



Monroe County School Board Workshop and Regular Meeting Minutes

Tuesday, February 12, 2019 • 3:00 PM

Coral Shores High School Media Center • 89901 US 1 (mm 90) • Tavernier, FL 33070

Present:

Ms. Conn

Mr. Dick

Mr. Griffiths

Mr. Highsmith

Dr. Woltanski

Mr. Porter, Superintendent

Mr. Smits, Attorney

WORKSHOP AGENDA - TIME CERTAIN 3:00 P.M.

A. FY 2019-2020 Budget Outlook Workshop, J. Drake (20 mins)

Mr. Drake reviewed the Governor's 2019-2020 Budget Recommendations. The increase to the Base Student Allocation is estimated to be approximately 1%. Dates to remember:

- *Approval to advertise Tentative Budget, July 23, 2019*
- *Tentative Budget Hearing, July 30, 2019*
- *Additional Budget Hearings, August 13 and 27, 2019*
- *Final Budget Hearing, September 10, 2019*

B. Gallagher Property and Casualty Insurance Renewal Report, J. Drake (20 mins)

Ilene Abella, Area Vice President with Gallagher Insurance reviewed the Pre-Renewal proposal for the District's property and casualty insurance.

C. Proposed 2019-2020 School Year Calendar and Draft 2020-2021 School Year Calendar, T. Axford/S. Paul (20 mins)

Mr. Scott Paul explained the composition of the Calendar Committee and reviewed the proposed 2019-2020 and 2020-2021 calendars. The last student day for the 2019-2020 school year will be May 29, 2020. The calendars will be presented for Board approval on February 26, 2019.

SPECIAL COMMUNICATIONS REQUEST - TIME APPROXIMATE 4:00 PM

Campus Safe Solutions (15 mins)

Representatives from Campus Safe Solutions discussed their safety and security training for Schools.

CLOSED EXECUTIVE SESSION - TIME APPROXIMATE 4:15 PM

Safety and Security Update

a. HB 7026 Review

b. Behavioral Threat Assessment Team

REGULAR MEETING AGENDA - TIME APPROXIMATE 5:00 P.M. 5:10 pm

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. ADOPT AGENDA AND FORMAT - *Superintendent's and/or School Board Members requests to amend the agenda or remove items from the consent agenda.*

Mr. Griffiths requested that Consent Item 2, District Travel Requests be moved to the Action Agenda.

Consent Item Number 4 was withdrawn

Consent Item 8 was moved to Action Item 9

Recommendation for approval was made by the Superintendent

Motioned by: Ms. Conn

Seconded by: Mr. Dick

Vote: Adopted as Modified

C. APPROVAL OF MEETING MINUTES

Approval of January 22, 2019 Board Meeting Minutes

Recommendation for approval was made by the Superintendent

Motioned by: Mr. Dick

Seconded by: Ms. Conn

Vote: Approved

D. RECOGNITION OF EXCELLENCE IN THE MONROE COUNTY SCHOOLS

Islamorada Fire and Rescue (Jason Luna, Mike Hampson, Erica Olivera)

AVID Presentation Coordinators (Tiffany Zepeda, Laura Lietaert, Eva Brown)

The ElKoury Family (John, Sandy, Brooke and Cameron)

Five Star Schools: Key Largo School and Plantation Key School

CITIZEN INPUT/REQUEST(S) TO ADDRESS THE SCHOOL BOARD.

Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. Letters submitted to each Board Member and/or the Board Secretary prior to a Board Meeting will not additionally be read into the record at the meeting.

- *Stuart Schaffer spoke regarding zoning for the Sugarloaf Housing Project.*
- *Paula Daniel spoke regarding safety and security drills and training.*
- *Bill Hunter spoke regarding zoning for the Sugarloaf Housing Project.*

E. CONSENT AGENDA

All items listed as consent agenda items are considered routine and noncontroversial by the School Board and will be approved by a single motion. There will be no separate discussion of these items. Prior to this meeting, Board Members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.

1. Approval of Personnel Recommendations for 2018-2019 School Years
2. Approval of Legal Services Invoices - Vernis and Bowling
3. Approval of Fiber Network Agreement with Comcast for MCSD District Wide WAN Connection
4. WITHDRAWN: Approval of purchase of Fuel Master Fuel Sentry control system and accessories from Guardian Fuel Technologies.
5. Approval of Contract with Garland/DBS for the repair of walkway covers damaged in IRMA
6. Approval of Contract with Princeton Staffing Solutions
7. Approval of 2018-2019 Performance Based Exit Option Application
8. Approval of Amended Purchase Amount for CATC Agreement with Certiport
9. Approval to purchase Builders Risk Insurance including Windstorm Coverage for the Marathon High School Athletic Complex Construction Project in the amount of \$25,000
10. Approval of General Permit Authority

Consent Items 2 (District Travel) and 8 (Performance Based Exit Option Application) were moved to the Action Agenda. Consent Item 4 was withdrawn.

*Recommendation for approval with modifications was made by the Superintendent
 Motioned by: Mr. Griffiths
 Seconded by: Mr. Dick
 Vote: Passed*

F. REPORTS

Strategic Objective 6 - Accountable Resource Management

Construction Update, P. Lefere

- *Mr. Lefere provided a construction update on current construction projects. Plantation Key School and Gerald Adams Elementary School were noted as ongoing.*
- *Stanley Switlik Elementary – the wall panels will be going up soon. Projected completion date: the end of 2020.*
- *Marathon Athletic Complex: Student parking lot should be completed by the end of February.
 The projected completion date is the end of September 2019*
- *Transportation and Internal Services (Stock Island), Expected groundbreaking is August 2019*
- *Upper Keys Maintenance/Transportation Annex, Bid opening for the project is scheduled for February 13, 2019.*

Legal

Sugarloaf Housing Project Update

Mr. Smits discussed the subarea zoning amendment which limits the number of units that can be built on the property. He suggested that at the February 26 Board meeting, the Board determine the number of units for the project. The Board discussed recommendations:

Ms. Conn: 20 units

Mr. Dick: 20 units

Mr. Griffiths: 20 units

Dr. Woltanski: 20 units

Mr. Highsmith: 20 units

Superintendent

Mr. Porter announced the District Teacher of the Year – Jessica Wood an AP Biology teacher at Key West High School.

He also announced the District School Related Employee of the Year – Allan Garcia, Upper Keys Mechanic and Bus Driver.

School Safety and Security Update: Mr. Lefere and Mr. Porter reported on HB 7026 requirements that the District has accomplished.

*School Safety Specialist
Safe School Officers, SRO, SSO, Guardian
Florida Safe School Assessment Tool
Threat Assessment Team
First Responder Tours
Safety and Security Grant
Mobile Suspicious Activity Tool
Student Crime Watch Program
Active Shooter and Hostage Drills
Mental Health Allocation
Youth Mental Health Awareness First Aide
Policies and Procedures*

AdvancED Accreditation Visit

Mr. Porter reported that the AdvancED Accreditation Team will be visiting the District February 24-27, 2019. The Board will be interviewed on Tuesday, February 26 at 4 pm during the Workshop time

Purchase of Mathematic Instructional Material

The District will postpone the purchase of math instructional material until there is further Legislative guidance.

Board

Dr. Woltanski

Dr. Woltanski attended the National School Board Association's Advocacy Institute and reported on the main priorities.

- 1. Reauthorization of IDEA*
- 2. Local control of school safety and security*
- 3. A push to make sure all children under the age of 5 are counted in the census.*

Dr. Woltanski reported that she attended the Key Largo AVID Showcase and also the District STEM Fair at Sugarloaf School. Dr. Paul Cottle advised that the District's STEM Career Prep Index raised from 8th to 4th place this year.

Island Christian School announced its possible closure which may impact Upper Keys schools.

Ms. Conn:

Charlotte Quinn contacted Ms. Conn and the Crane Point Museum in Marathon is offering free field trips for any of our schools.

Ms. Conn asked how the District can take advantage of the Campus Safe Solutions offer to provide training for two of our schools. Dr. Woltanski suggested the Board wait to make a decision until after the legislative session which could result in new mandates.

Ms. Conn asked for possible dates to schedule a Board retreat and about the plans for the District to exit the Trumbo Road property. Mr. Porter advised that the Trumbo Road Task Force will meet on March 1.

She would also like the District to coordinate with the County regarding the fields at Sugarloaf.

Mr. Highsmith:

He found the Campus Safe Solutions presentation very interesting and informative. Mr. Porter will research options at the FADSS conference and report back to the Board.

Mr. Griffiths:

Mr. Griffiths also suggested the Board consider dates for a Board Retreat.

He will not be able to attend the Florida School Board Association Legislative Days, however, Dr. Woltanski will attend and serve as his proxy for the Board of Directors meeting.

Mr. Griffiths also attended the STEM Fair at Sugarloaf.

Mr. Dick:

Mr. Dick discussed the housing complex being built on Rockland Key which will be opening 92 units in the summer with an additional 200 units to be built. They will give applications to Municipality employees priority consideration. This may effect enrollment in some schools, Sugarloaf, Gerald Adams, etc.

Prior Business (Not for Discussion or Action)

1. Safety and Security Updates
2. Graduation Rate/Drop-Out Prevention
3. Enhanced Daycare Programs
4. Affordable Housing - Trumbo Point
5. Grading

RECESS

G. PUBLIC HEARING

Job Descriptions, 1st Reading

1. Chief Building Official

There was no public comments.

RECONVENE

H. ACTION ITEMS

1. Approval of Owner Change Order No. 3 for the Gerald Adams Elementary School Project

Recommendation for approval was made by the Superintendent

Motioned by: Ms. Conn

Seconded by: Dr. Woltanski

Vote: Approved

2. Approval of Marathon High School Athletic Complex Change Order #1 to GMP Amendment #1

Recommendation for approval was made by the Superintendent

Motioned by: Mr. Dick

Seconded by: Ms. Conn

Vote: Approved

3. Approval of Addendum #1 to Pedro Falcon Contractors, Inc. for the Tommy Roberts Stadium Bleacher Repair Project.

Recommendation for approval was made by the Superintendent

Motioned by: Mr. Dick

Seconded by: Mr. Griffiths

Vote: Approved

Discussion:

Ms. Conn is concerned about adding money to an expensive project that will be torn down. Mr. Highsmith commented that he has asked for assurance that these repairs will not effect future plans for upgrades. Mr. Porter advised that the District will not use cost for interim repairs to delay future improvements.

4. Approval of FY 2019-2020 TRIM Calendar

Recommendation for approval was made by the Superintendent

Motioned by: Ms. Conn

Seconded by: Mr. Dick

Vote: Approved

5. Acceptance of Charter School Reports November 2018

Recommendation for approval was made by the Superintendent

Motioned by: Dr. Woltanski

Seconded by: Mr. Dick

Vote: Approved

Discussion:

Dr. Woltanski stated that the FTE reflects what is happening with enrollment. Another question, what financial oversight is the District doing when the Charter Schools submit the reports? The Reports may be placed on the Consent Agenda, as long as when there are irregularities the Board is alerted. Mr. Porter confirmed Mr. Drake will review the audits before they are put on the Board Agenda.

Ms. Conn: Are the audits done by the Charter Schools or by the District? Mr. Porter advised that the Charter Schools are required to hire a private auditing firm.

6. Approval of Monthly Financial Statements November 2018

Recommendation for approval was made by the Superintendent

Motioned by: Mr. Dick

Seconded by: Mr. Griffiths

Vote: Approved

7. Approval of Budget Summary Reports November 2018

Recommendation for approval was made by the Superintendent

Motioned by: Mr. Dick

Seconded by: Mr. Griffiths

Vote: Approved

Mr. Griffiths visited with Mr. Drake prior to the meeting. Mr. Griffiths suggested in the next Budget booklet a pie chart be included of staff – how many are school based and how many are District based. Student related and non-student relate.

Ms. Conn mentioned that law enforcement has suggested that the District consider hiring an additional School Safety and Security person.

8. Approval of District Travel Requests

Recommendation for approval was made by the Superintendent

Motioned by: Dr. Woltanski

Seconded by: Ms. Conn

Vote: Passed

Mr. Griffiths questioned the need to have District Travel Requests submitted for Board approval. Mr. Porter will review Board policies for compliance.

9. Approval of Amended Purchase Amount for CATC Agreement with Certiport.

Recommendation for approval was made by the Superintendent

Motioned by: Ms. Conn

Seconded: Dr. Woltanski

Vote: Approved

Dr. Woltanski requested clarification of the agreement and requested that all aspects of a program be presented in one agreement, not under separate agreements. She would like to get all programs on the same renewal cycle.

There being no further business the meeting adjourned at 6:25 pm.