



**MONROE COUNTY  
SCHOOL BOARD**

**Purchase Order**

Standard - Barrett Printing for  
PPE

**PO# 27841**

08/24/2020

Vendor (V0000003854)

Show P.O. Number on all shipping containers,  
packing lists, correspondences, and invoices.

**State Tax Exemption #**

858013888558C3

**Federal Employer Identification #**

0596000750

**Order Contact:** Melissa Alsobrooks

**Center/School Contact:** Teaching and Learning

☐ Checked box indicates order must be fully received and invoiced by 06/30/2021.  
Cancellations must be in writing. No backorders without buyer approval.

**Ship To**

S.I. TRANSPORTATION & INTERNAL  
SERVICE FACILITY  
5330 2ND AVENUE, STOCK ISLAND  
KEY WEST, FL 33040

**BARRETT PRINTING APPAREL & PROMOTIONAL  
PRODUCTS**

3201 FLAGLER AVENUE, SUITE #501  
KEY WEST, FL 33040

**Bill To**

MONROE COUNTY SCHOOL BOARD  
241 TRUMBO RD  
KEY WEST, FL 33040  
305-293-1400

Item #	Description	Quantity	UOM	Unit Price	Amount
Misc Prom	Youth Size Face Mask: @ply cotton: Unprinted: White: Washable, Reusable	20000	each	2.45	49,000.00
noncap	Freight Shipping Charges	1	each	332.00	332.00
<b>Total</b>					<b>49,332.00</b>

Fund	Function	Object	Center	Project	Amount
0442	5100	510	9015	6905	49,332.00

Superintendent

**Comments for vendor:**

**Terms & Conditions:**

- Purchase orders issued by the District are not transferable & cannot be assigned to any other vendor, contractor, bank, lending institute or to any representative or individual. This includes prohibition of subcontracts unless authorized. If Contractor cannot supply the material or service, nor honor the contract, return the purchase order with a letter of explanation to the Purchasing Department.
- No modifications of this order shall be binding upon the District unless approved in writing by an authorized representative of the District Purchasing Department.
- The District may at its option, grant additional time for any delay or failure to perform hereunder if the delay will not adversely impact the best interest of the District & is due to causes beyond the control of the Contractor. Such grant must be in writing & made part of the order.
- In the event of default by the Contractor, the District may procure the articles or services covered by this order from other sources and hold the Contractor responsible for any excess costs occasioned thereby. The following shall be considered a default: (1) Failure to make complete deliveries within the promised time. (2) Unauthorized substitution or delivery of goods deemed by the District to be inferior. (3) Inability of the Contractor to fulfill the terms & conditions of this order.
- The District reserves the right to terminate this order in whole or in part for cause within 30 days. Any such termination will be without liability to the District except for completed items delivered & accepted by the District. The Contractor will be liable for excess costs of re-procurement.
- Unless otherwise specified, all shipments shall be F.O.B. Destination, Freight, Prepaid. Orders must be delivered to the "ship to" address as stated on the purchase order. Any deviations without prior approval from the Purchasing department will constitute a refusal of shipment. Such refusal, requiring redistribution, reshipment, &/or storage charges, will be borne by the Contractor. The District will not be responsible for any lost shipments caused by improper shipment. **SHIPMENTS WILL NOT BE ACCEPTED WITH ANY BACK ORDERED ITEMS.**
- Deliveries are to be made to the indicated ship to address between the hours of 9:00am and 3:00pm Monday through Friday, excluding holidays, unless otherwise stipulated. Contractor shall notify the receiving site of deliveries which require handling &/or assistance for off-loading. Failure to give notice will result in the Contractor being billed for any add-on, redelivery, storage, or handling charges.
- All materials or goods will be received "subject to inspection and acceptance". Materials or goods found defective or not in accordance with District instructions, specifications, drawings, or other data, will remain the property of the Contractor & will be returned at the Contractor's expense. Payment for materials & goods shall not be deemed as an acceptance thereof.
- Quantities specified in the order cannot be changed without prior written approval of the District. Goods shipped in excess of the quantity designated may be returned at the Contractor's expense.

RM → MA



**BARRETT PRINTING**  
Apparel & Promotional Products

Quote

3201 Flagler Avenue, #501, Key West, FL 33040

8/19/2020

2443

MONROE COUNTY DISTRICT SCHOOL BOARD  
ATTN: ACCOUNTS PAYABLE  
241 TRUMBO ROAD  
KEY WEST, FL 33040

MONROE COUNTY  
SCHOOL DISTRICT  
WAREHOUSE  
KEY WEST, FL 33040

		Net 30	DESTINATION	
MISC PROMOTIO...	YOUTH SIZE FACE MASKS: 2 PLY COTTON; UNPRINTED; WHITE; WASHABLE, REUSABLE; - PER EACH	20,000	2.45	49000.00
SHIPPING CHARGES	FREIGHT SHIPPING CHARGES; DOCK TO DOCK: - 21 cartons of 1000 each; poly bagged in lots of 50; 20 lbs per carton; total skid weight 470 lbs.  **These masks are in stock in Florida and offered by a local vendor in Key West, Florida. Delivery within 5 days.	1	332.00	332.00

305-293-4501

Sales@BarrettPrinting.com

305-293-4503

www.BarrettPrinting.com

\$49,332.00

\$0.00

\$49,332.00