial Statements January 2020
3. Acceptance of Charter School Reports January 2020
4. Approve Removal and Disposal of Tangible Personal Property from Asset Records and MCSD
5. Approval of Procurement Card Transaction Reports for the statement ending February 5, 2020.
6. Approval of Head Start Monthly Update (Jan.)
7. Approval of Furniture Purchase through Compass Office Solutions for the Marathon Maintenance & Bus Transportation Building
8. Approval of Voluntary Pre-Kindergarten (VPK) Contract 2020-2021
9. Approve Building Permitting and Inspection Services Contract Renewal 1 of 3 to M.T. Causley, LLC.
10. Approve purchase with CDWG to renew Varonis our data governance software

Recommendation for approval was made by the Superintendent
Motioned by: Mr. Dick
Seconded by: Mr. Highsmith
Vote: Passed

E. REPORTS

Strategic Objective 2 - Outstanding Student Achievement

1. Monroe County Instructional Continuity Plan, T. Axford
Ms. Axford and Ms. Condella reviewed the District's Instructional Continuity Plan which rolls out April 1. Priorities of the plan were:

*Equity of Access
Support of Teachers
Accountability for students and Staff.*

Teachers will call each student to ensure students are able to engage in online instruction. If a student is not able to participate in online learning, other accommodations will be made to help that student participate in learning.

Board members Highsmith and Woltanski feel a lot was accomplished in a short period of time.

Ms. Conn voiced concerns about grading, the need for rigor, flexibility and patience.

Mr. Griffiths asked about access for all students and the Comcast offer. He is also concerned about older students taking care of younger siblings at home while parents are away from the home. He repeated Ms. Conn's concern about being flexible.

Legal

Mr. Smits discussed the new virtual meeting requirements.

Dr. Woltanski and Ms. Conn questioned the requirements for "emergency meeting" vs. returning to the Board's approved schedule of workshops and regular meetings. The meeting schedule will be revisited.

Superintendent

COVID-19 Effort Update

Mr. Porter highlighted the District's effort to launch the online learning program, distribution of over 4,000 devices, and the Grab and Go meal program. The AHEC Clinic are open, however, they do not see/treat COVID-19 patients. The Florida Department of Education is now recommending extending school campus closures until May 1.

Ms. Conn asked if there could be a bus route meal delivery. Mr. Lefere will explore the possibility with the Food Services and Transportation departments.

Board

Dr. Woltanski appreciates all the work that has been done by District personnel. As part of the online curriculum she suggested including the "safer at home" message, inspiring students to keep a journal and using the Chromebooks to complete the Census online.

Mr. Griffiths feels May 1 is a more realistic date for school campus re-openings.

Mr. Dick concurred that May 1 would be the earliest date for campus re-openings. Mr. Dick also stressed the financial impact and reduction of sales tax revenue. He urged the District to begin preparing for financial short falls by reducing expenditures now.

Mr. Highsmith foresees May 1 as being the earliest date for school campuses to re-opened. He would like the message to be "school campus closures" – and not school closures. Additionally, at this time Mr. Highsmith stated there needs to an acknowledgement of a financial crisis. He suggested a hiring and spending freeze.

Mr. Conn was in agreement about financial concerns and the reduction of tax revenue. As of the meeting, Ms. Conn does not want to make the decision about campus closures too early.

Mr. Porter suggested the Board take clear action concern campus closures. The public needs to be aware sooner than later.

Attorney Smits recommended re-opening the agenda for cause.

Motioned by: Dr. Woltanski

Seconded by: Mr. Highsmith with discussion:

Discussion: Mr. Highsmith commented that the current closure is under the direction of the Commissioner of Education which is in effect until April 15. What is different? Dr. Woltanski added that on March 30th, the Commissioner of Education revised his statement and recommended that all school campuses be closed until May 1.

Vote by roll call: Passed 5/0

Mr. Dick: Yes

Mr. Griffiths: Yes

Mr. Highsmith: Yes

Dr. Woltanski: Yes

Ms. Conn: Yes

With the agenda re-opened, Chairwoman Conn found good cause to add an item to the agenda.

Chairwoman Conn moved to add the following item to the agenda: Approval to close school campuses until May 1, 2020 and extend online learning until May 1, 2020.

Motioned by: Mr. Dick

Seconded by: Mr. Highsmith

Vote by roll call: Passed with no discussion.

Superintendent Porter will add to the Action Agenda, Action Item 7: Approval of school campus closures or all Monroe County Schools through May 1, 2020 and extend online learning until May 1, 2020 for the health and safety of all students.

RECESS

F. PUBLIC HEARING

Job Descriptions, 1st Reading

1. Executive Director Personnel Support and Instructional Leadership

Mr. Highsmith commented that he is in favor of the Superintendent being the lead negotiator for UTM contract negotiations. Ms. Axford added that she has previously served on the negotiation team, but would like someone in "training" to take over that responsibility. Mr. Highsmith is concerned that if the responsibility is added to the job description, the responsibility transfers to that position. Ms. Axford will revise the job description.

Job Descriptions, 2nd Reading

1. Speech and Language Pathologist Assistant- 52032
No public comments.

RECONVENE

G. ACTION ITEMS

1. Approval of Budget Summary Reports January 2020
Recommendation for approval was made by the Superintendent
Motioned by: Mr. Griffiths
Seconded by: Mr. Dick
Vote: Approved
2. Approval of Job Description - Speech and Language Pathologist Assistant- 52032
Recommendation for approval was made by the Superintendent
Motioned by: Dr. Woltanski
Seconded by: Mr. Dick
Vote: Approved
3. Award ITB 2020012 Key Largo School Gym Renovation Contract to Burke Construction Group, Inc.
Due to current financial concerns, voting was withheld on this item.
4. Award ITB 2020016 Key West High School New Corridor Contract to Design Center, Inc.
Due to current financial concerns, voting was withheld on this item.
5. Award ITB 2020017 Big Pine Academy Renovation Contract to Design Center, Inc.
Due to current financial concerns, voting was withheld on this item.
6. Approve MOU's with United Teachers of Monroe re: COVID-19.
Recommendation for approval was made by the Superintendent
Motioned by: Dr. Woltanski
Seconded by: Mr. Griffiths
Vote: Approved
7. *Added Item for Cause (Health and Safety of Students): Approval of school campus closures of all Monroe County Schools through May 1, 2020 and extend online learning until May 1, 2020 for the health and safety of all students.*
Motioned by: Mr. Dick
Seconded by: Mr. Griffiths
Vote: Approved

ADJOURNMENT- 5:17 pm