



Monroe County School Board Regular Meeting Minutes
Tuesday, March 12, 2019 • 3:00 PM
Key West City Hall • 1300 White Street • Key West, FL 33040

Attendance:

Mr. Dick
Ms. Conn
Mr. Griffiths
Mr. Highsmith
Dr. Woltanski

Mr. Porter, Superintendent
Mr. Jones, Attorney

BOARD TRAINING - TIME CERTAIN: 3:00 PM

Run, Hide, Fight Training, Rhonda Squizzero, FBI

WORKSHOP AGENDA - TIME APPROXIMATE: 4:00 PM

1. Mental Health Training Update, Melissa Alsobrooks (15 mins)
Melissa Alsobrooks and Linda Diaz provided an overview of the Youth Mental Health First Aid Training Program required for all District employees. This is an "internal training" being conducted by Melissa Alsobrooks and Linda Diaz who are qualified as National Trainers. Board members were invited to attend any of the upcoming sessions.

Board Comments:

Mr. Griffiths would like to see some of the evaluations by teachers.

Dr. Woltanski noted that "Youth Mental Health First Aid" is a registered trademark and asked how the District was aware of and chose the program. Ms. Alsobrooks previously attended trainings offered by the group, but more importantly, the training program was chosen by the Florida Department of Education and every District is using the same program.

Mr. Highsmith suggested that all new employees receive some training during their employee orientation. He also asked what the time frame is for everyone with student contact to be trained. Mr. Porter will provide that information to the Board.

2. Guidance Care Center Update, Maureen Dunleavy (15 mins)
Ms. Dunleavy reported that after researching what all school districts are doing with mental health funds, the State recommends that all schools districts should partner with behavioral organizations. The State is using Monroe County School District and the partnership with the Guidance Care Center as a model.

There is behavioral support at each school and every school has a counselor. Since the beginning of the 2018-2019, 1596 students have been served district-wide.

Two programs have been established as a result of additional funding from the State.

The Community Action Team Program which can accommodate 35 students at one time and is designed to help prevent students from requiring a higher level of care. The Program is full and there is a waiting list.

Mobile Crisis Response Team started January 1 is a diversion program to keep youths in the community and out of the hospital. A team is deployed to diffuse the crisis, get the youth seen and to keep them safe.

Board Comments:

Ms. Conn:

How could the Board help the Guidance Care Center increase the number of students participating in the Community Action Team Program (CAT)? Per Ms. Dunleavy, CAT is limited by state funding, however, the State is working to expand the program. Monroe County students not in a CAT session are still being served by other programs.

How long is a student in the program? Some kids longer than others, the length of time is individualized, but an average is six months.

Is there a coordination between the Guidance Care and School District to identify students of concern?

Yes, Ms. Dunleavy and/or a Guidance Care Center staff member are part of school crisis/threat assessment team. They also participate in Dept. of Juvenile Justice interagency team meetings. There is a lot of collaboration.

Mr. Highsmith:

How many referrals/students have gone back into schools after receiving services that may still have issues and the schools should be concerned about?

It is a collaborative effort, those students are discussed at the interagency meetings, and the school safety meetings. They regularly look at what can be done for those students, and there are multiple re-entry ways where risk is assessed.

Mr. Griffiths:

During the Board's next Safety and Security closed session, he would like a briefing on the multi-agencies that work together and the process used by schools to provide a name to that group. Also, the process of how that information is followed, example: recent drop outs who potentially should be on the list. Ms. Dunleavy offered that those meetings are school base meetings coordinating with the other agencies. Ms. Conn mentioned she attended one of those multi-agency meetings, and while there was good communication at the meeting, her concern is that there is not good coordination/follow-up after the meeting.

Mr. Griffiths requested a closed session during the next Board meeting to discuss how the threat assessment team works and how the information is coordinated between agencies. Mr. Highsmith concurred and asked Mr. Porter to schedule a Threat Assessment Workshop.

3. Employee Workforce Housing Survey, Ramon Dawkins (30 mins)

Dr. Dawkins reported the results of the Workforce Housing Survey. As of the meeting time, 592 participants had responded to the survey.

Board Comments:

Mr. Dick:

In regards to people living in Workforce housing on School District owned property, are there still restrictions on those residents concerning the use of alcohol, tobacco products and/or drug on

property? Attorney Jones noted that cigarettes and drugs will not be allowed under any circumstances, however, there is a possibility that alcohol use may be permitted by residents.

**Strategic Objective 1 - Climate and Culture for Excellence
STEM Report, Melissa Alsobrooks moved from Regular Agenda**

Due to time remaining in the Workshop, the STEM Report was moved to the Workshop.

*Ms. Alsobrooks provided a recap of recognitions from the past three STEM Fairs.
It is the District's 6th full year participating with the State Science and Engineering Fair. The State Competition is scheduled for March 27.*

Board Comments:

Dr. Woltanski:

She appreciated that all students were announced and recognized. Has there been any thought to moving the Regional Fair back to Marathon?

Ms. Alsobrooks announced that next year, Plantation Key School may host the Regional Fair, and maybe Stanley Switlik the following year.

REGULAR MEETING AGENDA - TIME APPROXIMATE 5:00 P.M.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. ADOPT AGENDA AND FORMAT - Superintendent's and/or School Board Members requests to amend the agenda or remove items from the consent agenda.

Time allowed therefore the Board elected to move the STEM Report to the Workshop

Mr. Porter received one request to move Consent Item #7 to Action Item #3

Dr. Woltanski requested that Consent Item #9 be moved to Action Item #4

Recommendation for approval was made by the Superintendent

Motioned by: Ms. Conn

Seconded by: Dr. Woltanski

Vote: Adopted

C. APPROVAL OF MEETING MINUTES

Approval of February 26, 2019 Board Meeting Minutes

Recommendation for approval was made by the Superintendent

Motioned by: Dr. Woltanski

Seconded by: Mr. Griffiths

Vote: Approved

D. RECOGNITION OF EXCELLENCE IN THE MONROE COUNTY SCHOOLS

1. Keys to Be the Change,

Heidi Golightly, and students Rachelle Jean and India Wiggins

2. Poinciana Elementary School, Five Star School Award

3. Sigsbee Charter School, School of Excellence

E. SPECIAL COMMUNICATIONS REQUEST

Sugarloaf Park Improvements, Mr. Shaffer and Pete Tirada

Mr. Tirada and Mr. Shaffer addressed the Board concerning a joint project with Monroe County for a park project at Sugarloaf School

Board Comments:

Mr. Dick:

Wasn't the county already on Board with this project? Pete Tirada, yes.

Would any of what you have presented impede on the School's use of the property?

Pete Tirada, no.

Ms. Conn:

Can we direct the District's legal team to draft an Inter-local Agreement and have it considered by the Board at the April 9 meeting? Mr. Porter discussed the need to develop a scope of work for the project before an Inter-local Agreement can be drafted.

Can the Board agree to have the Superintendent and staff move forward? Mr. Porter will contact Mr. Gastesi and report back to the Board in April.

CITIZEN INPUT/REQUEST(S) TO ADDRESS THE SCHOOL BOARD.

Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. Letters submitted to each Board Member and/or the Board Secretary prior to a Board Meeting will not additionally be read into the record at the meeting.

MKF Manners, Seasonal substitute teacher speaking in favor of affordable housing for employees.

F. CONSENT AGENDA

All items listed as consent agenda items are considered routine and noncontroversial by the School Board and will be approved by a single motion. There will be no separate discussion of these items. Prior to this meeting, Board Members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.

1. Approval of Personnel Recommendations for 2018-2019 School Years
2. Approval of District Travel Requests
3. Approval of Legal Services Invoices - Vernis and Bowling
4. Approval of Contract Renewal 1 of 3 with Gomez and Son Fence, Corp.
5. Approve purchase of one (1) 2020 Toyota Sienna van for ESE Department
6. Summer Food Service Program 2019 and the Willie Ann Glenn Act
7. *Approval of Inter-local Agreement with the City of Key West for the Use of School Fields – MOVED TO ACTION #3*
8. Approval of Monthly Financial Statements January 2019
9. *Acceptance of Charter School Reports January 2019 MOVED TO ACTION #4*
10. Approval of Award of RFP 2019912 IT Risk Assessment to RSM US LLP
11. Approve Receipt of Capital Donations to Monroe County School District at KLS, POI, CSHS and PKS
12. Head Start Self-Assessment 2018-2019

Recommendation for approval was made by the Superintendent

Motioned by: Mr. Dick

Seconded by: Ms. Conn

Vote: Approved

G. REPORTS

Strategic Objective 1 - Climate and Culture for Excellence

1. AdvancED Accreditation Report, D. Murphy
Dr. Murphy recapped the process and the findings reports in the Exit Interview. He expects to have the official draft report within a few weeks. The "official" decision will be rendered this summer.

Board Comments:

Ms. Conn:

Is there a way to improve if we continue to allow teachers to manage their class and grading? Dr. Murphy feels yes, however, we must find common ground that people can agree upon.

Will draft give us example of what they want to see improved? Dr. Murphy believes they will make recommendations in our strategy section. Recommendations – not requirements.

Mr. Dick:

What about the Studer Group process – and will they be coming back? Mr. Porter advised that the work of the AdvancED Team and their review will be incorporated into the updated Strategic Plan.

2. STEM Fair Report, M. Alsobrooks (moved to Workshop Agenda)

Legal

Attorney Jones was present and reported no legal issues.

Superintendent

1. Trumbo Road Task Force
The Trumbo Road Task is a fact finding effort looking at options for the property use as well as options for moving the District offices. The group met once and will meet twice a month completing their mission by the end of the year.

Earlier in the day Mr. Highsmith and Mr. Porter attended the Chamber of Commerce's Housing Committee meeting.

2. Guardian Program
In reference to a grant opportunity to fund a Guardian program, the Board elected not to pursue funds that could only be used to fund armed Guardians.

Board Comments:

Ms. Conn:

Her understanding was that arming teachers was not the only option for Guardians. She would be willing to participate in the Guardian program if the funds could be used for Unarmed Guardians.

Mr. Griffiths:

Do the Guardians funded by this grant have to be armed? Could we use unarmed Guardians as Security Guards?

Mr. Dick:

You must verify the use of Guardians with the Sheriff. They do not want anyone else on campuses with guns other than certified law enforcement officers.

Mr. Highsmith:

Have we heard about funds not being used for the guardian program? Mr. Porter replied, we have not heard.

Dr. Woltanski :

She is concerned about using Guardians. When budgets are tight, are we going to replace the law enforcement officers we have now with Guardians? Are these funds for this year, will they continue? Originally – we were to have one or the other. She is concerned about using the less expensive option.

At the direction of Board Mr. Porter will contact the Sheriff to discuss his positions about the use of armed Guardians. The Board also asked that Mr. Porter research exactly what Guardian monies can fund (armed vs. unarmed personnel).

3. *Key West High School incident.*

A withdrawn student entered the Key West High School campus. He did have a knife. We are reviewing how it happened and what we need to do to prevent this from happening again.

Board Comments:

Dr. Woltanski

Is it true that he was on campus and not just in the parking lot?

Mr. Porter confirmed, yes he was on campus and not just in parking lot.

What efforts are we taking to be sure former students are identified and not allowed back on campus?

Mr. Porter advised that the District is investigating what needs to be corrected.

Board

Dr. Woltanski:

Regarding the Trumbo Task Force what is the plan for public discussion? Mr. Porter advised there will be many opportunities for community involvement.

Her onboarding sessions have been interesting and she feels what is being done for the students is good, but external forces mandate we do things we don't like such as standardize assessments/testing. She has been reading how the Arts help make the child a better person.

Mr. Dick:

There may be an opportunity for the building rights of Marathon Manor? Mr. Dick will provide more information for legal's review.

Ms. Conn:

Would like to reiterate, she does not want more Workshops on Safety and Security. She wants to see action. There are something we can do right away, i.e. FOCUS should be used to identify who should not be allowed on campuses and the single point of entry should be manned by someone with FOCUS access. All students should have ID cards with bar codes, are we offering tourniquet training, what about Campus Safety Solutions? No more videos, what are we doing now to protect everyone?

Prior Business (Not for Discussion or Action)

1. Safety and Security Updates
2. Graduation Rate/Drop-Out Prevention
3. Enhanced Daycare Programs
4. Affordable Housing - Trumbo Point
5. Grading

H. ACTION ITEMS

1. Approval of Budget Summary Reports January 2019
Recommendation for approval was made by the Superintendent
Motioned by: Ms. Conn
Seconded by: Mr. Griffiths with discussion
Vote: Approved

Discussion:

Mr. Griffiths noticed revenue was up by approximately \$418,000, and the fund balance up by the same amount, is this a cause and effort? Mr. Drake reported there was an increase in student enrollment during the third calculation (January) and the District received an additional \$418,000. The funds were assigned to fund balance.
The "other instructional" line went up \$109,000, Mr. Drake explained that "other" is substitute teacher costs which varies with teachers absences and trainings.

2. Approval of Student Device Refresh Purchase with CDWG
Recommendation for approval was made by the Superintendent
Motioned by: Mr. Dick
Seconded by: Dr. Woltanski
Vote: Approved.

Discussion:

Dr. Woltanski asked what grades the devices will be assigned, and will they be used in the Classroom? Mr. Lefere offered a breakdown of the purchase.

3. Approval of Inter-local Agreement with the City of Key West for the Use of School Fields
Recommendation for approval was made by the Superintendent
Motioned by: Ms. Conn
Seconded by: Mr. Dick
Vote: Approved.

Discussion:

Mr. Highsmith commented that he is glad the updated agreements will now be in place. It is a great partnership with the City of Key West. However, school related uses of fields does take priority over the City's use.

4. Acceptance of Charter School Reports January 2019
Recommendation for approval was made by the Superintendent
Moved by: Dr. Woltanski
Seconded by: Ms. Conn
Vote: Approved.

Discussion:

Dr. Woltanski questioned the Big Pine Academy negative balance. Mr. Drake stated that Big Pine Academy reports liabilities – which are not a current payable. They actually do have

a positive fund balance. It was also noted that Key West Collegiate Academy balance sheets do not reflect the name change.

ADJOURNMENT: 6:12 pm