



Monroe County School Board Organizational/Regular Meeting Agenda

Tuesday, November 20, 2018

10:00 AM

Marathon High School
Media Center, 2nd Floor
350 Sombrero Rd (mm 50), Marathon, FL 33050

The MISSION of the Monroe County Schools is to empower all students to become responsible and contributing global citizens.

Attendance:

Bobby Highsmith
Mindy Conn
John Dick
Andy Griffiths
Sue Woltanski

Mark Porter, Superintendent
Dirk Smits, Attorney

ORGANIZATIONAL MEETING - TIME APPROXIMATE 10:00 AM

- A. SUPERINTEDENT CALL TO ORDER AND PLEDGE OF ALLEGIANCE
- B. SWEARING IN OF BOARD MEMBERS, JOHN DICK, BOBBY HIGHSMITH AND SUE WOLTANSKI

Judge Sharon Hamilton presided over the swearing in of Board Members: Re-elected: John Dick and Bobby Highsmith and newly elected Dr. Sue Woltanski.

- C. ELECT CHAIRMAN OF THE BOARD**
**Superintendent passes the gavel to the Elected Chair

Board Member Griffiths nominated Mr. Highsmith to serve as Chairman for another year. Mr. Dick motioned to close the nominations. The motion was accepted and all members voted in favor of the nomination. Mr. Highsmith was re-elected to serve as Board Chairman.

- D. ELECT VICE-CHAIRMAN OF THE BOARD

Board Member Griffiths nominated Ms. Conn to serve as Vice Chairperson. Ms. Woltanski moved to close nominations. Ms. Conn was re-elected unanimously to serve as Vice Chairperson.

E. APPROVE AGENDA FORMAT

Recommended for approval was made by the Superintendent.

Ms. Conn requested that the List of Board Priorities be included on each agenda.

Motion by: Ms. Conn to amended the agenda format to include the List of Board Priorities.

Seconded by: Mr. Griffiths

Vote: Amendment approved

Vote to approved the Agenda format as amended

Motioned: Mr. Dick

Seconded: Ms. Conn

Vote: Adopted as amended

F. APPROVE SCHOOL BOARD MEETING SCHEDULE

1. Set Days. Generally the second and fourth Tuesday of the month is the Workshop/Regular Meeting.
2. Set Times. Generally Workshops begin at 3:00 PM, and Regular Business Meetings begin at 5:00 PM.
3. Set Location. Generally locations are rotated between Key West City Hall, the Marathon High School Media Center and the Coral Shores Media Center.
4. Approve November 2018 through November 2019 Board Meeting Schedule.

There was discussion about the November 2019 Board meeting dates. The Board elected to modify the schedule as present, deleting the November 27, 2019 meeting and move it to November 19, 2019 in Marathon. The November 2019 Board meetings will be November 12th and November 19, 2019 (Marathon).

Recommended for approval as modified by the Superintendent.

Motioned by: Ms. Conn

Seconded by: Mr. Dick

Vote: Unanimously Approved

G. SCHOOL BOARD ASSIGNMENTS

1. Selection of School Board Representative on the Small School District Council Consortium.
2017: Mr. Griffiths
2018: The Board re-elected Mr. Griffiths
2. Selection of School Board Representative and Alternate on the Value Adjustment Board.
2017: Mr. Dick with Ms. Conn as Alternate
2018: Mr. Dick was re-elected as was Ms. Conn as Alternate
3. Selection of School Board Representative on the Greater Florida Consortium of School Boards.
2017: Mr. Highsmith with Mr. Martin as Alternate
2018: Elected were Mr. Griffiths and Ms. Woltanski
4. Selection of School Board Representative and Alternate for the FSBA's Legislative Committee.
2017: Mr. Griffith and Ms. Conn
2018: Mr. Griffiths and Sue Woltanski as Alternate were elected

Selection of Audit and Finance Committee Members.

Mr. Highsmith – Peter Horton (current)

Mr. Griffiths – Mike Rice (current)

Ms. Conn – Heather Allen (proposed)

Mr. Dick – Jim Leonard (current)

Ms. Woltanski – her selection is forthcoming.

RECESS

H. AUTHORIZE ANNUAL MEETING OF MONROE SCHOOL BOARD LEASING CORPORATION FOR CERTIFICATES OF PARTICIPATION (COPs) PROGRAM

1. Recess as members of the School Board; convene as the School Board Leasing Corporation;

Appoint the following members as outlined in the by-laws of the Corporation: Board of Directors, Chair/Vice Chair of the Board of Directors; President/Vice President/Secretary of the Corporation;

The following were elected:

Chairman, Mr. Highsmith (Board Chairman)

Vice Chairman, Ms. Conn (Board Vice Chairman)

Secretary, Mr. Porter (Superintendent)

2. Adjourn as members of the School Board Leasing Corporation and reconvene the School Board.

RECONVENE

REGULAR MEETING AGENDA - TIME APPROXIMATE 10:30 AM

A. CALL TO ORDER

B. ADOPT AGENDA AND FORMAT - Superintendent's and/or School Board Members requests to amend the agenda or remove items from the consent agenda.

The following changes to the Meeting Agenda were requested and recommended.

Moving from Consent Agenda to the Action Agenda:

Consent Item 4, Budget Summary to Action Item 10

Consent Item 14, Edmentum Contract to Action Item 11

Consent Item 22, Chromebook Purchase to Action Item 12.

Recommendation for approval with revisions was made by the Superintendent

Motioned by: Ms. Conn

Seconded by: Mr. Griffiths

Vote: Adopted

C. APPROVAL OF MEETING MINUTES

Approval of October 23, 2018 Board Meeting Minutes

Recommendation for approval was made by the Superintendent

Motioned by: Mr. Dick

Seconded by: Ms. Conn

Vote: Unanimously

CITIZEN INPUT/REQUEST(S) TO ADDRESS THE SCHOOL BOARD.

Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. Letters submitted to each Board Member and/or the Board Secretary prior to a Board Meeting will not additionally be read into the record at the meeting.

D. CONSENT AGENDA

All items listed as consent agenda items are considered routine and noncontroversial by the School Board and will be approved by a single motion. There will be no separate discussion of these items. Prior to this meeting, Board Members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.

1. Approval of Personnel Recommendations for 2018-2019 School Years
2. Approval of Legal Services Invoices - Vernis and Bowling
3. Approval of District Travel Requests
4. ~~Approval of Budget Summary Reports September 2018~~ (moved to Action Item 10)
5. Acceptance of Charter School Reports September 2018
6. Approval of Monthly Financial Statements September 2018
7. Approval of Procurement Card Transaction Report for the statement ending November 5, 2018.
8. Approval of payment to MedImpact Healthcare Services, Inc. for the CY 2019.
9. Approval of Contract Renewal for ReliaStar Life Insurance Company D/B/A Voya Employee Benefits for Medical and Pharmacy Stop Loss Insurance
10. Approval of Florida Blue Administrative Services Fees with BCBS of Florida D/B/A Florida Blue for CY 2019
11. Approval of Head Start Policy - Governance
12. Approve Supplemental Head Start Application for Extended Hours
13. Acceptance of Head Start Non-Federal Share & SF425
14. ~~Approval of Multi-Year Contract with Edmentum~~ (moved to Action Item 11)
15. Approve Quitclaim Deed for Sigsbee Charter School Property
16. Award ITB 2019903 Big Pine Key Academy Sewer Connection Project to GreenTech Group Solutions, LLC.
17. Approval to Award ITB 2019904 to Ballpark Maintenance, Inc.
18. Approve Piggy Back Contract for Trident Surfacing, Inc.
19. Approve Contract with Garland/DBS, Inc. for Gutter Repairs at Key Largo and Switlik Schools.
20. Approve Lease Renewal with Sandra Walters Consultants, Inc.

- ~~21. Approve Purchase with CDWG for Renewal of Classlink~~
~~22. Approval of Purchase with CDWG for Chromebooks (moved to Action Item 12)~~

Recommendation for approval was made by the Superintendent

Motioned by: Mr. Dick

Seconded by: Mr. Griffiths

Vote: Unanimously approved

E. REPORTS

Legal

No report

Superintendent

1. Small School District Council Consortium 2019 Legislative Priorities

Mr. Griffiths will be asked to vote on the Small School District Council Consortium 2019 Legislative Priorities next week. Mr. Griffiths reported that he found nothing objectionable. Ms. Woltanski discussed the hurricane hardening/shelter item.

Board

Ms. Woltanski commented that she is looking forward to a productive four years.

Mr. Griffiths welcomed Ms. Woltanski and welcomes her participation in legislative issues.

Mr. Highsmith wished everyone a Happy Thanksgiving and is looking forward to working with the "new" Board.

Prior Business (Not for Discussion or Action)

1. Safety and Security Updates
2. Graduation Rate/Drop-Out Prevention
3. Enhanced Daycare Programs
4. Affordable Housing - Trumbo Point

F. PUBLIC HEARING

Policies, 1st Reading

1. Policy 6322, Construction Contracting and Bidding
2. Policy 6325, Procurement-Federal Grants/Funds
3. Policy 6330, Acquisition of Professional, Architectural, Engineering, Landscape Architectural or Land Surveying Services
4. Policy 6605, Crowdfunding
5. Policy 6685, Funding for Promotion, Public Relations and Hospitality

Ms. Conn: Asked if the highlighted green is a change.

Mr. Drake: Responded yes, the highlighted green is the change.

Ms. Woltanski – Is it a take it or leave it – Option 2?

Mr. Drake, advised it is NEOLA's recommendation. He would like consensus from the Board on Recommendation Option 1. For the Second Reading, Policy 6325 will be presented for approval with Option 1.

Policies, 2nd Reading

1. Policy 8420 - Emergency Management, Emergency Preparedness, and Emergency Response Agencies
2. Policy 7430.01 - Environmental Health Program
3. Policy 7440 - Plant Security
4. Policy 7440.01 - Protection of Personnel and Property (Delete)
5. Policy 5136 - Wireless Communication Devices
6. Policy 5136.01 - Technology Resources and other Electronic Equipment
7. Policy 7540.04 - Staff Technology Acceptable Use and Safety
8. Policy 7540.05 - District-Issued Staff E-mail Account
9. Policy 7540.06 - District-Issued Student E-mail Account

No one commented, No discussion.

G. ACTION ITEMS

Adopt Policies as Presented

1. Approval of Policy 8420 - Emergency Management, Emergency Preparedness, and Emergency Response Agencies
2. Approval of Policy 7430.01 - Environmental Health Program
3. Approval of Policy 7440 - Plant Security
4. Approval of Policy 7440.01 - Protection of Personnel and Property (Delete)
5. Approval of Policy 5136 - Wireless Communication Devices
6. Approval of Policy 5136.01 - Technology Resources and other Electronic Equipment
7. Approval of Policy 7540.04 - Staff Technology Acceptable Use and Safety
8. Approval of Policy 7540.05 - District-Issued Staff E-mail Account
9. Approval of Policy 7540.06 - District-Issued Student E-mail Account

Recommendation for approval was made by the Superintendent to batch approve Items 1-9 (Policies).

Motioned by: Mr. Dick

Seconded by: Ms. Woltanski

Vote: Unanimously Passed

10. Approval of Budget Summary Reports September 2018

Recommendation for approval was made by the Superintendent

Motioned for approved with discussion by: Mr. Griffiths

Seconded by: Mr. Dick

Vote: Unanimously Passed

Discussion:

Mr. Griffiths recapped the Budget Summaries for the last several months concerning fund balance. The District Policy is that the District maintain a 10% fund balance. He suggested a Workshop session on what the Board would like to see on the Budget Summary reports. In the future, the Budget Summary will be placed as an Action Item rather than a Consent Item.

11. Approval of Multi-Year Contract with Edmentum

Recommendation for approval was made by the Superintendent

Motioned by: Mr. Griffiths

Seconded by: Ms. Woltanski

Vote: Unanimously Passed

Ms. Woltanski asked that the item be placed on the Action Agenda for discussion and asked for clarification of what was being funded.

12. Approval of Purchase with CDWG for Chromebooks

Recommendation for approval was made by the Superintendent

Motioned by: Mr. Griffiths

Seconded by: Ms. Woltanski

Vote: Unanimously Passed

Ms. Woltanski asked for clarification – how much of the purchase was because of increased student population, and how much was refurbishment, how often do we have to refurbish.

Mr. Lefere and Ms. Axford offered that the digital classroom grant was funding the purchase.

After meeting with all of the principals and the IT Department, HOB and KLS were identified as schools where students still carry their devices. The schools are going to the cart base model which requires more devices.

The District is on a three year refurbishment cycle.

RECESS

CLOSED EXECUTIVE SESSION: K. REITZEL VS. MONROE COUNTY SCHOOL DISTRICT

CLOSED EXECUTIVE SESSION: FEA vs. STATE OF FLORIDA ET AL

RECONVENE 11:11 am

Mr. Smits requested that the Board Chairman, for cause, add to the agenda “approval for legal counsel to dismiss Monroe County School District from the FEA vs. State of Florida et al” case. The cause is to save the District money. Chairman Highsmith found cause to add the item.

Motioned by: Ms. Woltanski

Seconded by: Ms. Conn

Voted: Unanimously with no discussion.

ADJOURNMENT – 11:12 am