



## Board Rationale

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**File #:** PH20210068

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### **TITLE**

Job Description, Second Reading: 63083 Federal Programs Assistant

### **BACKGROUND INFORMATION**

Job Description: First Reading: 63083 Federal Programs Assistant, 7 September 2021

Revising the job description to accurately reflect the responsibilities, update the education requirements, and align with changes to the Salary Schedule.

Job Description, Second Reading: 63083 Federal Programs Assistant, 12 October 2021