

VERNIS & BOWLING OF THE FLORIDA KEYS, PA
1680 N.E. 135th STREET
MIAMI, FL 33181
(305) 895-3035

OUR FEDERAL I.D.NUMBER IS: 65-0437103

September 23, 2021
Reference No. 288243

MONROE COUNTY SCHOOL BOARD
c/o VERNIS & BOWLING OF THE FLORIDA KEYS, P.A.
ATTN: PATTI NICOLAS
81990 OVERSEAS HIGHWAY
TAVERNIER, FL 33036

Approved:

Theresa Oxford

For Professional Services Concerning:

Matter Number: 0305 0070271 MONROE COUNTY SCHOOL BOARD (MONTHLY RETAINER)
ATTN: PATTI NICOLAS
(ATTY DMS)

Date		Description	Rate	Hours	Fees
08/03/21	GPJ	DISTRICT IN-HOUSE (9AM - 430PM) (MET WITH HR, PURCHASING, RISK, OPERATIONS) (PREPARATION FOR KW COMMISSION MEETING, CONTRACT REVIEW)	0.00	7.50	0.00
08/12/21	GPJ	REVISE AND EDIT SIGSBEE BUILDING SERVICES MOU. CORRESPONDENCE WITH P. LEFERE RE SAME	0.00	0.60	0.00
08/12/21	GPJ	ADDITIONAL REVISIONS TO KWHS DISCIPLINARY QUESTIONNAIRE	0.00	0.40	0.00
08/12/21	GPJ	TC WITH P. LEFERE	0.00	0.10	0.00
08/12/21	GPJ	TC WITH L. SCHMIEGEL	0.00	0.20	0.00
08/12/21	GPJ	TC WITH G. PEATTIE RE DW ENROLLMENT ISSUES	0.00	0.20	0.00
08/13/21	GPJ	TELEPHONIC CONFERENCE WITH TVM PRINCIPAL RE PORTABLES AND CLASS RELOCATION	0.00	0.20	0.00
08/13/21	GPJ	CORRESPONDENCE RE PARENT COMPLAINT ON FLVS X 2, BACKGROUND CHECK ON SAME	0.00	0.40	0.00
08/13/21	GPJ	CORRESPONDENCE WITH P. LEFERE RE TVM SRO ISSUES	0.00	0.20	0.00
08/13/21	GPJ	CORRESPONDENCE WITH D. PRYOR AND P. LEFERE RE TR MAXIMUM BUILDING HEIGHT X 2. BRIEF RESEARCH RE SAME	0.00	0.50	0.00
08/13/21	GPJ	CORRESPONDENCE WITH D. PRYOR RE CONSISTENCY DETERMINATION FROM CKW RE TR PROJECT	0.00	0.20	0.00
08/13/21	GPJ	REVIEW AND EDIT MOVE AGREEMENTS. DRAFTED REVISED WAIVER FOR MCSD SPONSORED INTERNSHIPS	0.00	0.60	0.00
08/13/21	GPJ	TC WITH P. LEFERE X 3	0.00	0.30	0.00
08/13/21	GPJ	TC WITH P. MCCULLAH X 2	0.00	0.30	0.00
08/13/21	GPJ	TC WITH S. LEE	0.00	0.20	0.00
08/16/21	GPJ	REVIEW AND APPROVE US WATER CONTRACT	0.00	0.30	0.00
08/16/21	GPJ	REVIEW AND APPROE SLS BUILDERS RISK PURCHASE	0.00	0.40	0.00
08/16/21	GPJ	REVIEW AND APPROVE BARNES ALARM CONTRACT	0.00	0.20	0.00
08/16/21	GPJ	REVIEW AND APPROVE MILESTONE CONTRACT	0.00	0.20	0.00
08/16/21	GPJ	REVIEW AND APPROVE MARINO CONTRACT	0.00	0.30	0.00

Date	Agency	Description	0.00	0.60	0.00
08/16/21	GPJ	REVIEW AND APPROVE BLISS PRODUCTS PURCHASE, TC WITH S. LEE RE SAME	0.00	0.60	0.00
08/16/21	GPJ	REVIEW AND APPROVE NEFEC CURRICULUM UPATE	0.00	0.20	0.00
08/16/21	GPJ	REVIEW AND APPROVE BRAINPOP CONTRACT, CORRESPONDENE WITH K. CONDELLA RE SAME	0.00	0.40	0.00
08/16/21	GPJ	CORRESPONDENCE WITH P. LEFERE RE SRO COVERAGE FOR TVM	0.00	0.20	0.00
08/16/21	GPJ	REVIEW AND ANALYZE STUDENT RESTRAINT DOCS RE PRR RESPONSE. CORRESPONDENCE WITH L. THOMPSON RE SAME	0.00	0.40	0.00
08/16/21	GPJ	REDACT STUDENT RESTRAINT DOCS FOR PRR RESPONSE CORRESPONDENCE WITH HR RE SAME	0.00	0.40	0.00
08/16/21	GPJ	CORRESPONDENCE WITH A. PITTMAN RE DW ENROLLMENT STATUS	0.00	0.10	0.00
08/16/21	GPJ	CORRESPONDENCE WITH G. HENRIQUEZ RE BUILDERS RISK POLICY	0.00	0.20	0.00
08/16/21	GPJ	CORRESPONDENCE WITH M. SKRODINSKY RE SPALLING CONTRACT	0.00	0.20	0.00
08/16/21	GPJ	CORRESPONDENCE WITH M. SKRODINSKY RE REQUEST FOR BACKUP DOCS ON BLISS PRODUCTS PURCHASE	0.00	0.20	0.00
08/16/21	GPJ	CORRESPONDENCE WITH B. HERIN RE FIRST AMENDMENT PROTECTIONS FOR DISTRICT SOCIAL MEDIA X 3	0.00	0.40	0.00
08/16/21	GPJ	CORRESPONDENCE WITH K. CONDELLA RE BRAINPOP CONTRACT	0.00	0.20	0.00
08/16/21	GPJ	COMPARE PROPOSED FEE SCHDL FOR SIGSBEE MOU WITH VILLAGE AND MARATHON FEE SCHDL. CORRESPONDENCE WITH P. LEFERE RE SAME	0.00	0.30	0.00
08/16/21	GPJ	REVIEW AND ANALYZE COUNTY SURVEY OF MCSO PROPERTY. CORRESPONDENCE WITH P. LEFERE RE SAME	0.00	0.20	0.00
08/16/21	GPJ	TC WITH S. LEE	0.00	0.40	0.00
08/17/21	GPJ	DISTRICT IN-HOUSE (9AM - 5PM) (MET WITH HR, PURCHASING, RISK, OPS) (WORK ON VALERO, CITIZEN INPUT RESOLUTION, TRUMBO WORK)	0.00	8.00	0.00
08/18/21	GPJ	CORRESPONDENCE WITH D. PRYOR ET AL RE MEASUREMENT STANDARDS FOR BUILDING HEIGHT. REVIEW CWK LDERS RE SAME	0.00	0.20	0.00
08/18/21	GPJ	DRAFTED LANGUAGE TO SOMERSET RE INVESTIGATION REQUEST	0.00	0.20	0.00
08/18/21	GPJ	TC WITH FL KEYS LAND SURVEYING RE LEGAL DESCRIPTION FOR SLS COPS. CORRESPONDENCE WITH J. STOKES RE SAME. CORRESPONDENCE WITH P. LEFERE AND D. PRYOR RE SAME	0.00	0.60	0.00
08/18/21	GPJ	CORRESPONDENCE WITH D. PRYOR RE INQUIRY ON CKW MAX BUILDING HEIGHT	0.00	0.20	0.00
08/18/21	GPJ	CORRESPONDENCE WITH H. LINN RE MILESTONE COI	0.00	0.10	0.00
08/18/21	GPJ	CORRESPONDENCE WITH FKLS RE LEGAL DESCRIPTION FOR SLS COPS	0.00	0.20	0.00
08/18/21	GPJ	CORRESPONDENCE WITH FINANCE RE US LEGAL INVCS	0.00	0.10	0.00
08/18/21	GPJ	TC WITH H. RUSSEL	0.00	0.30	0.00

Date	GPJ	Description	0.00	1.60	0.00
08/19/21	GPJ	DRAFT MEMORANDUM ON TRANSGENDER ATHLETES IN PUBLIC SCHOOLS PER D. MURPHY. RESEARCH RE SAME	0.00	1.60	0.00
08/19/21	GPJ	CORRESPONDENCE WITH D. MURPHY RE INQUIRY ON DEFINITION OF 'SECONDARY SCHOOL' FOR TRANSGENDER ATHLETE RULES. BRIEF RESERCH RE SAME	0.00	0.70	0.00
08/19/21	GPJ	CORRESPONDENCE WITH FLKS RE LEGAL DESCRIPTION FOR SLS COPS	0.00	0.10	0.00
08/19/21	GPJ	MEMORANDUM TO SUPERINTENDENT RE FERPA PROTECTIONS FOR COVID-19 OPT OUT FORMS	0.00	0.50	0.00
08/19/21	GPJ	BRIEF DMS RE SOMERSET FDOE COMPLAINT, PER BOARD MEMBER INQUIRIES	0.00	0.30	0.00
08/19/21	GPJ	TC WITH SUPT	0.00	0.10	0.00
08/20/21	GPJ	TELEPHONIC CONFERENCE WITH G. HENRIQUEZ RE PTOMEY RECORDS REQUEST	0.00	0.60	0.00
08/20/21	GPJ	REVIEW AND APPROVE AHEC MOBILE DENTAL CONTRACT. CORRESPONDENCE WITH B. ANDERS ET AL RE SAME	0.00	0.30	0.00
08/20/21	GPJ	CORRESPONDENCE WITH HR RE RECORDS REQUEST	0.00	0.10	0.00
08/20/21	GPJ	CORRESPONDENCE WITH M. CURET RE STATUS OF PENDING PRRS	0.00	0.20	0.00
08/20/21	GPJ	CORRESPONDENCE WITH HR RE REDACTIONS TO RECORDS REQUEST.	0.00	0.20	0.00
08/20/21	GPJ	MEMORANDUM TO M. HENRIQUEZ RE ANALYSIS OF STATUTORY RESTRICTIONS ON POSSESSION VS EXHIBITION OF 'COMMON POCKETKNIFE' BRIEF RESEARCH RE SAME	0.00	0.90	0.00
08/20/21	GPJ	CORRESPONDENCE WITH HR RE LUTTRELL REDACTION RECOMMENDATIONS	0.00	0.20	0.00
08/23/21	GPJ	CORRESPONDENCE WITH HR RE PENDING RECORDS REQUESTS	0.00	0.20	0.00
08/23/21	GPJ	CORRESPONDENCE WITH H. RUSSELL RE JAIL EDUCATIONAL SERVICES X 2	0.00	0.30	0.00
08/23/21	GPJ	CORRESPONDENCE WITH S. LEE RE ISSUES WITH RECORDING BID OPENING AND SELECTION	0.00	0.20	0.00
08/23/21	GPJ	TC WITH M. HENRIQUEZ	0.00	0.10	0.00
08/23/21	GPJ	TC WITH T. TYLER	0.00	0.10	0.00
08/23/21	GPJ	TC WITH H. RUSSEL	0.00	0.20	0.00
08/24/21	GPJ	CONFERENCE WITH DMS RE MASK LEGISLATION	0.00	0.60	0.00
08/24/21	GPJ	WEEKLY UPDATE WITH HR	0.00	0.40	0.00
08/24/21	GPJ	WEEKLY UPDATE WITH PURCHASING	0.00	0.50	0.00
08/24/21	GPJ	WEEKLY UPDATE WITH RISK	0.00	1.10	0.00
08/24/21	GPJ	TC WITH T. TYLER	0.00	0.10	0.00
08/24/21	GPJ	TC WITH P. LEFERE X 2	0.00	0.20	0.00
08/24/21	GPJ	TC WITH P. MCCULLAH RE MEETING TRESPASS PROCEDURES	0.00	0.20	0.00
08/24/21	GPJ	TC WITH R. COVILLO RE J. PAUL REVIEW	0.00	0.20	0.00
08/24/21	GPJ	FDLE ACCOUNT SETUP RE EMPLOYEE BACKGROUND SCREENINGS	0.00	0.30	0.00
08/24/21	GPJ	CORRESPONDENCE WITH C. MCPHERSON RE KLS INQUIRY ON BEE GRANT	0.00	0.20	0.00
08/24/21	GPJ	MEMORANDUM TO DMS RE FACIAL COVERING LEGISLATION	0.00	0.30	0.00
08/24/21	GPJ	ADDITIONAL CORRESPONDENCE WITH DMS RE MASK LEGISLATION	0.00	0.20	0.00

Date	GPJ	Description	0.00	0.20	0.00
08/24/21	GPJ	CORRESPONDENCE WITH M. CURET RE ACKNOWLEDGMENT OF PTOMEY RECORDS REQUEST. CORRESPONDENCE WITH SLT RE SAME	0.00	0.20	0.00
08/24/21	GPJ	CORRESPONDENCE WITH PAYROLL RE AMERICAN FIDELITY RECORDS REQUEST	0.00	0.20	0.00
08/24/21	GPJ	CORRESPONDENCE X 2 WITH DISABILITY RIGHTS FLORIDA RE STUDENT RESTRAINT DATA	0.00	0.20	0.00
08/24/21	GPJ	CORRESPONDENCE WITH P. LEFERE RE MEETING TRESPASS PROCEDURES	0.00	0.20	0.00
08/24/21	GPJ	CORRESPONDENCE WITH B. UNKE RE W.L. INTERVIEW AND NO CONTACT ISSUES	0.00	0.20	0.00
08/24/21	GPJ	RESEARCH SB POLICY 0169.1 RE CITIZEN INPUT PROCEDURES, PER DMS AND P. LEFERE INQUIRY. CORRESPONDENCE WITH P. LEFERE AND DMS X 3	0.00	0.40	0.00
08/25/21	GPJ	CONFERENCE WITH HR RE EMPLOYEE BACKGROUND CHECKS	0.00	0.40	0.00
08/25/21	GPJ	MEETING WITH HR RE PTOMEY RECORDS REQUEST	0.00	0.80	0.00
08/25/21	GPJ	CORRESPONDENCE WITH P. LEFERE, J. THOMASON RE SLS STUDENT PICK UP DROP OFF ISSUES	0.00	0.10	0.00
08/25/21	GPJ	RESEARCH FLSA REST BREAK REQUIREMENTS PER H. RUSSEL. CORRESPONDENCE WITH H. RUSSEL RE SAME	0.00	0.50	0.00
08/25/21	GPJ	CORRESPONDENCE WITH US LEGAL RE VENDOR REFUSAL PACKET	0.00	0.10	0.00
08/25/21	GPJ	CORRESPONDENCE WITH P. LEFERE RE BOARD REQUESTED STRATEGY ON FACIAL COVERINGS	0.00	0.10	0.00
08/25/21	GPJ	DRAFTED SUPPLEMENTAL RESPONSE TO AGO REQUEST, PER REQUEST FOR ADDTL INFO FROM AG'S OFFICE. RESEARCH CODE PROVISIONS ESTABLISHING FK AREAS OF CRITICAL STATE CONCERN. CORRESPONDENCE WITH DMS, SUPT RE SAME	0.00	1.70	0.00
08/26/21	GPJ	CONFERENCE WITH DMS AND SUPT RE BOARD MEMBER REQUEST FOR MASK RESOLUTIONS	0.00	1.20	0.00
08/26/21	GPJ	REVIEW AND ANALYZE LEGAL DESCRIPTION FROM FKLS RE SLS COPS. CORRESPONDENCE WITH J. STOKES RE SAME	0.00	0.30	0.00
08/26/21	GPJ	CORRESPONDENCE WITH P. LEFERE RE MEETING TRESPASS PROCEDURES	0.00	0.20	0.00
08/26/21	GPJ	CORRESPONDENCE WITH D. MURPHY RE ATHLETICS EVENT FACIAL COVERING REQUIREMENTS	0.00	0.20	0.00
08/26/21	GPJ	CORRESPONDENCE WITH M. CURET RE ACKNOWLEDGMENT LANGUAGE FOR PTOMEY RECORDS REQUEST	0.00	0.20	0.00
08/26/21	GPJ	CORRESPONDENCE WITH M. CURET RE UTM RECORDS REQUEST	0.00	0.20	0.00
08/26/21	GPJ	CORRESPONDENCE WITH COUNTY ATTORNEY RE FACIAL COVERING REQUIREMENTS IN COUNTY FACILITIES	0.00	0.10	0.00
08/26/21	GPJ	REVIEW AND APPROVE CSTAG SOLE SOURCE NOTICE. CORRESPONDENCE WITH P. LEFERE AND S. LEE RE SAME	0.00	0.20	0.00
08/26/21	GPJ	TC WITH H. RUSSEL	0.00	0.30	0.00
08/26/21	GPJ	TC WITH S. LEE	0.00	0.20	0.00
08/27/21	GPJ	WEEKLY UPDATE WITH OPERATIONS	0.00	0.60	0.00

08/27/21	GPJ	REVIEW AND APPROVE JOHNS EASTERN CONTRACT RENEWAL. TC WITH G. HENRIQUEZ RE SAME	0.00	0.60	0.00
08/27/21	GPJ	REVIEW AND APPROVE FUEL ILA. CORRESPONDENCE WITH COUNTY ATTORNEY RE SAME, REVIEW OF 2000 ILA RE SAME	0.00	0.50	0.00
08/27/21	GPJ	REVIEW AND APPROVE EMERGENCY FUELING ILA	0.00	0.50	0.00
08/27/21	GPJ	REVIEW AND APPROVE JAY AMMON CONTRACT	0.00	0.30	0.00
08/27/21	GPJ	REVIEW AND APPROVE CITIZEN INPUT RESOLUTION	0.00	0.20	0.00
08/27/21	GPJ	CORRESPONDENCE WITH J. STOKES RE SLS COPS LEGAL DESCRIPTION	0.00	0.10	0.00
08/27/21	GPJ	DRAFTED GUIDANCE FOR HR ON EML SEARCH FOR PTOMEY RECORDS REQUEST	0.00	0.30	0.00
08/27/21	GPJ	MULTIPLE CORRESPONDENCE WITH TRANSPORTATION, KLS, D. MURPHY, C. MCPHERSON RE PTOMEY RECORDS REQUEST	0.00	0.50	0.00
08/27/21	GPJ	CORRESPONDENCE WITH FKLS AND FINANCE RE LEGAL DESCRIPTION FOR SLS COPS	0.00	0.20	0.00
08/27/21	GPJ	CORRESPONDENCE WITH SUPT RE PTOMEY RECORDS REQUEST	0.00	0.10	0.00
08/27/21	GPJ	REVIEW AND ANALYZE FADSS ANALYSIS OF LEON COUNTY RULING ON FACIAL COVERING RESTRICTIONS	0.00	0.20	0.00
08/27/21	GPJ	CORRESPONDENCE WITH HR RE EMPLOYEE EAD EXPIRATION. BRIEF RESEARCH ON AUTOMATIC EXTENSION FOR VENEZUELA PROVISIONS THROUGH USCIS.	0.00	0.40	0.00
08/27/21	GPJ	CORRESPONDENCE WITH MIAMI NEW TIMES RE PRR ACKNOWLEDGMENT. TC WITH REQUESTOR RE FERPA EXCEPTIONS.	0.00	0.30	0.00
08/27/21	GPJ	CORRESPONDENCE WITH G. HENRIQUEZ RE JE CONTRACT APPROVAL	0.00	0.20	0.00
08/27/21	GPJ	REVIEW AND REJECT T3 PURCHASE. CORRESPONDENCE WITH C. CANTON RE SAME	0.00	0.30	0.00
08/27/21	GPJ	TC WITH C. MCPHERSON	0.00	0.10	0.00
08/27/21	GPJ	TC WITH S. LEE X 3	0.00	0.20	0.00
08/27/21	GPJ	TC WITH P. LEFERE	0.00	0.10	0.00
08/27/21	GPJ	TC WITH G. HENRIQUEZ RE JE CONTRACT RENEWAL	0.00	0.30	0.00
08/28/21	GPJ	BEGAN DRAFT OF K-12 FACIAL COVERING RESOLUTION	0.00	2.60	0.00
08/29/21	GPJ	CONTINUED DRAFT OF K-12 FACIAL COVERING RESOLUTION. BEGAN DRAFT OF K-8 RESOLUTION	0.00	3.10	0.00
08/31/21	GPJ	TC WITH P. LEFERE X 2 RE FACIAL COVERING RESOLUTIONS	0.00	0.40	0.00
08/31/21	GPJ	REVIEW AND APPROVE T3 PURCHASE. CORRESPONDENCE WITH H. LINN AND B. MORGAN RE SAME	0.00	0.40	0.00
08/31/21	GPJ	TC WITH P. LEFERE	0.00	0.10	0.00
08/31/21	GPJ	TC WITH G. HENRIQUEZ RE GRANICUS SETUP FOR JE CONTRACT	0.00	0.40	0.00
08/31/21	DMS	RETAINER FEE FOR AUGUST 2021	0.00	0.00	10,000.00

60.00	10,000.00
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Totals for Matter	0305	0070271
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Total Fees:	10,000.00
Total Cost:	0.00
Sub-Total Current Fees and Costs:	<u>10,000.00</u>
Amount Due:	<u><u>\$10,000.00</u></u>

PLEASE INCLUDE OUR FILE & REFERENCE NO. ON PAYMENT. TOTAL AMOUNT DUE ON RECEIPT.
(REVIEW COST PLUS 1.5% INTEREST/MONTH ON PAST DUE INVOICES)

IF WE DO NOT HEAR FROM YOU W/IN 30 DAYS RECEIPT OF THIS INVOICE, WE WILL ASSUME THIS
INVOICE IS CORRECT