



## **Monroe County School Board Workshop/Regular Meeting Agenda**

**Tuesday, January 22, 2019 • 3:00 PM  
Marathon High School Media Center  
350 Sombrero Road, Marathon, FL**

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### ***In attendance:***

*Bobby Highsmith  
Mindy Conn  
John Dick  
Andy Griffiths  
Sue Woltanski*

*Mark Porter, Superintendent  
Dirk Smits, Board Attorney*

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### **WORKSHOP AGENDA - TIME CERTAIN 3:00 P.M. by Chairman Highsmith**

1. Head Start Training, M. Russell (30 mins)  
*Early Childhood Coordinator Marla Russell facilitated the required Governance Training for Head Start Leaders. Topics covered were:*
  - *Purpose of Head Start*
  - *Head Start Core Values*
  - *History of Head Start*
  - *School Readiness (2010)*
  - *PFCE Framework (2011)*
  - *New Framework (2018)*
  - *Early Learning Outcomes Framework (Birth to Five Approach) (2015)*
  - *New Performance Standards*
  - *The "system" of Head Start (systematic)*
  - *Never had an interruption in Service.*
  - *Communication Cycle –*
  - *Policy Council – meets with Director once a month.*
  - *School Board is governing body.*
  - *Program Management, Policy County, Parent Center, Governing Board. (monthly reporting for transparency)*
  - *Responsibilities of Governing Body, Policy Council, Management Staff*
  - *Governing Body Responsibilities*

*The District is funded for 180 Head Start qualified students and we much maintain 180 students and a waiting list.*

## **2. Exceptional Student Education Site Visit Report, L. Thompson (30 mins)**

### *Agenda Time Adjustment*

*Staff member Dr. Lesley Thompson, Catherine Kanagy, and Linda Diaz reported on a recent Department of Education visit. Day One was an overview day with the ESE staff, Day Two the DOE team visited schools, and Day Three was the Wrap-Up day.*

#### *Items Discussed:*

- This District's Students with Disabilities (SWD) population is between 16 and 17% (Districtwide).*
- Parents often inquire about the comparison between this District and other Districts.*
- A comparison of funding with other districts*
- Graduation Rate trends and improvements based on the iBelieve Program, PBS, and focusing on attendance. District 2017-2018 Graduation Rate: 86.4, and SWD: 74.4%*
- It was explained that much of what SWD is doing, are the same processes we are using for the general education students.)*
- The three year dropout rates for Students with Disabilities was reviewed.*
- Least Restrictive Environment discussion that included data for almost twenty years.*
- The Sixty Day Timeline Initiative (calendar days). More School Psychologists have been hired which should improve the District's requirement success rate. This requirement does not apply to gifted students.*

#### *Board Comments:*

*Mr. Griffiths asked clarification of SWD "Federal" Graduation Rate. Per Linda, the calculation is different than State Graduation Rate. They parallel more now, than when different Diploma options were offered. How many of the 127 students were SWD students? The answer is 22 students.*

*Is there a way to know the impact of the inclusion progress vs. the overall progress? Graduation rate (which is up) is the indicator.*

*Ms. Conn asked if the staff credits the decrease in dropout rate on some of the programs offered. Ms. Diaz explained yes, TIES, iBelieve, Second Step, and a focus on attendance have all helped.*

*Dr. Woltanski asked, if all of the data presented was for District schools, but there are SDW students in charters as well, do you have oversight over them? Dr. Thompson explained she has data for the charter schools but that data was not included in their presentation. The District does provides the evaluation services and develops IEP for Charter School SWD students. We provide Staffing Specialist, and the Charter Schools provide the teachers.*

## **3. Take Stock In Children Take Alumna of the Year Presentation, C. Liciis (15 mins)**

*Mr. Liciis recognized Dr. Christina Belotti as the Take Stock In Children (TSIC) Alumna of the Year. After the presentation, Mr. Liciis provided an overview of the current Take Stock in Children program. They are on track to surpass 300 students during the 2018/2019 School Year. Mr. Porter added that in many other counties the TSIC program only covers the first 60 credits. However, in the Monroe County Program not only covers the four year degree, but encourages completion.*

Board Comments:

*Dr. Woltanski asked what the scholarship exchange is if a student attends an out-of-state college? The scholarship is transferred out-of-state and pays the average in-state rate per credit hour. The college rate, it is about \$110 per credit hour; and the university rate is approximately \$150 per credit hour. Several TSIC students have received athletic scholarship from universities and the TSIC scholarships help fill a gap.*

*What are the qualifications for a student? (Mr. Lici's is working on a 2/3 combination to help with ELL students)*

- 1. The family must meet the income guidelines*
- 2. Minimum grade point average of 2.0*
- 3. Good attendance, good behavior.*
- 4. Local requirement is passing FSA and EOC scores.*

*Mr. Griffith asked if there are any additional successes with vocational certificates or degrees? Mr. Lici's explained that Success Coaches use the approach with students – "what is your ideal career path?" They utilize Florida Shines which is a free assessment used for future career planning. Examples of vocational successes: Cosmetology, Fire Fighter, art school.*

**3. Presentation of District Instructional Materials Adoption Committee K-12 Mathematics Selection 2019-2024, K Condella and Amy Stanton (15 mins)**

*Ms. Condella and Ms. Stanton explained this year's Instructional Material Adoption is Mathematic. The composition of the selection committee was explained, along with the timeline that will be followed.*

Board Comments:

*Ms. Conn asked if every certain number years we are required to replace/purchase/updated text books.*

*Per Ms. Condell, yes Florida Statute requires every five years. Next year Language Arts materials will be updated, then we begin the cycle over.*

*Mr. Griffiths asked why different districts select different books. Ms. Condella explained that the State provides the districts with an approved list of instruction materials and districts may select from that list.*

*Dr. Woltanski feels that the national math scores are not reflect that the new math curriculum is actually better.*

**REGULAR MEETING AGENDA - TIME APPROXIMATE 5:00 P.M.**

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**B. ADOPT AGENDA AND FORMAT - Superintendent's and/or School Board  
Members requests to amend the agenda or remove items from the consent agenda.**

*Consent Item 12 was withdrawn prior to the meeting. Mr. Griffiths requested that Consent Items 2 and 11 be moved to the Action Agenda (Action Items 4 and 5).*

*Recommendation for approval with modifications was made by the Superintendent  
Moted by: Ms. Conn  
Seconded by: Dr. Woltanski  
Vote: unanimously*

**C. APPROVAL OF MEETING MINUTES - December 18, 2018 Board Meeting Minutes**

*Dr. Woltanski requested a correction be made to reflect "Leadership Monroe Class 26" – instead of 2016.*

*Recommendation for approval with Dr. Woltanski's correction was made by the Superintendent  
Moted by: Mr. Dick  
Seconded: Dr. Woltanski  
Vote: Unanimously Passed*

**D. RECOGNITION OF EXCELLENCE IN THE MONROE COUNTY SCHOOLS**

*Marathon High School Christmas Elves*

**CITIZEN INPUT/REQUEST(S) TO ADDRESS THE SCHOOL BOARD.**

Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. Letters submitted to each Board. Member and/or the Board Secretary prior to a Board Meeting will not additionally be read into the record at the meeting.

*Stuart Schaffer: Regarding Sugarloaf Housing Project zoning.*

*Bill Hunter: Regarding Sugarloaf Housing Project zoning.*

*Philip Frank: Regarding Sugarloaf Housing Project zoning.*

**E. CONSENT AGENDA**

All items listed as consent agenda items are considered routine and noncontroversial by the School Board and will be approved by a single motion. There will be no separate discussion of these items. Prior to this meeting, Board Members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.

*Consent Item 12 was withdrawn prior to the meeting. Mr. Griffiths requested that Consent Items 2 and 11 be moved to the Action Agenda (Action Items 4 and 5).*

1. Approval of Personnel Recommendations for 2018-2019 School Years
2. Approval of District Travel Requests (*moved to Action Item #4*)
3. Approval of Legal Services Invoices - Vernis and Bowling
4. Approval of Contract with Gallagher Benefits Services for Consulting Services for CY 2019
5. Approval of Procurement Card Transaction Report for the statement ending January 5, 2019.
6. Acceptance of Head Start Monthly Update (November 2018)
7. Accept - Head Start monitoring report on administrative costs.
8. Approval of Head Start Policies and Procedures (ERSEA & Family and Community Engagement)
9. Approval of Head Start Policy Council Bylaws
10. Approval Monroe County Sheriff's Office Interagency Cooperative Agreement for Educational Services to be provided at MCSO Detention Facility 2018-2019
11. Approval of Award - RFP 2019909 to Arthur J. Gallagher for Property and Casualty Brokerage Insurance Services (*moved to Action Item #5*)
12. ~~WITHDRAWN: Approve E-rate contract with Comcast for MCSD WAN backbone—connection~~

*Recommendation for approval with modifications was made by the Superintendent  
Motioned: Mr. Dick  
Seconded: Dr. Woltanski  
Vote: Passed Unanimously*

## **F. REPORTS**

### **Strategic Objective 2 - Outstanding Student Achievement Graduation Rate Report, D. Murphy**

*Dr. Murphy reviewed the District's overall 2017-2018 Graduation Rate data as well as the graduation rate data for each school. The District's 2017-2018 Graduation Rate increased to 86.4%.*

#### **Board Comments:**

*Dr. Woltanski asked if ELL means "forever" ELL or currently in ELL. Dr. Murphy explained that if a student is ELL in their 9<sup>th</sup> grade year, they are forever considered in the ELL cohort.*

*Ms. Conn added, but you can get an ELL student in 11<sup>th</sup> grade that isn't ready to graduate 12<sup>th</sup> grade and that counts against us.*

*Ms. Conn noted the trend in the graduation rate between male and female students. How can we make male students as successful as female students? Dr. Murphy will discuss the topic with principals.*

*Mr. Griffiths asked for clarification – of the 86 non graduate group, 64 are non ESE, 61 are non ELL, and 31 are non free and reduced lunch – how many of those students are in all three Categories? Dr. Murphy provide Mr. Griffiths with that data. Mr. Griffiths feels the District needs to better understand the needs of ELL students and how we can provide help for improvement. Why does it seem interventions are better for at risk students, than for ELL students?*

### **Strategic Objective 6 - Accountable Resource Management Construction Update, P. Lefere**

*Mr. Lefere reported that both of the new school buildings (Plantation Key School and Gerald Adams Elementary School) opened successful for instruction on January 7, 2019. Mr. Lefere reported many people worked through the winter break to ensure the openings were successful. He recognized the efforts of Principals Herrin and Taylor, the staff at each school, Project Managers Pryor and Shoemaker, the staff of Food Services and Internal Services. There is still work to be done before the buildings are complete, however the openings went very well.*

#### **Board Comments:**

*Ms. Conn with the new kitchen will they be doing more cooking? Ms. Albright will update the Board about meal preparation changes in the buildings during an upcoming Workshop.*

## **Legal**

### **Sugarloaf Housing Project Update, D. Smits**

*Dirk Smiths reported on the progress of the Land Use Amendment application. This application seeks to change the designation of the land use and will be reviewed at the February 27, 2019 Planning Commission meeting. There was much discussion about the current process and density. As a result, Mr. Smits will research how a text amendment could affect the current FLUM application.*

## Board Comments

*Mr. Griffiths asked if before we submitted the FLUM change application, if we had pursued the other strategy would we have saved \$12,365? Mr. Smits responded, a FLUM and Sub Area/Text Amendments are both comp plan amendments. The cost would have been the same.*

*Mr. Griffiths suggested Mr. Smits seek guidance from the author of the regulation. Mr. Griffiths favors Community support for this workforce housing project. Mr. Griffiths suggested building five houses, then build more when is demand.*

*Mr. Dick, stated that if community objects at the Planning Commission meeting, and the County Planning Commission denies the application, do we start over? Mr. Smits advised they would appeal the decision. Mr. Dick does not want any commercial use on the property, and also supports that the District maintain ownership of the property. However, Mr. Dick does not support the District getting involved in building the housing units. He suggested that Mr. Smits talk with Mr. Bart Smith for guidance.*

*Ms. Conn would like to maintain ownership of the of the land but believes a partnership with Habitat For Humanity to build the housing units would be the best option.*

*Dr. Woltanski asked if there had been an updated survey of employee interest/need. Mr. Porter advised that he will prepare a survey, however, the target audience is new employees, which is an unknown factor.*

*Mr. Highsmith wants the District to maintain ownership of the land and does not want to limit the number of unit on the application. A partnership with Habitat for Humanity is also his preference. Mr. Highsmith supports no commercial development on the property.*

## Superintendent

### 1. Acknowledgement of Appointments to Audit and Finance Committee

*The Audit and Finance Committee members are:*

*Mr. Highsmith – Peter Horton*

*Mr. Griffiths – Mike Rice*

*Ms. Conn – Heather Allen*

*Mr. Dick – Jim Leonard*

*Dr. Woltanski – Margie Smith*

### 2. Superintendent's Summative Evaluation – 2018

*Mr. Porter thanked the Board members for their input on the Superintendent's Evaluation.*

### 3. MCSD Legislative Priorities – 2019

*Mr. Porter referred to the list of 2019 Legislative Priorities and asked the Board to review the priorities and contact him with any concerns.*

## Board Comments:

*Mr. Griffiths is commented that the wealth adjustment is a unique issue for Monroe County and is concerned about what the wealth adjustment will take out of the District's budget.*

### 4. AdvancED Accreditation Onsite Evaluation February 24-27.

*The AdvancED Accreditation Team will be visiting schools and evaluating the District from February 24 through February 27.*

## Board

*Dr. Woltansk:*

*The District Science Fair will be held on February 9 at Sugarloaf School.*

*She attended the Legislative Delegation Conference in Marathon along with other county and city officials. There are mutual concerns and she would like to work together with other county and city officials. Mr. Griffiths added that local control has been an issue and we do put voices together for the same cause.*

*Ms. Conn:*

*Is there a way for the District to help families affected by the Government shut down with the free and reduced lunch program? Mr. Porter advised that Ms. Albright and her staff have already been working with schools to enroll families that qualify for the program.*

*The Sugarloaf Safety Day was a terrific day. What a great effort by Principal Russell and his staff and community partners.*

*Mr. Griffiths:*

*The Education Foundation has an academic mission and has had great success with the Take Stock in Children Program. What about a foundation for athletic costs, such as buses for transportation to games, etc.?*

## Board

Prior Business (Not for Discussion or Action)

1. Safety and Security Updates
2. Graduation Rate/Drop-Out Prevention
3. Enhanced Daycare Programs
4. Affordable Housing - Trumbo Point

## Recess

### G. PUBLIC HEARING

Job Descriptions, 2nd Reading

1. Job Description 78007 Director of Transportation, Revised
2. Job Description 78020 Route Coordinator, Revised

*There was no public comment.*

## Reconvene

### H. ACTION ITEMS

1. Approval of Job Descriptions:
  - a. 78007 Director of Transportation
  - b. 78020 Route Coordinator, Revised

*Recommendation for approval was made by the Superintendent*

*Motioned by: Mr. Griffiths*

*Seconded by: Mr. Dick*

*Vote: Passed Unanimously*

2. Approval of Recommended Order re: Sharon Coney

*Recommendation for approval was made by the Superintendent*

*Motioned by: Mr. Griffiths*

*Seconded by: Mr. Dick*

*Roll Call Vote: Motion passed unanimously*

*Ms. Conn: Yes*

*Mr. Dick: Yes*

*Mr. Griffiths: Yes*

*Dr. Woltanski: Yes*

*Mr. Highsmith: Yes*

3. Approval of Superintendent's Summative Evaluation - 2018

*Recommendation for approval was made by the Superintendent*

*Motioned by: Ms. Conn*

*Seconded by: Ms. Woltanski*

*Vote: Passed Unanimously*

4. District Travel

*Recommendation for approval was made by the Superintendent*

*Motion: Mr. Dick*

*Seconded: Mr. Griffiths (with discussion)*

*Vote: Unanimously passed*

*Discussion:*

*Mr. Griffiths questioned if the travel budget is approved in September, is it necessary for District Travel Requests to be Board approved prior to staff travel. He was concerned that training opportunities may be missed due to the time required for Board approval.*

*Mr. Highsmith noted that travel costs are not noted on the travel requests that the Board approves.*

*Ms. Conn does not want the Board approval process to limit opportunities.*

5. Approval of Award - RFP 2019909 to Arthur J. Gallagher for Property and Casualty Brokerage Insurance Services

*Recommendation for approval was made by the Superintendent*

*Motioned by: Mr. Dick*

*Seconded by: Mr. Griffiths with discussion*

*Roll Call Vote: the motion passed four to one*

*Ms. Conn: Yes*

*Mr. Dick: Yes*

*Mr. Griffiths: No*

*Dr. Woltanski: Yes*

*Mr. Highsmith: Yes*

There being no further business, the meeting adjourned at 7:12 pm.