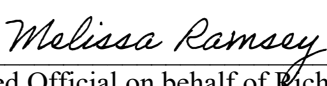



**Florida Department of Education
Project Award Notification**

1 PROJECT RECIPIENT Monroe County School District	2 PROJECT NUMBER 440-2232B-2CD01	
3 PROJECT/PROGRAM TITLE Title I, Part D Subpart 2: Local Educational Agency Delinquent Program <p style="text-align: right;">TAPS 22A009</p>	4 AUTHORITY 84.010A Title I, Part D, Local Delinquent USDE or Appropriate Agency FAIN#: S010A210009	
5 AMENDMENT INFORMATION Amendment Number: Type of Amendment: Effective Date:	6 PROJECT PERIODS Budget Period: 07/01/2021 - 06/30/2022 Program Period: 07/01/2021 - 06/30/2022	
7 AUTHORIZED FUNDING Current Approved Budget: \$10,713.00 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount: \$10,713.00	8 REIMBURSEMENT OPTION Federal Cash Advance	
9 TIMELINES <ul style="list-style-type: none"> Last date for incurring expenditures and issuing purchase orders: <u>06/30/2022</u> Date that all obligations are to be liquidated and final disbursement reports submitted: <u>08/20/2022</u> Last date for receipt of proposed budget and program amendments: <u>04/30/2022</u> Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400: Date(s) for program reports: Federal Award Date : <u>07/01/2021</u> 		
10 DOE CONTACTS Program: Carla Greene Phone: (850) 245-0983 Email: Carla.Greene@fldoe.org Grants Management: Unit A (850) 245-0496	Comptroller Office Phone: (850) 245-0401	Duns#: 849287149 FEIN#: F596000750018
11 TERMS AND SPECIAL CONDITIONS <ul style="list-style-type: none"> This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference. For federal cash advance projects, expenditures must be recorded in the Florida Grants System (FLAGS) as close as is administratively feasible to when actual disbursements are made for this project. Cash transaction requests must be limited to amounts needed and be timed with the actual, immediate cash requirements to carry out the purpose of the approved project. All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification. 		
12 APPROVED: <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  <hr style="width: 100%;"/> Authorized Official on behalf of Richard Corcoran Commissioner of Education </div> <div style="text-align: center;"> 9/9/2021 <hr style="width: 100%;"/> Date of Signing </div> <div style="text-align: right;">  </div> </div>		

INSTRUCTIONS
PROJECT AWARD NOTIFICATION

- 1** Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.
- 2** Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).
- 3** Project Description: Title of program and/or project. TAPS #: Departmental tracking number.
- 4** Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.
- 5** Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.
- 6** Project Periods: The periods for which the project budget and program are in effect.
- 7** Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).
- 8** Reimbursement Options:
 - Federal Cash Advance –On-Line Reporting required monthly to record expenditures.
 - Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.
 - Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.
 - Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.
- 9** Timelines: Date requirements for financial and program reporting/requests to the Department of Education.
- 10** DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.
- 11** Terms and Special Conditions: Listed items apply to this project. (Additional space provided on Page 2 of 2 if needed.)
- 12** Approved: Approval signature from the Florida Department of Education and the date signature was affixed.



Elementary and Secondary Education Act (ESEA) Federal Programs

Florida's 2021-22 ESEA Federal Programs Application

Florida's 2021-22 ESEA Federal Program Application allows Local Education Agencies (LEAs) flexibility to choose which of the federal programs they would like to apply for in a new consolidated toolkit. LEAs may choose to apply for one or multiple federal programs depending on the LEAs strategic planning, staffing and individualized needs. Florida is pivoting to a streamlined system for federal programs through alignment of all ESEA programs within the Strategic Improvement framework. **UPDATED 3/31/21**

Select LEAs will also be piloting the opportunity for a consolidated federal programs application during the 2021-22 program cycle. We appreciate the support of the following LEAs who represent various size-alike LEAs from across the state who have volunteered to participate in the pilot project: Bradford, Charlotte, Citrus, Clay, Collier, Desoto, FAMU Lab School, FAU Lab School, FLVS, Franklin, Hardee, Hendry, Lake Wales, Levy, Osceola, Pasco, Sarasota, Seminole, Taylor and Volusia.

Monroe County School District

[Click here to access the 2021-22 ESEA Federal Program Companion Guide](#)

Please **ONLY** complete the contact information for the program(s) within this toolkit for which the LEA intends to apply.

Fiscal Contact Information	
Fiscal Contact Name	Nancy Oleinik
Title	Grants Accountant
Phone Number	(305) 293-1400 x53349
Contact Email	Nancy.Oleinik@KeysSchools.com
DUNS Number	849287149
FEIN Number	F596000750018
Title I, Part A	
Program Contact Name	
Title	
Phone Number	
Contact Email	
Title I, Part C	
Program Contact Name	
Title	
Phone Number	
Contact Email	
Title I, Part D, Subpart 2	
Program Contact Name	Michael J. Henriquez
Title	Coordinator of Alternative Education
Phone Number	305-293-1400 x54444
Contact Email	mike.henriquez@keysschools.com
Title II, Part A	
Program Contact Name	
Title	
Phone Number	
Contact Email	
Title III, Part A	
Program Contact Name	
Title	
Phone Number	
Contact Email	

Title IV, Part A	
Program Contact Name	
Title	
Phone Number	
Contact Email	
Title V, Part B, Subpart 2	
Program Contact Name	
Title	
Phone Number	
Contact Email	

Elementary and Secondary Education Act (ESEA) Federal Programs

Florida 2021-22 ESEA Federal Program Applications

Project Application (DOE 100A)

Monroe County School District

Program Name		Project Number	TAPS Number	2021-22 Allocation	2020-21 Estimated Roll Forward	Total Funds Requested (Sum of Allocation and Estimated Roll)
Type an "X" in the green box below for each corresponding program that the LEA chooses to apply for within this application.						
	Title I, Part A		22A001			\$0.00
	Title I, Part C		22A020			\$0.00
x	Title I, Part D, Subpart 2	440-2232B-2CD01	22A009	\$10,713.00		\$10,713.00
	Title II, Part A		22A011			\$0.00
	Title III, Part A		22A014			\$0.00
	Title IV, Part A		22A120			\$0.00
	Title V, Part B, Subpart 2		22A007			\$0.00

As the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.

Theresa Axford

Printed Name of Agency Head

<i>Fran Herrin</i>	Executive Director of Teaching & Learning for Theresa Axford, Superintendent	5/21/2021
<i>Signature of Agency Head</i>	<i>Title</i>	<i>Date</i>

Florida 2021-22 ESEA Federal Program Assurances

General Assurances

Assurance 1: The Local Educational Agency (LEA) has on file with the FLDOE, Office of the Comptroller and a signed statement by the agency head certifying applicant adherence to these General Assurances for Participation in State and Federal Programs. The complete text may be found in Section D of the Green Book. The certification of adherence, currently on file with the FDOE Comptroller's Office, shall remain in effect indefinitely. The certification does not need to be resubmitted with this application, unless a change occurs in federal or state law, or there are other changes in circumstances affecting a term, assurance or condition.

Assurance 3: The LEA assures that a comprehensive needs assessment is conducted that takes into account information on the academic achievement of children in relation to the challenging state academic standards. Click here for access to [Know Your Schools](#).

Assurance 4: The LEA assures that timely and meaningful consultation occur between LEA and private school officials prior to any decision that affects the opportunities of eligible private school children, teachers, and other educational personnel to participate in programs subject to equitable participation. The LEA may use the linked template: [Private School](#)

Assurance 5: The LEA assures that if they submit a separate application for each program or a combination of programs, and is not an LEA that was selected to participate in the 2021-22 Pilot Consolidated Application, the application is due on the earlier of the federal program dates listed on the [2021-22 Collaborative Calendar](#).

Assurance 6: The LEA assures, as appropriate, that stakeholder collaboration across multiple programs will occur as outlined under ESSA. The LEA may use the linked template: [Stakeholder Collaboration](#).

Title I, Part A: Improving the Academic Achievement of the Disadvantaged

Assurance 1, Collaboration: The LEA assures the plan was developed with timely and meaningful consultation with teachers, principals, other school leaders, paraprofessionals, specialized instructional support personnel, charter school leaders (in a LEA that has charter schools), administrators (including administrators of programs described in other parts of this Title), other appropriate school personnel, and parents of children in schools served under Title I. §1112(a)(1)(A).

Assurance 2, Coordination of Programs: As appropriate, the LEA assures the plan is coordinated with other programs under ESSA, the Individuals with Disabilities Education Act (20 U.S.C. 1400 et seq.), the Rehabilitation Act of 1973 (20 U.S.C. 701 et seq.), the Carl D. Perkins Career and Technical Education Act of 2006 (20 U.S.C. 2301 et seq.), the Workforce Innovation and Opportunity Act (29 U.S.C. 3101 et seq.), the Head Start Act (42 U.S.C. 9831 et seq.), the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11301 et seq.), the Adult Education and Family Literacy Act (29 U.S.C. 3271 et seq.), and other Acts as appropriate. §1112(a)(1)(B).

Assurance 3, Migratory Children: The LEA assures that migratory and formerly migratory children who are eligible to receive services under this part are selected to receive such services on the same basis as other children who are selected to receive services under this part. §1112(c)(1).

Assurance 4, Private Schools: The LEA assures they will provide services to eligible children attending private elementary schools and secondary schools in accordance with section 1117, and timely and meaningful consultation with private school officials regarding such services unless there are no eligible private schools. §1112(c)(2).

Assurance 5, NAEP: The LEA assures they will participate, if selected, in the National Assessment of Educational Progress (NAEP) in reading and mathematics in grades 4 and 8 carried out under section 303(b)(3) of the National Assessment of Educational Progress Authorization Act (20 U.S.C. 9622(b)(3)). §1112(c)(3).

Assurance 6, Cross Coordination: The LEA assures they will coordinate and integrate services provided under Title I with other educational services at the LEA or individual school level, such as services for English learners, children with disabilities, migratory children, American Indian, Alaska Native, and Native Hawaiian children, and homeless children and youths, in order to increase program effectiveness, eliminate duplication, and reduce fragmentation of the instructional program. §1112(c)(4).

Assurance 7, Child Welfare Agency Point of Contact: The LEA assures they will collaborate with the state or local child welfare agency to designate a point of contact if the corresponding child welfare agency notifies the LEA, in writing, that the agency has designated an employee to serve as a point of contact for the LEA. §1112(c)(5)(A).

Assurance 8, Child Welfare Agency Procedures: The LEA assures they will collaborate with the state or local child welfare agency to develop and implement clear written procedures governing how transportation to maintain children in foster care in their school of origin when in their best interest will be provided, arranged, and funded for the duration of the time in foster care. The procedures will: ensure that children in foster care needing transportation to the school of origin will promptly receive transportation in a cost-effective manner and in accordance with section 475(4)(A) of the Social Security Act (42 U.S.C. 675(4)(A)); and ensure that, if there are additional costs incurred in providing transportation to maintain children in foster care in their schools of origin, the LEA will provide transportation to the school of origin if: the local child welfare agency agrees to reimburse the LEA for the cost of such transportation; the LEA agrees to pay for the cost of such transportation; or the LEA and the local child welfare agency agree to share the cost of such transportation. §1112(c)(5)(B).

Assurance 9, Certification: The LEA assures that all teachers and paraprofessionals working in a program supported with funds under this part meet applicable state certification and licensure requirements, including any requirements for certification obtained through alternative routes to certification. §1112(c)(6). The LEA will also ensure parents are notified appropriately according to the "Parents Right-To-Know" provision. §1112(e)(1)(A-B).

Assurance 10, Early Childhood Education: The LEA assures that in the case of a LEA that chooses to use Title I, Part A funds to provide early childhood education services to low-income children below the age of compulsory school attendance, such services comply with the performance standards established under section 641A(a) of the Head Start Act (42 U.S.C. 9836a(a)). §1112(c)(7).

Assurance 11a, Parent Consultation: The LEA assures that in order to receive parent and family engagement funds under section 1116 the agency will conduct outreach to all parents and family members and implement programs, activities, and procedures for the involvement of parents and family members in programs assisted under this part consistent with section 1116. Such programs, activities, and procedures shall be planned and implemented with meaningful consultation with parents of participating children.

Assurance 11b, School Parent and Family Engagement Policy: The LEA assures that the requirements outlined in section 1116(b)(1-4) are met:

Each school served under this part shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of section 1116 (c-f) and Assurances 11c-f. Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school; if the school has a parent and family engagement policy that applies to all parents and family members, such school may amend that policy, if necessary, to meet the requirements of this subsection; if the LEA involved has a school district-level parent and family engagement policy that applies to all parents and family members in all schools served by the LEA, such agency may amend that policy, if necessary, to meet the requirements of this subsection; and if the plan under section 1112 is not satisfactory to the parents of participating children, the LEA shall submit any parent comments with such plan when such LEA submits the plan to the state.

Assurance 11c, Policy Involvement: The LEA assures that each school served under this part shall meet the requirements outlined in section 1116(c)(1-5):

convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved; offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parental involvement; involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children; provide parents of participating children — (A) timely information about programs under this part; (B) a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of Florida's challenging academic standards; and (C) if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible; and if the schoolwide program plan under section 1114(b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the LEA.

Assurance 11d, Shared Responsibilities for Student Achievement: The LEA assures that the requirements outlined in section 1116(d)(1-2) are met: as a component of the school-level parent and family engagement policy developed under subsection (b), each school served under this part shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the Florida's challenging academic standards. Such compact shall — (1) describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served under this part to meet the Florida's challenging academic standards, and the ways in which each parent will be responsible for supporting their children's learning, volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time; and (2) address the importance of communication between teachers and parents on an ongoing basis through, at a minimum — (A) parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as it relates to the individual child's achievement; (B) frequent reports to parents on their children's progress; (C) reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities; and (D) ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand.

Assurance 11e, Building Capacity for Involvement: The LEA assures that effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and LEA assisted under this part will meet the requirements outlined in section 1116(e)(1-5, 14).

Assurance 11f, Accessibility: The LEA assures that in carrying out the parent and family engagement requirements of this part, LEAs and schools, to the extent practicable, shall provide

opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand.

Assurance 11g, Family Engagement in Education Programs: The LEA assures that in a state operating a program under part E of Title IV, each LEA or school that receives assistance under this part shall inform parents and organizations of the existence of the program.

Assurance 12, Private School Consultation: The LEA assures they conducted timely and meaningful consultation with appropriate private school officials, will provide special educational services, instructional services, counseling, mentoring, one-on-one tutoring, or other benefits that address the needs of eligible children identified under section 1115(c); and, ensures that teachers and families of eligible children participate, on an equitable basis, in services and activities pursuant to section 1116. §1117(a)(1)(A), §1117(a)(3)(B)

Assurance 13, Private School and LEA Agreement: The LEA assures after conducting the timely and meaningful consultation with appropriate private school officials, the LEA will submit a copy of the agreement between the LEA and the private school to the ombudsman. §1117(b)(1)

Assurance 14, Affirmation of Agreement: The LEA assures they will submit to the ombudsman a written affirmation, signed by officials of each participating private school, that the meaningful consultation required by this section has occurred. The written affirmation shall provide the option for private school officials to indicate such officials' belief that timely and meaningful consultation has not occurred or that the program design is not equitable with respect to eligible private school children. If such officials do not provide such affirmation within a reasonable period of time, the LEA shall forward the documentation that such consultation has, or attempts at such consultation have, taken place to the state educational agency. §1117(b)(5)

Assurance 15, Methodology: The LEA assures they are in compliance with paragraph (1) a LEA shall demonstrate that the methodology used to allocate state and local funds to each school receiving assistance under this part ensures that such school receives all of the state and local funds it would otherwise receive if it were not receiving assistance under Title I, Part A. §1118(b)(1-2).

Assurance 16, Comparability: The LEA assures they are in compliance with the requirements of section 1118(c)(2)(A) concerning comparability if such agency has filed with the state educational agency a written assurance that such agency has established and implemented: a LEA-wide salary schedule; a policy to ensure equivalence among schools in teachers, administrators, and other staff; or a policy to ensure equivalence among schools in the provision of curriculum materials and instructional supplies.

Assurance 17, English Language Learners (ELLs) Notification Requirements: The LEA assures they are in compliance with the requirements of section 1112(e)(3)(A-B), the use of Title I, Part A and/or Title III funds to provide a language instruction educational program as determined under Title III shall, not later than 30 days after the beginning of the school year, inform parents using the 'Annual Parent Notification Letter' of an English learner identified for participation or participating in such a program. For children who have not been identified as English learners prior to the beginning of the school year, but are identified as English learners during such school year, the LEA shall notify the children's parents during the first two weeks of the child being placed in a language instruction educational program using the 'Initial Parent Notification Letter'.

Assurance 18, Constitutionally Protected Prayer: The LEA assures they will certify in writing to the Department that no policy of the LEA prevents, or otherwise denies participation in, constitutionally protected prayer in public elementary and secondary schools. An LEA must provide this certification to the Bureau of Federal Educational Programs by October 1 of each year.

Title I, Part C: Migrant Education Program

Assurance 1: The LEA assures funds received under this part will be used only for programs and projects, including the acquisition of equipment, in accordance with ESSA, section 1306; and to coordinate such programs and projects with similar programs and projects within the state and in other states, as well as with other Federal programs that can benefit migratory children and their families.

Assurance 2: The LEA assures such programs and projects will be carried out in a manner consistent with the objectives of section 1114, subsections (b) and (d) of section 1115, subsections (b) and (c) of section 1118, and part F.

Assurance 3: The LEA assures in the planning and operation of programs and projects at both the state and local operating level, there is consultation with parents of migratory children, including parent advisory councils for programs of not less than 1 (one) school year in duration, and that all such programs and projects are carried out in a manner that provides for the same parental involvement as is required for programs and projects under section 1116, unless extraordinary circumstances make such provision impractical; and in a format and language understandable to the parents.

Assurance 4: The LEA assures in planning and carrying out such programs and projects, there has been, and will be, adequate provision for addressing the unmet educational needs of preschool migratory children.

Assurance 5: The LEA assures the effectiveness of such programs and projects will be determined, where feasible, using the same and standards approaches that used to assess the performance of students, schools, and local educational agencies under Part A.

Assurance 6: The LEA assures, to the extent feasible, such programs and projects will provide for advocacy and outreach activities for migratory children and their families, including helping such children and families gain access to other education, health, nutrition, and social services; professional development programs, including mentoring, for teachers and other program personnel; family literacy programs; the integration of information technology into educational and related programs; and programs to facilitate the transition of secondary school students to postsecondary education or employment.

Title I, Part D, Subpart 2: Neglected and Delinquent Youth

Assurance 1: The LEA assures they shall implement effective, research-based methods and instructional strategies likely to accelerate student achievement.

Assurance 2: The LEA assures they shall provide opportunities for students to meet the same challenging state content standards and student academic achievement standards that all children in Florida are expected to meet.

Assurance 3: The LEA assures they shall design transitional and supportive programs to meet the needs of children and youth returning to schools within the LEA or other alternative educational programs and assist them in completing their education.

Assurance 4: The LEA assures they shall, where feasible, involve parents in efforts to improve educational achievement of their children and prevent further delinquent activities.

Title II, Part A: Supporting Effective Instruction

Assurance 1: The LEA assures they will comply with section 8501 (regarding participation by private school children and teachers).

Assurance 2: The LEA assures they will coordinate professional development activities authorized under this part with professional development activities provided through other Federal, State, and local programs.

Title III, Part A: English Language Acquisition, Language Enhancement and Academic Achievement

Assurance 1: The LEA assures they shall comply with section 1112(e) prior to, and throughout, each school year as of the date of application.

Assurance 2: The LEA assures the eligible entity is not in violation of any State law, including State constitutional law, regarding the education of English learners, consistent with sections 3125 and 3126.

Assurance 3: The LEA assures the eligible entity consulted with teachers, researchers, school administrators, parents and family members, community members, public or private entities, and institutions of higher education, in developing and implementing such plan.

Assurance 4: The LEA assures the eligible entity will, if applicable, coordinate activities and share relevant data under the plan with local Head Start and Early Head Start agencies, including migrant and seasonal Head Start agencies, and other early childhood education providers.

Title IV, Part A: Student Support and Academic Enrichment

Assurance 1: The LEA assures they shall prioritize the distribution of funds to schools served by the local educational agency, or consortium of such agencies, that—are among the schools with the greatest needs, as determined by such local educational agency, or consortium; have the highest percentages or numbers of children counted under section 1124(c); are identified for comprehensive support and improvement under section 1111(c)(4)(D)(I); are implementing targeted support and improvement plans as described in section 1111(d)(2); or are identified as a persistently dangerous public elementary school or secondary school under section 8532

Assurance 2: The LEA assures they shall comply with section 8501 regarding equitable participation by private school children and teachers.

Assurance 3: Absent a waiver specifying otherwise, the LEA assures they will use not less than 20 percent of funds received under this subpart to support one or more of the activities authorized under section 4107.

Assurance 4: Absent a waiver specifying otherwise, the LEA assures they will use not less than 20 percent of funds received under this subpart to support one or more activities authorized under section 4108.

Assurance 5: The LEA assures they will use a portion of funds received under this subpart to support one or more activities authorized under section 4109(a), including an assurance that the local educational agency, or consortium of local educational agencies, will comply with section 4109(b).

Assurance 6: The LEA assures they will annually report to the State for inclusion in the report described in section 4104(a)(2) how funds are being used under this subpart to meet the requirements of subparagraphs (C) through (E).

Assurance 7: The LEA assures that if receiving an allocation under section 4105(a)(1) in an amount less than \$30,000 shall be required to provide only one of the assurances described in subparagraphs (C), (D), and (E) of subsection (e)(2) of the Every Student Succeeds Act.

Title V, Part B, Subpart 2: Rural and Low-Income Schools

Assurance 1: The LEA assures they will comply with all program requirements and activities authorized under the following ESEA Title programs: Title I, Part A; Title II, Part A; Title III, Part A; and Title IV, Part A.

Assurance 2: The LEA assures that no more than 5 percent of the amount of the grant shall be used for administrative costs.

☒ **By checking this box, I hereby certify that the LEA agrees to all the assurances of the selected programs on the DOE 100A tab, and will abide by all federal, state and local laws.**

Florida 2021-22 ESEA Federal Programs Preliminary Allocations*

Agency Number	DISTRICT	Title I, Part A	Title I, Part C	Title I, Part D, Subpart 2
010	Alachua County School Board	\$8,097,389.00	\$1,013,947.00	\$172,585.00
020	Baker County School Board	\$1,151,301.00	NA	NA
030	Bay County School Board	\$6,956,860.00	NA	\$125,516.00
040	Bradford County School Board	\$1,247,396.00	NA	NA
050	Brevard County School Board	\$16,293,510.00	NA	\$179,309.00
060	Broward County School Board	\$76,014,286.00	\$111,162.00	\$555,856.00
070	Calhoun County School Board	\$708,278.00	NA	NA
080	Charlotte County School Board	\$3,728,461.00	NA	NA
090	Citrus County School Board	\$4,120,743.00	NA	\$105,344.00
100	Clay County School Board	\$4,693,895.00	NA	NA
110	Collier County School Board	\$10,078,197.00	\$4,437,245.00	\$147,930.00
120	Columbia County School Board	\$3,219,023.00	NA	NA
140	DeSoto County School Board	\$2,075,723.00	\$629,317.00	NA
150	Dixie County School Board	\$860,923.00	NA	NA
160	Duval County School Board	\$42,598,009.00	NA	\$407,927.00
170	Escambia County School Board	\$14,471,329.00	\$122,487.00	\$201,722.00
685	FAMU Developmental Research School	\$259,922.00	NA	NA
687	FAU A. D. Henderson School	\$460,303.00	NA	NA
180	Flagler County School Board	\$2,803,004.00	NA	NA
708	Florida Department of Corrections	NA	NA	NA
557	Florida School for the Deaf and Blind	\$130,684.00	NA	NA
48C	Florida Virtual School	\$838,824.00	NA	NA
190	Franklin County School Board	\$603,059.00	NA	NA
371	FSU Developmental Research School	\$272,998.00	NA	NA
200	Gadsden County School Board	\$4,383,694.00	NA	NA
210	Gilchrist County School Board	\$674,103.00	NA	NA
220	Glades County School Board	\$424,213.00	\$40,820.00	NA
230	Gulf County School Board	\$531,217.00	NA	NA
240	Hamilton County School Board	\$1,025,797.00	NA	\$80,689.00
250	Hardee County School Board	\$2,422,889.00	\$708,278.00	NA
260	Hendry County School Board	\$2,981,729.00	\$1,060,367.00	NA
270	Hernando County School Board	\$5,866,945.00	NA	\$105,344.00
280	Highlands County School Board	\$6,690,185.00	\$905,961.00	NA
290	Hillsborough County School Board	\$64,809,279.00	\$2,874,486.00	\$627,578.95
300	Holmes County School Board	\$983,716.00	NA	NA
310	Indian River County School Board	\$3,946,598.00	\$15,824.00	NA
320	Jackson County School Board	\$2,579,208.00	NA	\$31,379.00
94B	Jefferson-Somerset Academy	\$536,970.00	NA	NA
98Z	KIPP Miami	\$424,297.00	NA	NA
340	Lafayette County School Board	\$349,567.00	\$11,655.00	NA
350	Lake County School Board	\$11,684,467.00	\$30,702.00	\$47,069.00
53D	Lake Wales Charter School	\$1,681,382.00	\$28,605.00	NA
360	Lee County School Board	\$24,899,572.00	\$591,682.00	\$136,723.00
370	Leon County School Board	\$8,929,873.00	NA	\$132,240.00
380	Levy County School Board	\$1,831,544.00	NA	NA
390	Liberty County School Board	\$334,317.00	NA	\$87,413.00
400	Madison County School Board	\$1,339,157.00	\$63,077.00	\$73,964.00
410	Manatee County School Board	\$12,494,983.00	\$453,278.00	\$237,584.00
420	Marion County School Board	\$16,732,829.00	\$76,757.00	\$347,410.00
430	Martin County School Board	\$3,235,138.00	\$22,440.00	NA
130	Miami-Dade County School Board	\$138,302,878.00	\$1,846,745.00	\$210,687.00
440	Monroe County School Board	\$1,685,425.00	NA	\$10,713.00
450	Nassau County School Board	\$1,610,647.00	NA	NA
460	Okaloosa County School Board	\$6,818,338.00	NA	\$179,309.00

Agency Number	DISTRICT	Title I, Part A	Title I, Part C	Title I, Part D, Subpart 2
470	Okeechobee County School Board	\$2,437,111.00	\$678,289.00	\$80,689.00
480	Orange County School Board	\$71,783,098.00	\$338,837.00	\$701,544.00
490	Osceola County School Board	\$17,932,191.00	NA	\$89,654.00
500	Palm Beach County School Board	\$50,714,865.00	\$2,720,343.00	\$298,100.00
510	Pasco County School Board	\$17,024,791.00	\$122,060.00	\$168,102.00
520	Pinellas County School Board	\$25,192,379.00	NA	\$378,789.00
530	Polk County School Board	\$35,946,415.00	\$1,510,605.00	\$217,412.00
540	Putnam County School Board	\$5,711,540.00	\$130,185.00	NA
570	Santa Rosa County School Board	\$4,192,681.00	NA	NA
580	Sarasota County School Board	\$8,387,238.00	NA	NA
590	Seminole County School Board	\$11,642,175.00	NA	\$105,344.00
50D	South Tech Charter School	\$528,790.00	NA	NA
550	St. Johns County School Board	\$2,921,925.00	NA	\$203,964.00
560	St. Lucie County School Board	\$10,855,767.00	\$164,126.00	\$430,341.00
600	Sumter County School Board	\$2,006,686.00	NA	NA
610	Suwannee County School Board	\$2,138,540.00	\$252,890.00	NA
620	Taylor County School Board	\$1,175,568.00	NA	NA
015	UF, PK Yonge Devm't Research School	\$135,804.00	NA	NA
630	Union County School Board	\$469,264.00	NA	NA
48K	United Cerebral Palsy of Central Florida, Inc	\$353,349.00	NA	NA
640	Volusia County School Board	\$18,969,493.00	\$80,104.00	\$351,893.00
650	Wakulla County School Board	\$814,128.00	NA	NA
660	Walton County School Board	\$2,489,289.00	NA	\$64,999.00
670	Washington County School Board	\$1,329,348.00	\$281,778.74	NA
Total		\$827,047,509.00	\$21,324,052.74	\$7,295,122.95

***Each LEA knows the climate within their district and should only use these preliminary allocation amounts for planning purposes. All preliminary allocations are based on the 2020-21 final program allocations with the exception of Title I, Part A.**

Title I, Part A preliminary allocation is based on the 2021-22 preliminary allocation from USED (using Final Survey 3 data from 2019-20).

Title I, Part C preliminary allocation is based on the 2020-21 final allocation (using 2018-19 Final Survey 5).

Title I, Part D, Subpart 2 preliminary allocation is based on the 2021-22 preliminary allocation from USED as well as the reallocation funds from 2020-21 (using 2020-21 Final Survey 9). UPDATED 3/9/21

Title II, Part A preliminary allocation is based on 2020-21 final allocation (using 2019-20 Final Survey 3).

Title III, Part A preliminary allocation is based on the 2021-22 preliminary allocation from USED (using 2020-21 Final Survey 2). UPDATED 3/9/21

Title IV, Part A preliminary allocation is based on the 2021-22 preliminary allocation from USED (using 2020-21 Final Survey 3). UPDATED 3/18/21

Title V, Part B, Subpart 2 preliminary allocation is based on 2020-21 final allocation.

An amendment may be required to be submitted after 2021-22 final allocations are available. FDOE will provide further guidance should an amendment be required.

Title 1, Part D, Subpart 2

Neglected & Delinquent Youth (N&D)

To improve educational services for children and youth in local, tribal, and State institutions who are neglected, or delinquent children and youth, so that they have the opportunity to meet the same challenging State academic standards that all children in the State are expected to meet and to provide these children and youth with services to successfully transition to further schooling or employment.

USED Link <https://www2.ed.gov/policy/elsec/leg/essa/legislation/title-i.html#TITLE-I-PART-D>

FLDOE Link <https://www.fl DOE.org/policy/federal-edu-programs/title-i-part-d-neglected-delinquent-at-stml>

2021-22 Total Funds Requested **\$10,713.00**

Area of Focus 1	Student Achievement
Area of Focus 2	Transition, Dropout Prevention (DOP) and Support Services
Area of Focus 3	Coordination and Collaboration
Area of Focus 4	Administrative Costs

Population to be Served and Its Needs

A. Provide a description of the program and how the school(s) will coordinate with existing programs to meet the unique educational needs of such eligible students. If the participating schools do not include delinquent residential facilities, why not?

Monroe County School District has developed an Interagency Agreement with the Monroe County Sheriff's Office (MCSO) to provide educational services to Neglected and Delinquent youth within the county at the Monroe County Detention Center (MCDC). Monroe County School District (MCSD) provides an administrator, school counselor and a full-time highly qualified teacher to provide direct support and educational services for students. MCSD also provides all the appropriate instructional materials, technology and equipment. This includes Chromebooks, virtual coursework, progress monitoring materials, student workbooks and other educational software to support students. The MCSO provides compensation to cover a portion of the costs of the teacher, facilities, furniture for the classroom, and supervision staff for the students.

B. Describe the characteristics of the students to be served by the program including learning difficulties, substance abuse problems and other special needs.

All students in the Monroe County Detention Center (MCDC) are either minors who have not graduated from high school or are students with disabilities under the age of 22 who have not ascertained a standard high school diploma. Some students may exhibit certain cognitive, behavioral, and personality deficits that predispose them to behavior that leads to incarceration. Monroe County School District (MCSD) provides a climate that prioritizes education, provides the conditions for learning, and encourages the necessary behavioral and social support services that address the individual needs of all students, including those with disabilities and English learners.

C. Describe the cooperative agreements that exist between the LEA and correctional facilities serving children and youth involved in the juvenile justice system and the contracts for educational services that exist between the LEA and contracted education provider at the correctional facilities serving children and youth involved in the juvenile justice system.

Monroe County School District has developed an Interagency Agreement with the Monroe County Sheriff's Office (MCSO) to provide educational services to Neglected and Delinquent youth within the county at the Monroe County Detention Center (MCDC). Monroe County School District (MCSD) provides an administrator, school counselor and a full-time highly qualified teacher to provide direct support and educational services for students. MCSD also provides all the appropriate instructional materials, technology and equipment. This includes Chromebooks, virtual coursework, progress monitoring materials, student workbooks and other educational software to support students. The MCSO provides compensation to cover a portion of the costs of the teacher, facilities, furniture for the classroom, and supervision staff for the students. Both agencies provide training and staff development as needed for the teacher and staff.

Area of Focus 1: Student Achievement

A. Describe how participating schools will work to ensure education staff and facility staff are aware of a student's individualized education program.

Once a determination has been made that we will be receiving a new student or a new student enrolls in the MCDC our transition manager and the Director of Adult Education will conduct a request student academic records within two school days. These student academic records will either be obtained through the Monroe County School District Student Information System or obtained through the juvenile justice information system. The school administrator, transition manager and school counselor will comprise the child study team to analyze the transcripts and assess additional student records including an Individual Education Plan (I.E.P.) . The child study team will review the IEP and other school records to determine the most appropriate educational program for the student which will include K-12 courses, GED track, intervention academic services and support services. The child study team will ensure the teacher and staff are notified of the student's IEP and what accommodations should be provided to the student.

B. Describe the steps participating schools will take to find alternative placements for students interested in continuing their education but not able to attend a traditional public school program.

Once a determination has been made regarding a student existing the MCDC, the child study team or District Alternative Education Placement Team (DAEPT) will meet to evaluate the student's current academic progress and make a determination on what educational program options would be most appropriate for the student. The MCSD D.A.E.P.T team is comprised of the District Transition Manager, Adult Education Coordinator, Alternative Education Coordinator, School Resource Officers, Guidance Care Lead Counselor, Assistant Principal, District ESE Secondary Transition Specialist, Curriculum Specialist, District Lead School Counselor, and District Safety and Security Director. The transition manager will notify the parents and student of the plan along with any additional required meetings or conditions. Typically, the team want to provide comprehensive support to students. Therefore, these additional requirements can include weekly counseling sessions for mental health, substance abuse, mentor meeting or other support services required by the re-entry team.

C. Describe how participating schools will ensure students are enrolled in an education program that is comparable to the one in the local school they would otherwise attend.

The child study team will review the student academic records and transcripts to determine the appropriate courses to meet graduation requirements toward a standard diploma and in accordance with the Monroe County School District Student Progression Plan. MCSD provides virtual coursework by a state approved virtual instruction provider to students in the MCDC, Alternative Education centers, and to Monroe County Virtual School students. The courses are aligned to the state standards. We use a blended approach to support our students by providing both a virtual instructor and a highly qualified teacher or teachers who are the content area experts to provide direct support to the students. This blended model allows our local teacher to provide one on one assistance to students, clarify any misconceptions, and communicate with the online teacher to either direct or support the student.

☒ No Title I, Part D funds will be used to address this Area of Focus. If this box is checked then the LEA does not need to complete the next question or the budget section for this Area of Focus.

D. Describe the activities that will be implemented to address Area of Focus 1. List by number the detailed activities that will be implemented to address this Area of Focus (Numbering the activities will be essential to connect each activity to a budget line).

List the detailed activities that will be implemented to address this Area of Focus.

Function	Object	Area of Focus	Activity Number	Activity Description	FTE (If applicable)	Amount	Enter school or facility name (if applicable)
		AOF 1					
2021-22 Total Funds Requested						\$0.00	
Area of Focus 2: Transition, Dropout Prevention (DOP) and Support Services							

A. Describe how schools will coordinate with existing social, health, and other services to meet the needs of students returning from correctional facilities, students at risk of dropping out of school, and other participating children and youth.

When a student exists the MCDC, the child study team or District Alternative Education Placement Team (DAEPT) will meet to evaluate the student's current academic progress and make a determination on what educational program options would be most appropriate for the student. The MCSD D.A.E.P.T team is comprised of the District Transition Manager, Adult Education Coordinator, Alternative Education Coordinator, School Resource Officers, Guidance Care Lead Counselor, Assistant Principal, District ESE Secondary Transition Specialist, Curriculum Specialist, District Lead School Counselor, and District Safety and Security Director. This team will make academic and comprehensive recommendations for the whole child. The transition manager will notify the parents and student of the plan along with any additional required meetings or conditions. Generally, the team wants to provide comprehensive support to students. Therefore, these additional requirements can include weekly counseling sessions for mental health, substance abuse, mentor meeting or other support services required by the re-entry team. Each of schools also house a school nurse and physician assistant top provide health services without leaving campus.

B. As appropriate, describe partnerships with institutions of higher learning and local businesses to facilitate postsecondary and workforce success for students returning from correctional faculties, such as participation in credit-bearing coursework while in secondary school, enrollment in postsecondary education, participation in career and technical education programming and mentoring for participating students.

MCSD has an inter-institutional agreement with the College of the Florida Keys in order to provide dual enrollment opportunities for secondary students. Through our virtual instruction provider, students who meet the prerequisite requirements and coursework can gain access to either dual enrollment, AP courses and a myriad of C.T.E. courses. Also, MCSD offers a robust Career and Technical Education program. Many of these programs are offered to students via online like Microsoft Office Certifications, ServSafe NRAEF003 and Certified Food Safety Manager NRF5001.

C. Describe how the program will involve parents/guardians in efforts to improve the educational achievement of their children, assist in dropout prevention activities and prevent the involvement of their children in delinquent activities.

Parent involvement is encouraged from the beginning transition meeting. Parents have access to student attendance and academic records through our FOCUS student information system. Parents are also kept apprised of their child's progress through progress reports, parent letters, report cards, emails and parent conferences. The child study team will provide reports of the student's academic, behavior and attendance. If the child is working with the school counselor or guidance care center, parents will be kept informed by the counselor. Since the pandemic, the use of video conferencing has made it easier for our parents to stay connected and informed without having to attend in person.

D. Describe how schools will work with probation officers to help meet the needs of students returning from correctional facilities.

MCSD has a Memorandum of Understanding with the Department of Juvenile Justice to allow school district personnel to provide student academic records, behavior and attendance records to juvenile probation officers. (JPOs) JPOs are welcome on school campuses and meet with their clients at a time that has the least academic interference. Monroe County also has an inter- agency meeting bi-monthly which includes several agencies, such as the Guidance Care Center, CareerSource South Florida, Florida Key's Children's Shelter, 16th Judicial Circuit Drug Court, and Department of Children & Families and others, to discuss the progress of students and what interventions or strategies should be implemented to further support students.

E. Describe the participating school's program to facilitate the successful transition of students returning from correctional facilities and as appropriate, the services provided to those students and other students who are at risk.

When a student exists the MCDC, the child study team or District Alternative Education Placement Team (DAEPT) will meet to evaluate the student's current academic progress and make a determination on what educational program options would be most appropriate for the student. The receiving school team will adhere to the recommendations and make arrangements for all services to be in place when the students enrolls. These comprehensive services could include accommodations for students with disabilities, English language learners, credit recovery, dropout prevention, mental health counseling, mentoring services, job placement services, and other services referred by the team. The transition manager will notify the parents and student of the plan along with any additional required meetings or conditions. An orientation conference with the family will be set up to include all agencies and school administration to set expectations and support services for the child.

☐ No Title I, Part D funds will be used to address this Area of Focus. If this box is checked then the LEA does not need to complete the next question or the budget section for this Area of Focus.

F. Describe the activities that will be implemented to address Area of Focus 2. List by number the detailed activities that will be implemented to address this Area of Focus (Numbering the activities will be essential to connect each activity to a budget line).

1. Professional and Technical Services - Certified Counselors to conduct counseling solely for students in Monroe County Detention Center (MCDC) to help address and rectify stressors that may affect student learning. MCSD currently provides mental health counseling services through an MOU with the Guidance Care Center (GCC) to our homeless students throughout the district. These services will be expanded to include students identified by school counselors through crisis intervention and referral. For the 2021-2022 school year we plan to use our Title 1 N and D funds to expand these services to include any student who enrolls in the MCDC. GCC certified counselors will provide onsite, school base counseling and support services which may include assessment, crises support, interventions, etc.

\$100/hour x 101.86 hours= \$10,186.00

List the detailed activities that will be implemented to address this Area of Focus.

Function	Object	Area of Focus	Activity Number	Activity Description	FTE (If applicable)	Amount	Enter school or facility name (if applicable)
6120	310	AOF 2	1	Certified Counselors to provide counseling as needed for students in MCDC.	NA	\$10,186.00	Monroe County Detention Center
		AOF 2					
2021-22 Total Funds Requested						\$10,186.00	
Area of Focus 3: Coordination and Collaboration							

A. Describe how the program will be coordinated with other Federal, State, and local programs, such as those under Title I and career and technical education programs serving students who are at risk of dropping out of school.

The Director of Adult Education works closely with the Director of Federal Programs to coordinate services provided under the Title I, Part A (TIPA) Neglected & Delinquent Set-Aside. The TIPA N&D set-aside will be used to provide supplemental instructional materials and supplies to students in the Monroe County Detention Center (MCDC), including novel/book sets to enhance reading/vocabulary skills; curriculum materials for math, literacy/reading, language arts, science, social studies, etc.; instructional materials for social emotional learning; school supplies for interactive learning; and visual learning aids/enhancements (charts, cut-outs, cards, etc.). The Director of Adult Education in conjunction with the child study team will determine the materials for each student individually and submit the request to the Director of Federal Programs to process on a case-by-case basis.

B. Describe how the program will be coordinated with programs operated under the Juvenile Justice and Delinquency Prevention Act of 1974, reauthorized in 2018 as the Juvenile Justice Reform Act (e.g., gang violence prevention, human trafficking, mentoring), and other comparable programs, if applicable.

Monroe County School District (MCSD) staff participates in bi-weekly Department of Juvenile Justice led interagency meetings. These meetings provide a forum for district staff to gather and share information about students with all state and county agencies, so appropriate referrals and resources can be provided to students. Based on information gained from transition meetings, mental health and substance abuse screenings by a certified counselor, appropriate referral and treatment for juveniles will be provided for each individual student. These services may include substance abuse counseling, mental health counseling, mentoring, gang violence prevention and education or any other service based on the student's needs.

☒ No Title I, Part D funds will be used to address this Area of Focus. If this box is checked then the LEA does not need to complete the next question or the budget section for this Area of Focus.

C. Describe the activities that will be implemented to address Area of Focus 3. List by number the detailed activities that will be implemented to address this Area of Focus (Numbering the activities will be essential to connect each activity to a budget line).

List the detailed activities that will be implemented to address this Area of Focus.

Function	Object	Area of Focus	Activity Number	Activity Description	FTE (If applicable)	Amount	Enter school or facility name (if applicable)
		AOF 3					
2021-22 Total Funds Requested						\$0.00	
Area of Focus 4: Administrative Costs							

List the detailed activities that will be implemented to address this Area of Focus.

Title I, Part D Toolkit Summary Budget									
Monroe County School District				440-2232B-2CD01		22A009		DOE 101	
Name of LEA				Project Number		TAPS Number			
2021-22 Total Funds Requested								\$10,713.00	
Function	Object	Area of Focus	Activity Number	Activity Description	FTE (If applicable)	Amount	Funding Location	Program	
6120	310	AOF 2	1	Certified Counselors to provide counseling as needed for students in MCDC.		\$10,186.00	Monroe County Detention Center	Title I, Part D	
7200	792	AOF 4	1	Indirect Costs @ 5.17%		\$527.00	✓	Title I, Part D	

TOTAL \$10,713.00 ✓



Board Rationale

File #: 2021514

TITLE

Approval of Guidance Care Center Contract Renewal 2 of 3 for School Year 2021-2022

BACKGROUND INFORMATION

The Guidance Care Center provides onsite school base life skills counseling for children and adolescents with substance abuse or at risk for developing substance abuse and will serve as mental and substance abuse liaison between the Guidance Care Center and the School District. Work will be supervised by a licensed mental health provider. Contract will maintain schedules and time sheets for each employee.

BUDGET INFORMATION

Item Budgeted? Yes
Total Cost: \$187,237
Budget Coding: N/A
Requisition Attached? N/A

CONTRACT INFORMATION

Contract with: Guidance Care Center
Contract value: \$187,237
Budget coding: N/A

Contract Purpose / Description: Provides onsite school base life skills counseling for children and adolescents.

Contract Originator: Frannie Herrin, Executive Director of Teaching and Learning

RECOMMENDATION

Recommend to Approve Guidance Care Center Contract Renewal 2 of 3 for School Year 2021-2022

Board Meeting Date: June 22, 2021



Monroe County School District

Superintendent of
Schools
Theresa Axford

Master

File Number: 2021514

File ID: 2021514

Type: Agenda Item

Status: Passed

Version: 1

Vendor:

Action By: School Board

File Created: 05/26/2021

Subject:

Final Action: 06/22/2021

Title:

Internal Notes: I have requested the new Cert. of Liability - vendor has expressed they will forward when they receive it. (Heather)

Sponsors:

Effective Date:

Attachments: Rationale - Approval of GCC Contract Renewal 2 of 3
2021-2022, GCC Contract Renewal 2 of 3_2021-2022,
GCC Contract Addendum_2021, GCC COI, GCC
20-21_19-20, GCC Contract Addendum 20-21

Enactment Number:

Recommendation:

Expiration Date:

Entered by: Heather.Linn@keysschools.com

Expiration Date:

Related Files:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	6/11/2021	Gaelan Jones	Approve	6/11/2021
1	2	6/15/2021	Suanne Lee	Approve	6/14/2021
Notes: Holding on approval of the NTE amount of contract. Original contract ws 187,237 but addendum done last year to increase NTE to 200,737. Holding for response to email. 6/14					
Added Addendum per email correspondence.(HG)					
Approving with addition of addendum to decrease contract back to original value. Contract and addendum are missing vendor signature. Moving forward MCSD contract must be signed prior to routing. SLee 6/15					
1	3	6/15/2021	Harry Russell	Approve	6/16/2021
Notes: Approved on behalf of Harry Russell. (Heather Gage)					
1	4	6/15/2021	Beverly Anders	Approve	6/16/2021
1	5	6/15/2021	Frannie Herrin	Approve	6/16/2021
Notes: Approved behalf of Frannie Herrin. (Heather Gage)					

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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1 School Board 06/22/2021 Approved

Action Text: This Agenda Item was Approved.



CONTRACT RENEWAL

THIS CONTRACT RENEWAL is made and entered into the date last written below, by and between The School Board of Monroe County, Florida ("School Board"), and Guidance Care Center, Inc. ("Contractor"), in order to renew the agreement ("Original Contract") between the parties dated July 30, 2019 (original contract date), a copy of which is attached hereto and incorporated by reference.

1. Contractor will exercise the 2 of 3 renewal options in accordance with the terms of the Original Contract, thereby creating a renewed contract ("Renewed Contract").
2. The Renewed Contract shall commence on July 1, 2021 and expire on June 30, 2022.
3. All other terms and conditions of the Original Contract shall remain in full force and effect.
4. Contractor's obligations to maintain insurance remains in effect as evident by the updated copy attached.
5. Contractor hereby certifies that the Relationship Disclosure Affidavit and Debarment Certification as submitted as attachments to the Original contract have remained unchanged or has submitted new documents as necessary.

NOTE: A copy of the original contract must accompany this renewal.

IN WITNESS WHEREOF, the parties have executed this Contract Renewal on this 22nd day of

June, 2021.

6/22/2021

SIGNATURE OF CHAIRPERSON OF THE BOARD (CONTRACTS OVER \$25,000)

DATE

SIGNATURE OF SUPERINTENDENT

6/22/2021

DATE

SIGNATURE OF CONTRACTOR/REPRESENTATIVE

6/30/2021

DATE

Maureen Dunleavy, Regional Vice President
PRINT NAME AND TITLE Resolution WGCC 2021-02



CONTRACT ADDENDUM

THIS CONTRACT ADDENDUM is made and entered into the date last written below, by and between The School Board of Monroe County, Florida ("School Board"), and Guidance Care Center Inc. ("Contractor"), in order to modify a term or terms of the agreement ("Original Contract") between both parties dated July 30, 2019 (insert original contract date).

1. The following terms of the Original Contract are hereby agreeably modified:

Paragraph 3 of Original Contract, titled "Compensation", is hereby changed and shall now read as follows: NTE \$187, 237 - CHIPS funding expired March 2021 and not renewable

2. All other terms and conditions of the Original Contract shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Contract Addendum on this 22nd day of June, 2021.

SIGNATURE OF CHAIRPERSON OF THE BOARD (CONTRACTS OVER \$25,000)

6/22/2021

DATE

SIGNATURE OF SUPERINTENDENT

6/22/2021

DATE

SIGNATURE OF CONTRACTOR/REPRESENTATIVE

6/30/2021
DATE

Maureen Dunleavy, Regional Vice President
PRINT NAME AND TITLE
Resolution WC-GCC 2021-02



WESTFOU-01

SE72SMANN

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/25/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER AssuredPartners, Lake Mary 300 Colonial Center Parkway, Suite 270 Lake Mary, FL 32746	CONTACT NAME: Deidre Williams PHONE (A/C, No, Ext): FAX (A/C, No):	
	E-MAIL ADDRESS: deedee.williams@assuredpartners.com	
INSURED Guidance Care Center Inc. PO Box 94738 Las Vegas, NV 89193-4738	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Allied World Surplus Lines Insurance Company	
	INSURER B: Vantapro Specialty Insurance Company	
	INSURER C: Continental Divide Insurance Company	
	INSURER D:	
	INSURER E:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			5088087801	7/1/2020	7/1/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 20,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 Abuse \$ 1,000,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			5091019301	7/1/2020	7/1/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			5090022301	7/1/2020	7/1/2021	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below		N / A	WEWC214974	2/26/2021	2/26/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Professional Liabili			5088087801	7/1/2020	7/1/2021	Aggregate 3,000,000
A	Professional Liabili			5088087801	7/1/2020	7/1/2021	Occurrence 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)


INSURER AFFORDING COVERAGE: Allied World Surplus Lines Insurance Company
 POLICY NUMBER: 5088-0878-00 EFF DATE: 07/01/2020 EXP DATE: 07/01/2021

TYPE OF INSURANDCE: LIMIT DESCRIPTION: LIMIT AMOUNT:
 Abuse & Molestation Per Occurrence \$1,000,000
 Aggregate \$3,000,000

SEE ATTACHED ACORD 101

CERTIFICATE HOLDER

CANCELLATION

Monroe Co. School District 241 Trimbo Road Key West, FL 33040	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 



ADDITIONAL REMARKS SCHEDULE

AGENCY AssuredPartners, Lake Mary		NAMED INSURED Guidance Care Center Inc. PO Box 94738 Las Vegas, NV 89193-4738	
POLICY NUMBER SEE PAGE 1		EFFECTIVE DATE: SEE PAGE 1	
CARRIER SEE PAGE 1	NAIC CODE SEE P 1		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

Description of Operations/Locations/Vehicles:

INSURER AFFORDING COVERAGE: National Union Fire Insurance Company of Pittsburgh, PA

POLICY NUMBER: 018260362 EFF DATE: 09/21/2019 EXP DATE: 09/21/2020

TYPE OF INSURANCE: LIMIT DESCRIPTION: LIMIT AMOUNT:

Network Security Liability	Per Claim:	\$2,000,000
	Aggregate:	\$2,000,000

Certificate Holder is an added as an additional insured with regards to general liability but only with respect to operations of the Named Insured as required by written contract per 00 GL 0295 00 10 06.



CONTRACT ADDENDUM

THIS CONTRACT ADDENDUM is made and entered into the date last written below, by and between The School Board of Monroe County, Florida ("School Board"), and Guidance/Care Center, Inc., a Florida 501c3 not-for-profit corporation ("Contractor"), in order to modify a term or terms of the agreement ("Original Contract") between both parties dated August 11, 2020 (original contract date).

1. The following terms of the Original Contract are hereby agreeably modified:

Paragraph 3 of Original Contract, titled "Compensation", is hereby changed and shall now read as follows: NTE \$200,737 based on an additional \$13,500 worth of funding provided under the Education of Homeless Children and Youth Project.

2. All other terms and conditions of the Original Contract shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Contract Addendum on this 23rd day of February, 2021

[Signature]
SIGNATURE OF CHAIRPERSON OF THE BOARD (CONTRACTS OVER \$25,000)

02/23/2021
DATE

[Signature]
SIGNATURE OF SUPERINTENDENT

02/23/2021
DATE

[Signature]
SIGNATURE OF CONTRACTOR/REPRESENTATIVE

2/4/2021
DATE

Executed pursuant to authority under Resolution W66L 2020-02
Maureen L. Dunleavy, LMHC Director

PRINT NAME AND TITLE



Monroe County School District

Superintendent of Schools
Theresa Axford

Board Rationale

File #: 2021047

TITLE

Approval of Guidance Care Center Contract for School Year 2020-2021

BACKGROUND INFORMATION

The Guidance Care Center provides onsite school base life skills counseling for children and adolescents with substance abuse or at risk for developing substance abuse and will serve as mental and substance abuse liaison between the Guidance Care Center and the School District. Work will be supervised by a licensed mental health provider; Contractor will maintain schedules and time sheets for each employee.

BUDGET INFORMATION

Item Budgeted? Yes

Total Cost: \$187, 237

Contract Originator: Dr. Fran Herrin, Executive Director, Teaching and Learning

Board Meeting Date: August 11, 2020

RECOMMENDATION

Approval of Guidance Care Center Contract for School Year 2020-2021



Monroe County School District

Superintendent of
Schools
Theresa Axford

Master

File Number: 2021047

File ID: 2021047

Type: Agenda Item

Status: Agenda Ready

Version: 1

Vendor:

Action By: School Board

File Created: 08/04/2020

Subject:

Final Action:

Title:

Internal Notes:

Sponsors:

Effective Date:

Attachments: RATIONALE-Approval of Guidance Care Center
Contract for School Year 2020-2021, GCC Contract
Renewal_2021, 0383_001

Enactment Number:

Recommendation:

Expiration Date:

Entered by:

Expiration Date:

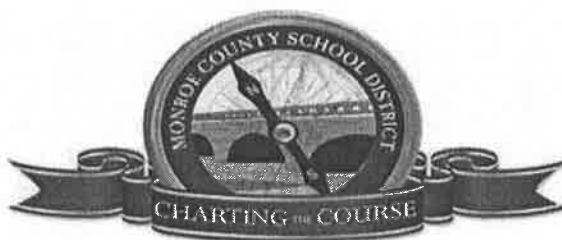
Related Files:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	8/7/2020	Gaelan Jones	Approve	8/10/2020
Notes: Approved, with note to F. Herrin re slight discrepancy between NTE in rationale and NTE in contract					
1	2	8/8/2020	Suanne Lee	Approve	8/11/2020
1	3	8/10/2020	Kathryn Flannery	Approve	8/13/2020
1	4	8/10/2020	Harry Russell	Approve	8/12/2020
1	5	8/10/2020	Beverly Anders	Approve	8/12/2020
1	6	8/14/2020	Frannie Herrin	Approve	8/12/2020
1	7	8/14/2020	Heather Linn	Approve	8/18/2020

History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:



Rev 11.7.2017

CONTRACT RENEWAL

THIS CONTRACT RENEWAL is made and entered into the date last written below, by and between The School Board of Monroe County, Florida ("School Board"), and Guidance/Care Center, Inc., a FL 501c3 not-for-profit corp ("Contractor"), in order to renew the agreement ("Original Contract") between the parties dated July 30, 2019 (original contract date), a copy of which is attached hereto and incorporated by reference.

1. Contractor will exercise the 1 of 3 renewal options in accordance with the terms of the Original Contract, thereby creating a renewed contract ("Renewed Contract").
2. The Renewed Contract shall commence on July 1, 2020 and expire on June 30, 2021.
3. All other terms and conditions of the Original Contract shall remain in full force and effect.
4. Contractor's obligations to maintain insurance remains in effect as evident by the updated copy attached.
5. Contractor hereby certifies that the Relationship Disclosure Affidavit and Debarment Certification as submitted as attachments to the Original contract have remained unchanged or has submitted new documents as necessary.

NOTE: A copy of the original contract must accompany this renewal.

IN WITNESS WHEREOF, the parties have executed this Contract Renewal on this 1 day of

July, 2020.

Mindy Korn
SIGNATURE OF CHAIRPERSON OF THE BOARD (CONTRACTS OVER \$25,000)

August 11, 2020

DATE

Doreen Ayford
SIGNATURE OF SUPERINTENDENT

August 11, 2020

DATE

Maureen Dunleavy
SIGNATURE OF CONTRACTOR/REPRESENTATIVE

August 11, 2020

DATE

Maureen Dunleavy, Vice President
Pursuant to WCGC 2018-01

PRINT NAME AND TITLE



WESTFOU-01

D2DWILLIAMS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/25/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER AssuredPartners, Lake Mary 300 Colonial Center Parkway, Suite 270 Lake Mary, FL 32746	CONTACT NAME: Deidre Williams	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
INSURED Guidance Care Center Inc. PO Box 94738 Las Vegas, NV 89193-4738	E-MAIL ADDRESS: deedee.williams@assuredpartners.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Allied World Surplus Lines Insurance Company 24319	
	INSURER B: Vantapro Specialty Insurance Company 44768	
	INSURER C: Continental Divide Insurance Company 35939	
	INSURER D:	
INSURER E:		
INSURER F:		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			5088-1878-01	7/1/2020	7/1/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 20,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 Abuse \$ 1,000,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			5091-0193-01	7/1/2020	7/1/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			5090-0223-01	7/1/2020	7/1/2021	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WEWC112858	2/26/2020	2/26/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Professional Liabil			5088-1878-01	7/1/2020	7/1/2021	Aggregate \$ 3,000,000
A	Professional Liabil			5088-1878-01	7/1/2020	7/1/2021	Occurrence \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

INSURER AFFORDING COVERAGE: Allied World Surplus Lines Insurance Company
POLICY NUMBER: 5088-0878-00 EFF DATE: 07/01/2020 EXP DATE: 07/01/2021TYPE OF INSURANCE: LIMIT DESCRIPTION: LIMIT AMOUNT:
Abuse & Molestation Per Occurrence \$1,000,000
Aggregate \$3,000,000

SEE ATTACHED ACORD 101

CERTIFICATE HOLDER

CANCELLATION

Monroe Co. School District
241 Trimbo Road
Key West, FL 33040

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



AGENCY CUSTOMER ID: WESTFOU-01

D2DWILLIAMS

LOC #: 1

ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY AssuredPartners, Lake Mary		NAMED INSURED Guidance Care Center Inc. PO Box 94738 Las Vegas, NV 89193-4738	
POLICY NUMBER SEE PAGE 1			
CARRIER SEE PAGE 1	NAIC CODE SEE P 1	EFFECTIVE DATE: SEE PAGE 1	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

Description of Operations/Locations/Vehicles:

INSURER AFFORDING COVERAGE: National Union Fire Insurance Company of Pittsburgh, PA

POLICY NUMBER: 018260362 EFF DATE: 09/21/2019 EXP DATE: 09/21/2020

TYPE OF INSURANCE: LIMIT DESCRIPTION: LIMIT AMOUNT:

Network Security Liability Per Claim: \$2,000,000

Aggregate: \$2,000,000

Certificate Holder is an added as an additional insured with regards to general liability but only with respect to operations of the Named Insured as required by written contract per 00 GL 0295 00 10 06.



Monroe County School District

Superintendent of Schools
Theresa Axford

Board Rationale

File #: 2021047

TITLE

Approval of Guidance Care Center Contract for School Year 2020-2021

BACKGROUND INFORMATION

The Guidance Care Center provides onsite school base life skills counseling for children and adolescents with substance abuse or at risk for developing substance abuse and will serve as mental and substance abuse liaison between the Guidance Care Center and the School District. Work will be supervised by a licensed mental health provider; Contract will maintain schedules and time sheets for each employee.

BUDGET INFORMATION

Item Budgeted? Yes

Total Cost: \$187, 237

Contract Originator: Dr. Fran Herrin, Executive Director, Teaching and Learning

Board Meeting Date: August 11, 2020

RECOMMENDATION

Approval of Guidance Care Center Contract for School Year 2020-2021

THE SCHOOL DISTRICT OF MONROE COUNTY, FLORIDA

Contract for Goods & Services

This Contract entered into on the date last written below, by and between: Guidance/Care Center, Inc., a Florida 501c3 not-for-profit corporation (the "Contractor") and The School Board of Monroe County, Florida ("School Board" or "MCSB"), as contracting agent for the School District of Monroe County, Florida ("School District"). In consideration of the mutual covenants and benefits hereinafter set forth, the parties herein covenant and agree as follows:

1. TERM

The term of this Contract shall be from: (insert dates – contract may be for a school year)

August 1, 2019 to June 30, 2020.

This Contract may be renewed for a period that may not exceed three (3) years or the term set forth above, whichever period is longer. The compensation for the renewal term shall be determined prior to renewal of this contract and is subject to approval by the MCSB. Further, renewal of this contract is contingent upon a determination by the MCSB that the services have been satisfactorily performed, that the services are needed and upon availability of funds.

2. CONTRACTOR'S SERVICES

Contractor agrees to provide the following goods/services:

Provide onsite, school based behavioral health services for children and adolescents with substance abuse and mental health issues or at risk for developing these issues. Services to include assessment, crisis support, prevention, intervention, counseling and therapy. All

Work will be supervised by a licensed mental health provider and contractor will maintain schedules, timesheets and Level 2 background screens for each employee.

If documentation of the specific goods/services is attached, said documentation is labeled as *Exhibit " A "* to this Contract and is incorporated herein by reference. In the event of a conflict between the terms of this Contract and any exhibit, the terms of this Contract shall control, unless otherwise agreed in writing as an amendment pursuant to the terms for such as provided herein.

3. COMPENSATION

School Board shall pay Contractor the sum of \$ \$187,237 (NTE-Not to exceed price) to provide said goods/services pursuant to this Contract. No payment shall be due until an invoice for the goods/services has been submitted for payment and the School Board verifies that all services have been fully and satisfactorily completed. The School Board will make diligent efforts to verify and pay invoices within one (1) payment cycle after receipt. If alternate payment TERMS are required they must be outlined below.

4. INSURANCE

Contractor agrees to secure and maintain at all times during the term of this Contract, at Contractor's expense, insurance coverage, as laid out below, covering Contractor for all acts or omissions which may give rise to liability for services under this Contract. All Contractor staff are to be insured in minimum amounts acceptable to the Monroe County School Board and with a reputable and financially viable insurance carrier, naming The School Board of Monroe County, Florida as an additional insured. Such insurance shall not be cancelled except upon thirty (30) days written notice to the MCSB. Contractor shall provide MCSB with a certificate evidencing such Insurance coverage within five (5) days after obtaining such coverage. Contractor agrees to notify MCSB immediately of any material change in any insurance policy required to be maintained by Contractor.

Contractor is required to obtain the following coverage, with documentation of having obtained such coverage being attached hereto as *Exhibit " B "*:

- ☒ **General Liability Insurance**
Amount: \$3,000,000
- ☒ **Professional Liability Insurance**
Amount: \$3,000,000
- ☒ **Vehicle Liability Insurance**
Amount: \$1,000,000
- ☒ **Workers Compensation Insurance**
Amount: \$1,000,000

5. COMPLIANCE WITH LAWS AND POLICIES

Contractor agrees to comply with all current Monroe County School Board Policies and all applicable local, state and federal laws, including laws pertaining to the confidentiality of student records and public records requests. Contractor agrees that MCSB has the right to unilaterally and immediately cancel this Contract upon refusal by Contractor to allow public access to all documents, papers, letters, or other material made or received by the Contractor in conjunction with the contract, unless the records are exempt from s.24(a) of Art. I of the State Constitution and s.119.07(1). Should cancellation be necessary under this clause, MSCB is required only to provide written notice to Contractor, effective upon receipt of notice, which shall be documented.

6. INDEPENDENT CONTRACTOR STATUS

The Contractor is, for all purposes arising under this Contract, an independent contractor. The Contractor and its officers, agents or employees shall not, under any circumstances, hold themselves out to anyone as being officers, agents or employees of the School/Department. No officer, agent or employee of the Contractor or School/Department shall be deemed an officer, agent or employee of the other party. Neither the Contractor nor School/Department, nor any officer, agent or employee thereof, shall be entitled to any benefits to which employees of the other party are entitled, including, but not limited to, overtime, retirement benefits, workers compensation benefits, injury leave, or other leave benefits.

7. BACKGROUND CHECKS/FINGERPRINTING

In accordance with the legislative mandate set out in sections 1012.32, 1012.465 and 435.04, Florida Statutes as well as with the requirements of HB 1877, The Jessica Lunsford Act, Contractor agrees that all of its employees and sub-contractors, including employees of sub-contractors, who provide or may provide services under this Contract have completed all background screening requirements through a Monroe County School Board designee pursuant to the above-referenced statutes. It is recognized and agreed that the provisions and exceptions relating to the dictates of The Jessica Lunsford Act, and codified at sections 1012.321, 1012.465, 1012.467 and 1012.468 of the Florida Statutes, shall apply to the requirements of this paragraph where so applicable.

Contractor agrees to bear any and all costs associated with acquiring the required background screenings. Contractor agrees to require all affected employees and sub-contractors to sign a statement, as a condition of employment with Contractor in relation to performance under this Contract, that the employee and/or sub-contractor will abide by the terms and notify Contractor/Employer of any arrest or conviction of any offense enumerated in section 435.04, Florida Statutes within forty-eight (48) hours of their occurrence. Contractor agrees to provide MCSB with a list of all employees and/or sub-contractors who have completed background screenings as required by the above-referenced statutes and that meet the statutory requirements contained therein. Contractor agrees that it has an ongoing duty to maintain and update these lists as new employees and/or sub-contractors are hired and in the event that any previously screened employee fails to meet the statutory standards. Contractor further agrees to notify MCSB immediately upon becoming aware that one of its employees or its sub-contractor's employees, who was previously certified as completing the background check, and meeting the statutory standards, is subsequently arrested or convicted of any disqualifying offense. Failure by Contractor to notify MCSB of such arrest or conviction within forty-eight (48) hours of being put on notice by the employee/sub-contractor and within 5 days of its occurrence shall constitute grounds for immediate termination of this contract by MCSB. The parties further agree that failure by Contractor to perform any of the duties described in their paragraph shall constitute a material breach of the contract entitling MCSB to terminate this Contract immediately with no further responsibility to make payment or perform any other duties under this Contract.

8. TERMINATION

A. WITHOUT CAUSE

This Contract may be terminated for any reason by either party upon thirty (30) days written notice to the other party at the addresses set forth below. If said Contract should be terminated as provided in this paragraph of the Contract, the MCSB will be relieved of all obligations under said contract and the MCSB will only be required to pay that amount of the contract actually performed to the date of termination with no payment due for unperformed work or lost profits.

B. TERMINATION FOR BREACH

Either party may terminate this Contract upon breach by the other party of any material provision of this Contract, provided such breach continues for fifteen (15) days after receipt by the breaching party of written notice of such breach from the non-breaching party.

C. IMMEDIATE TERMINATION BY MCSB

School Board may terminate this Contract immediately upon written notice to Contractor (such termination to be effective upon Contractor's/Individual's receipt of such notice) upon occurrence of any of the following events:

- I. the denial, suspension, revocation, termination, restricting, relinquishment or lapse of any license or certification required to be held by the Contractor, or of any Company/Individual staff's professional license or certification in the State of Florida;
- ii. conduct by Contractor or any Company/Individual staff which affects the quality of services provided to the School Board or the performance of duties required hereunder and which would, in the School Board's sole judgment, be prejudicial to the best interests and welfare of the School Board and/or its students;
- iii. breach by Contractor or any Company/Individual staff of the confidentiality provisions of this Contract or the Family Educational Rights and Privacy Act (FERPA);
- iv. failure by Contractor to maintain the insurance required by the terms of this Contract.

9. ASSIGNMENT

Neither Contractor nor the Monroe County School Board may assign or transfer any interest in this Contract without the prior written consent of both parties. Should an assignment occur upon mutual written consent, this Contract shall inure to the benefit of and be binding upon the parties hereto and their respective heirs, representatives, successors and assigns.

10. AMENDMENT

This Contract may be amended only with the mutual consent of the parties. All amendments must be in writing and must be approved by the Monroe County School Board.

11. INDEMNIFICATION, GOVERNING LAW & VENUE

Contractor shall indemnify and hold harmless the Monroe County School Board from and against any and all claims, liabilities, damages, and expenses, including, without limitation, reasonable attorneys' fees, incurred by the MCSB in defending or compromising actions brought against it arising out of or related to the acts or omissions of Contractor, its agents, employees or officers in the provision of services or performance of duties by Contractor pursuant to this Contract.

This Contract shall be construed in accordance with the laws of the State of Florida. Any dispute arising hereunder is subject to the laws of Florida, venue in Monroe County, Florida. The prevailing party shall be entitled to reasonable attorney's fees and costs incurred as a result of any action or proceeding under this Contract.

12. REPRESENTATIONS, WARRANTIES & DEBARMENT

Contractor represents and warrants to the School Board, upon execution and throughout the

term of this Contract that:

- A) Contractor is not bound by any Contract or arrangement which would preclude it from entering into, or from fully performing the services required under the Contract;
- B) None of the Contractor's agents, employees or officers has ever had his or her professional license or certification in the State of Florida, or of any other jurisdiction, denied, suspended, revoked, terminated and/or voluntarily relinquished under threat of disciplinary action, or restricted in any way;
- C) Contractor has not been convicted of a public entity crime as provided in F.S. §287.133, to wit: A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crime may not submit a bid, proposal, or rely on a contract to provide any goods or services to a public entity, may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list; and
- D) Contractor and Contractor's agents, employees and officers have, and shall maintain throughout the term of this Contract, all appropriate federal and state licenses and certifications which are required in order for Contractor to perform the functions, assigned to him or her in connection with the provisions of the Contract.
- E) The Vendor certifies that, neither the firm nor any person associated therewith in the capacity of owner, partner, director, officer, principal, investigator, project director, manager, auditor, and/or position involving the administration of federal funds:
 - (i) Is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions, as defined in 29 CFR Part 93, Section 98.510, by any federal department or agency;
 - (ii) Has not within a three-year period preceding this certification been convicted of or had a civil judgment rendered against it for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a federal, state, or local government transaction or public contract; violation of federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (iii) Has not within a three-year period preceding this certification had one or more federal, state, or local government public transactions terminated for cause or default.

13. CONFIDENTIALITY

Contractor recognizes and acknowledges that by virtue of entering into this Contract and providing services hereunder, Contractor, its agents, employees and officers may have access to certain confidential information, including confidential student information and personal health information. Contractor agrees that neither it nor any Contractor agent, employee or officer will at any time, either

during or subsequent to the term of this Contract, disclose to any third party, except where permitted or required by law or where such disclosure is expressly approved by the Monroe County School Board in writing, any confidential student information, personal health information or other confidential/personally identifiable information. Contractor, its agents, employees and officers shall comply with all Federal and State laws and regulations and all Monroe County School Board policies regarding the confidentiality of such information.

14. BILLING

Bills for fees or compensation under this contract shall be submitted in detail sufficient for a proper pre-audit and post-audit thereof. Further, bills for any travel expenses shall be submitted in accordance with Florida Statute §112.061 where applicable.

15. THIRD-PARTY BILLING AND PAYMENT

To the extent applicable with regard to the services provided in this Contract, the Contractor shall cooperate with School Board representatives to determine the eligibility of a referred student for third-party benefits and to bill cooperatively the third-party for services provided to the referred student. Should the third-party decline to pay for billed services, or should the third-party only make partial payment for billed services, Contractor shall provide appropriate documentation to School Board and will assist the School Board in any administrative or appeals process regarding eligibility or payment as may be requested by the School Board. Contractor shall not be entitled to bill nor accept third-party payment without authorization of the School Board and Contractor agrees that School Board shall not be obligated to make any payment that exceeds the rate referred to in the paragraph governing Compensation. The Contractor shall provide service documentation in accordance with professional standards and School Board criteria as requested.

16. CONTRACT RECORDS RETENTION

Pursuant to Florida Statute 119.0701, contractor agrees to:

- (a) Keep and maintain public records that ordinarily and necessarily would be required by the School Board in order to perform the service.
- (b) Upon request from the School Board's custodian of public records, provide the School Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.
- (c) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the School Board.
- (d) Upon completion of the contract, transfer, at no cost, to the School Board all public records in possession of the contractor or keep and maintain public records required by the School Board to perform the service. If the contractor transfers all public records to the School Board upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the School Board, upon request from the School Board's custodian of public records, in a format that is compatible with the

Information technology systems of the School Board.

Failure of Contractor to comply with this section and F.S. §119.0701 may include, but not be limited to, the School Board holding the contractor in default, termination of the contract or legal action.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT: (Records@KeysSchools.com) OR MAIL TO: MONROE COUNTY SCHOOL DISTRICT, ATTN: CUSTODIAN OF PUBLIC RECORDS, 241 TRUMBO ROAD, KEY WEST, FL 33040 OR CALL (305)293-1400).

17. ETHICS CLAUSE

Contractor warrants that he/it has not employed, retained or otherwise had act on his/its behalf any former Monroe County School District officer or employee. For breach or violation of this provision the Monroe County School District may, in its discretion, terminate this contract without liability and may also, in its discretion, deduct from the contract or purchase price, or otherwise recover the full amount of any fee, commission, percentage, gift or consideration paid to the former Monroe County School District officer or employee.

18. CONFLICT OF INTEREST

The following provisions shall apply for conflict of interest. Any violation of these provisions by a School District employee may be grounds for dismissal. No contract for goods or services may be made with any business organization in which the Superintendent or a School Board member has any material financial interest unless it is a single source or clear documentation exists to show that, no other supplier can provide the identical/comparable goods/service, at a lower cost to the School Board. No School Board member or officer, or School District officer or employee, may directly or indirectly purchase or recommend the purchase of goods or services from any business organization which they or their near relative have a material interest as defined by §112.313, Florida Statutes, except as allowed by DOE Interpretative Memorandum No. A-20. No School Board member, School District employee or official may receive gifts or any preferential treatment from vendors. Such members, officers, officials or employees shall not be prohibited from participating in any activity or purchasing program that is offered to all School District employees or in School District surplus sales, provided there is no preferential treatment.

19. SEVERABILITY

The parties recognize and agree that should any clause(s) herein be held invalid by a Court of competent jurisdiction, the remaining clauses shall not be affected and shall remain of full force and effect.

20. COUNTERPARTS

This Contract may be executed in one or more counterparts, all of which together shall constitute only one Contract.

21. WAIVER

A waiver by either party of a breach or failure to perform hereunder shall not constitute a waiver of any subsequent breach or failure to perform. Any waiver of insurance requirements as provided by this Contract and/or the policies of the School Board does not relieve the Contractor of the indemnification provisions contained within this Contract.

22. CAPTIONS

The captions contained herein are used solely for convenience and shall not be deemed to define or limit the provisions of this Contract.

23. ENTIRE CONTRACT

The parties hereto agree that this is the final Contract between the parties and supercedes any and all prior Contracts and/or assurances, be it oral or in writing.

24. LIQUIDATED DAMAGES

Contractor agrees to complete the services covered by this agreement prior to the contract expiration date listed in Section I entitled "TERMS." In the event that the services are not completed by the expiration date, Contractor hereby agrees to pay damages of no less than \$_____ per day/week/month for each day/week/month the services remain incomplete after the expiration of the contract.

25. BONDING

In accordance with FS 255.05(1) a payment and/or performance bond is required on this project in the amount of \$_____. As part of the bid process, proof of bonding capability was required. Proof of bonding capability submitted by Contractor is attached hereto as Exhibit A – Vendors Response/Proposal, and is incorporated by reference. Upon contract approval by the School Board, the bond must be submitted to MCSD prior to the notice to proceed being issued or Contractor beginning work. That proof of bond will be attached hereto as Exhibit _____, and shall be incorporated by reference.

26. NOTICES

All notices required by this Contract, unless otherwise provided herein, by either party to the other shall be in writing, delivered personally, by certified or registered mail, return receipt requested, or by Federal Express or Express Mail, and shall be deemed to have been duly given when delivered personally or when deposited in the United States mail, postage prepaid, addressed as follows:

Monroe County School Board:
Superintendent
Monroe County School District
241 Trumbo Road
Key West, FL 33040

With a copy to District Counsel

Vernis & Bowling of the Florida Keys, P.A.
81990 Overseas Hwy, 3rd Floor
Islamorada, FL 33036

Contractor:

Guidance/Care Center, Inc.
Attn: Maureen Dunleavy
1205 Fourth Street
Key West, Florida 33040

IN WITNESS WHEREOF, the parties have executed this Contract on this 30th day of

July

, 2019


SIGNATURE OF CHAIRPERSON OF THE BOARD (CONTRACTS OVER \$25,000)

July 30, 2019

DATE


SIGNATURE OF SUPERINTENDENT

July 30, 2019

DATE


SIGNATURE OF CONTRACTOR/REPRESENTATIVE

DATE

MAUREEN DUNLEAVY, VICE PRESIDENT
Pursuant to WCGC 2018-01
PRINT NAME AND TITLE

**MONROE COUNTY SCHOOL DISTRICT
BUSINESS/PERSONAL RELATIONSHIP DISCLOSURE AFFIDAVIT**

I, Maureen Dunleavy, of the City/Township/Parrish of Key West, State of Florida, and according to law on my oath, and under penalty of perjury, depose and say that;

1) I am the authorized representative of the company or entity making a proposal for a project described as follows:
Name of company/vendor: Guidance/Care Center, Inc., a Florida 501c3 not-for-profit corporation
Nature of services presently being offered to School District: onsite, school based behavioral health services for children and adolescents with substance abuse and mental health issues or at risk for developing these issues.

2) ☐ I have (OR) ☒ I have not at any time prior to this application, had a business relationship with any employee or board member of the School District of Monroe County, Florida.

IF YOU ANSWER I HAVE: Please list details of the relationship including the employee or board member's name with whom you have done business, the type of work that was performed and the years worked. _____

3) ☐ I have (OR) ☒ I DO NOT have a personal relationship (this includes family) with an employee of OR a board member of the School District of Monroe County, Florida.

IF YOU ANSWER I HAVE: Please list details of the relationship including the employee(s) or board member(s) name with whom you are related, and your ties to that person (spouse, mother, brother, cousin, or related by marriage, partners, etc.) _____

The statements contained in this affidavit are true and correct, and made with full knowledge that The School Board of Monroe County, Florida, relies upon the truth of the statements contained in this affidavit in awarding contracts for the subject project. I hereby agree to keep the School District of Monroe County, Florida, informed of any change to the information contained herein. I further understand and agree that discovery of any undisclosed relationship can and will lead to termination of any ongoing contracts, and may potentially lead to me being banned from conducting future business with the school district.

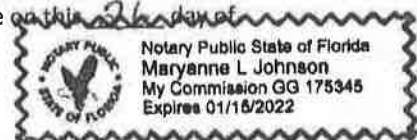
7.26.19
Date

Maureen Dunleavy
(Signature of Authorized Representative)
MAUREEN DUNLEAVY, VICE PRESIDENT
Pursuant to WCGC 2018-01

STATE OF Florida
COUNTY OF Monroe

PERSONALLY APPEARED BEFORE ME, the undersigned authority, Maureen Dunleavy who,
☒ being personally known, ☐ or having produced _____ as identification,
and after first being sworn by me, affixed his/her signature in the space provided above on this 26 day of
July 2019.

Maryanne L Johnson
NOTARY PUBLIC



My commission expires:



CERTIFICATE OF LIABILITY INSURANCE

Page 1 of 2

DATE (MM/DD/YYYY)
07/03/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Willis of Florida, Inc.
c/o 26 Century Blvd
P.O. Box 305191
Nashville, TN 372305191 USA

CONTACT
NAME:
PHONE (A/C, No. Ext): 1-877-945-7378 FAX (A/C, No.): 1-888-467-2378
E-MAIL ADDRESS: certificates@willis.com

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A:	Allied World Surplus Lines Insurance Compa	24319
INSURER B:	Berkshire Hathaway Homestate Insurance Com	20044
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

INSURED
Guidance/Care Center, Inc.
PO Box 94738
Las Vegas, NV 891934738 USA

COVERAGES

CERTIFICATE NUMBER: W11965824

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:		5088-0878-00	07/01/2019	07/01/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 20,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COM/OP AGG \$ 3,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		5091-0193-00	07/01/2019	07/01/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		5090-0223-00	07/01/2019	07/01/2020	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> No N/A	WEWC010197	02/26/2019	02/26/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Professional Liab.		5088-0878-00	07/01/2019	07/01/2020	Each Occurrence \$1,000,000 Aggregate \$3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

SEE ATTACHED

CERTIFICATE HOLDER

CANCELLATION

Monroe Co. School District
241 Trimbo Road
Key West, FL 33040

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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AGENCY CUSTOMER ID: _____

LOC #: _____

**ADDITIONAL REMARKS SCHEDULE**Page 2 of 2

AGENCY Willis of Florida, Inc.		NAMED INSURED Guidance/Care Center, Inc. PO Box 94738 Las Vegas, NV 891934738 USA	
POLICY NUMBER See Page 1			
CARRIER See Page 1	NAIC CODE See Page 1	EFFECTIVE DATE: See Page 1	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

Certificate Holder is an added as an additional insured with regards to general liability but only with respect to operations of the Named Insured as required by written contract per 00 GL 0295 00 10 06.

INSURER AFFORDING COVERAGE: Allied World Surplus Lines Insurance Company

NAIC#: 24319

POLICY NUMBER: 5088-0878-00 EFF DATE: 07/01/2019 EXP DATE: 07/01/2020

TYPE OF INSURANCE:
Abuse & MolestationLIMIT DESCRIPTION:
Per Occurrence
AggregateLIMIT AMOUNT:
\$1,000,000
\$3,000,000

MEMORANDUM OF UNDERSTANDING

This is a Memorandum of Understanding (MOU) between Guidance/Care Center, Inc. and Monroe County School District. This MOU is effective July 1, 2020 – June 30, 2021.

The purpose of this MOU is to develop a partnership between Monroe County School District and Guidance/Care Center, Inc. (G/CC) for the South Florida Behavior Health Network (SFBHN) Contracts including Regular Prevention, SOR and the Prevention Partnership Grant.

Description of program and goals

The proposed programs, will address three specific long-term outcomes identified in the Monroe County Comprehensive Community Action Plan (CCAP). GCC will use three evidence-based practices (EBP) for youth in order to reduce the use of alcohol and other drugs. The programs that will be provided are An Apple A Day (AAAD) for K-4 grades, Project SUCCESS for Middle School and High School students, and Indicated Prevention through Teen Intervene for Middle School students. GCC added virtual evidence-based practices (EBP) specifically covering the Monroe County (CCAP). Virtual courses are Alcohol Edu, Alcohol Wise High School, Prescription Drug Safety, Marijuana Wise High School, and Nicotine 101.

Roles and responsibilities

The parties propose to undertake the following activities pursuant to this MOU:

1. G/CC provides Universal, Selective, and Indicative Prevention services to appropriate clients at the Elementary, Middle School and High School Sites throughout the school district.
2. G/CC will provide outpatient services or refer to residential substance abuse treatment to participants in need of such services.
3. Monroe County School District will supply G/CC with an appropriate space to administer program to the clients at its site.
4. Clients will be both female and male between the ages of 5 and 18 years of age.

Agreements

- Each Party pledges in good faith to go forward with this MOU and to further the goals and purposes of this MOU, subject to the terms and conditions of this MOU. The Parties shall attempt to resolve disputes through good faith discussions.
- Either Party may unilaterally withdraw at any time from this MOU by transmitting a signed writing to that effect to the other Party. This MOU and the public/private partnership created thereby shall be considered terminated sixty (60) days from the date the non-withdrawing Party actually receives the notice of withdrawal from the withdrawing Party.
- By mutual agreement, which may be either formal or informal, the Parties may modify the list of intended activities set forth in Paragraph 4.0 above and/or determine the practical manner by which the goals, purposes and activities of this MOU will be accomplished. However, any modification to any other written part of this MOU must be made in writing and signed by both Parties and their designees.

- Each party agrees staff from both agencies will meet quarterly to discuss the progress of this partnership and strategies to improve the partnership as needed.

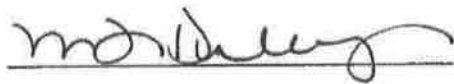
Primary contacts

The Parties intend that the work under this MOU shall be carried out in the most efficient manner possible. To that end, the Parties intend to designate individuals that will serve as primary contacts between the Parties. The Parties intend that, to the maximum extent possible and unless otherwise approved by the other Party, all significant communications between the Parties shall be made through the primary contacts.


Termination

Unless extended by a written agreement executed by both Parties, this MOU shall terminate exactly one (1) year from the date upon which this MOU becomes fully executed by all signatories listed below.

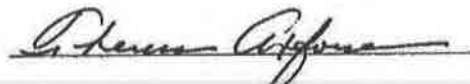
Signatures:



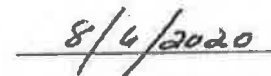
Guidance/Care Center, Inc. Representative



Date



Partner Representative



Date

TITLE

Approval of Guidance Care Center Contract for School Year 2020-2021

BACKGROUND INFORMATION

The Guidance Care Center provides onsite school base life skills counseling for children and adolescents with substance abuse or at risk for developing substance abuse and will serve as mental and substance abuse liaison between the Guidance Care Center and the School District. Work will be supervised by a licensed mental health provider; Contractor will maintain schedules and time sheets for each employee.

BUDGET INFORMATION

Item Budgeted? Yes

Total Cost: \$187, 237

Contract Originator: Dr. Fran Herrin, Executive Director, Teaching and Learning

Board Meeting Date: August 11, 2020

RECOMMENDATION

Approval of Guidance Care Center Contract for School Year 2020-2021



Theresa Axford, Superintendent



Mindy Conn, Board Chair