



Monroe County School Board Regular Meeting Agenda

Tuesday, July 23, 2019
1300 White Street
Key West, FL 33040

5:00 PM

Key West City Hall

CALLED TO ORDER:

The meeting was called to order to 4:50 pm, then recessed for the scheduled closed session.

Present:

*Mr. Dick
Mr. Griffiths
Dr. Woltanski
Mr. Highsmith
Sue Woltanski*

The Board Chairman found cause for Ms. Conn's participation by telephone.

*Mr. Porter, Superintendent
Mr. Smits, Legal Counsel*

RECESSED

CLOSED SESSION - WORKER'S COMPENSATION 4:45 PM

RECONVENED at 5:02 pm

REGULAR MEETING AGENDA - TIME APPROXIMATE 5:00 P.M.

- A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
- B. ADOPT AGENDA AND FORMAT - Superintendent's and/or School Board Members requests to amend the agenda or remove items from the consent agenda.

Dr. Woltanski requested that Consent Item 16 be moved to Action Item Agenda.

*Recommendation for approval was made by the Superintendent
Motioned by: Mr. Griffiths
Seconded by: Ms. Conn
Vote: Pass as modified*

C. APPROVAL OF MEETING MINUTES

Approval of June 25, 2019 Board Meeting Minutes

Recommendation for approval was made by the Superintendent

Motioned by: Mr. Dick

Seconded by: Mr. Griffiths

Vote: Approved

CITIZEN INPUT/REQUEST(S) TO ADDRESS THE SCHOOL BOARD.

Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. Letters submitted to each Board Member and/or the Board Secretary prior to a Board Meeting will not additionally be read into the record at the meeting.

John Padgett, Monroe County Education Foundation, Golden Fleece Foundation

- *Spoke concerning the District's Stock Island property use and Work Force Housing.*

Michael Morawski, President, Key West Chamber of Commerce

- *Spoke concerning the District's Stock Island property use and Work Force Housing.*

Greg Sullivan, Key West Chamber of Commerce Member

- *Spoke concerning the District's Stock Island property use and Work Force Housing.*

Virginia Panico, Executive Vice President, Key West Chamber of Commerce

- *Spoke concerning the District's Stock Island property use and Work Force Housing.*

Bill Byrne, Ajax Construction

- *Mr. Byrne announced that Ajax Construction has reconciled the Gerald Adams Elementary construction costs and will return to the District \$575,000.*

D. CONSENT AGENDA

1. Approval of Personnel Recommendations for 2019-2020 School Years
2. Approval of District Travel Requests
3. Approval of Legal Services Invoices - Vernis and Bowling
4. Approval of Monthly Financial Statements May 2019
5. Acceptance of Charter School Reports May 2019
6. Approval of Procurement Card Transaction Reports for the statement ending July 5, 2019.
7. Approve Receipt of Capital Donations to Monroe County School District at KWHS
8. Approval of Award - RFP 2019918 to Blue Cross Blue Shield of Florida, Inc.
DBA
Florida Blue for Medical Administrative Services Only for three (3) years from 1/1/2020 to 12/31/2022.
9. Approval of Award to Optum Rx for Prescription Benefit Management Services
10. Approval of Revised 2018-2019 Salary Schedule
11. Approval of the North East Florida Educational Consortium 2019-2020 Contract and attachments for membership and to provide Virtual Instruction Program services.
12. Renewal of Teachtown Inc.
13. Renewal of Istation Reading and Mathematics K-8
14. Renewal of Achieve 3000 reading intervention program
15. Approval of Renewal of Explore Learning Contract for the 2019-2020 school year.
16. Approval of Renewal of Edmentum/Study Island, Inc. *Moved to Action*

17. Approval of Renewal of Instructure/Canvas Learning Management System
18. Approval of Contract Renewal 3 of 3 with Dr. Timothy Vollmer, PhD, BCBA for ESE Related Services during SY 2019-2020
19. Approval of Contract Renewal with Brenda Ewer, ESE OT (Upper Keys)
20. Approve contract with Broadwave to provide backup internet connection for business continuity.
21. Approve purchase with CDWG for HyperConverged Server Solution for our primary data center.
22. Approve Purchase with Signature Systems for Milestone Care Premium and License Renewal

Recommendation for approval was made by the Superintendent

Motioned by: Dr. Woltanski

Seconded by: Mr. Dick

Vote: Approved Unanimously

E. REPORTS

Strategic Objective 2 - Outstanding Student Achievement

1. 2019 Preliminary School Grades, D. Murphy
Dr. Murphy reported on the 2018-2019 School Grades. The District is an "A" District with no C or D schools. Monroe County ranked in the top 15 Districts, 3rd in highest minority population, 6th in SWD population, 4th in ELL population and 4th in socioeconomically disadvantaged.
2. 2019 Advanced Placement Results, D Murphy
The 2018-2019 Advance Placement results were reviewed. Highlighted were:
 - 1668 tests were given
 - 784 Students tested
 - 724 passing scores
 - 43% success rate

Board Comments:

Ms. Conn:

Students are not required to take AP exams, but we pay for them, has there been any discussion about the option of students not taking the exam? A: The College Board has revamped the way in which schools enroll students and purchase exams. Once Dr. Murphy has a discussion with College Board, we will report back to the Board.

Mr. Griffiths:

- *Concerning the remarks about exceptional AP teachers and sharing with others, Mr. Griffiths would like a follow-up. Dr. Murphy doesn't know if the District will be able to continue the AP professional learning, he will discuss the option with Mrs. Axford. However, the College Board provides a wealth of resources for AP teachers including a curriculum overview for AP teachers.*
- *Can you provide us with how our EL and Free and Reduced lunch results compare to like districts? A: Yes, Dr. Murphy will forward the results to the Board.*

Dr. Woltanski:

What is the plan/process to evaluate what the District is doing if the goal is the same every year and what we are doing isn't working?

A: As a positive example – Math results at Gerald Adams. We do use the data and share the data with the principals and the Curriculum team works with the principals.

Mr. Dick:

We will always have a lowest quartile. Achievement Gap is an important concern and we have seen the Achievement Gap shrink.

Strategic Objective 6 - Accountable Resource Management

1. School Year 2019-2020 Budget, J. Drake

Mr. Drake discussed the Budget Adoption Timetable, what items are to be advertised, the tax increase/rolled back rate, property taxes and budget highlights. A copy of the tentative budget was provided.

Board Comments

Mr. Dick:

- Requested an accounting of the school safety and security expenditures for the 18-19 School Year. A: Mr. Drake will provide the Board with that information. He also recommended that Board maintain the .05 levy for school safety and security in anticipation of reconciling the cost of the 18-19 school year. Mr. Porter added that the discretionary levy goes up to .0625, but the District lowered the levy in the final budget to .05. A specific accounting of the expenditures and revenue will be provide to the Board and public.

Mr. Griffiths:

- Requested the average value of a homestead so the Board would know the exact impact on such a property. Mr. Drake advised he will attempt an average, but that information is not available from the Department of Revenue any longer. He believes \$500,000 is a close average.

- Also requested was what it would look like if the Boards moves the Capital Millage from .05 to .04.

Mr. Highsmith:

- He questioned the line for sales tax on page 14 that had -0- entered across the line. A: The line should be deleted it was an old funding code.

Legal

Sugarloaf Housing Project:

Mr. Smits presented a timeline for the project. The earliest zoning completion date is November 2019 with the latest completion date estimated to be May 2020.

Board Comments:

Mr. Griffiths:

Do we have to wait until the zoning issue is final before we issue an RFP? The answer was no.

Mr. Highsmith:

We should move forward to get the RFP out as soon as possible.

Mr. Porter advised that the District staff will develop the RFP to be sent out.

Superintendent

1. Transportation/Internal Services Facility

a. February Presentation

b. Key West Chamber of Commerce Correspondence

Mr. Porter discussed the Key West Chamber of Commerce's correspondence concerning the proposed use and construction of the District's Transportation and Internal Services facility on Stock Island.

Highlights of the discussion:

- It is important to communicate accurate information.*
- Mr. Porter thanked all community members who spoke during the Citizen's Input portion of the meeting.*
- Work Force Housing: available District resources are already being used. The School District is in the process of zoning changes for property adjoining Sugarloaf School which will be used for workforce housing (10 to 20 units). A priority for the School Board has been to utilize 241 Trumbo Road in Key West for workforce housing (7 acres on the waterfront). Moving the transportation facility is a necessary and major first step toward the District vacating 241 Trumbo for workforce housing. The Stock Island property was purchased for the purpose of relocating the transportation facility to that property. If the Board decides not to proceed with relocating Transportation and Internal Services to the Stock Island, Mr. Porter recommended the District sell the property and not use it for workforce housing. Once the Transportation facility and Warehouse Services vacate, a large percentage of 241 Trumbo would be available for workforce housing.*
- The original intent was to only move the transportation facility, however, greater potential was realized once the District owned the property. The proposed building is designed to be built as a 50 year building.*

Board Member comments:

Ms. Conn:

- The Board made a good decision to purchase the property to be used as the Transportation facility. There were very valid reasons that the proposed Rockland Key property would not work. Changing from Stock Island to Rockland Key will not lower the cost of the facility. She is very excited about the District vacating 241 Trumbo.*
She is concerned about the cost of the facility, however, she feel the Ajax quote is legitimate.
Would like the overall plan of where all district offices will relocated. Could there be additional office space in the new Transportation facility?
Still waiting for the Boys and Girls Club to move - what are the plans for the Reynolds School building?
Wants all the of moving parts considered before proceeding.

Dr. Woltanski:

- Is there a requirement that we keep the records in Monroe County? What are the State's requirements? Moving forward, will there be a reduced need for space because of digital records? Mr. Porter was not aware of any requirement to store the records in Monroe County. Lack of efficiency is a concern if the records are moved off site. District staff does access the records two to three times a week. Satellite storage would create a challenge.*

Mr. Griffiths:

- Concurred that an overall plan of where everyone would go is needed.*
- He will ask his colleagues across the country in like size school districts what their square footage is allocated for records. Doesn't seem realistic that we need a space for "paper" records.*
- Do we need to outsource digitizing our records to have it done quicker?*

- He questioned the need for high bay storage and the use of a fork lift for records.
- The Internal Services portion of the estimate is 43% of the cost of the project. The demolition, site work and utilities work is 30% of the cost of the project. If we don't build the new buildings, pave the entire property and put the water retention underground, and instead used above ground water retention – there would be an incredible savings.
- He needs more answers before you can move forward.

Mr. Dick:

- The Board tasked District Administration to vacate 241 Trumbo Road for workforce housing. Our job is to educate our children, which requires the District to transport children. Workforce housing is not our responsibility. How many District employees will get into the Sugarloaf housing project? How many District employees will get into the Trumbo Road work force housing?
- The Stock Island property was purchased transparently.
- He has experience working as a mechanic in a metal building. The mechanic shop and the offices do need to be separated. The records retention issue is real.
- Five year plan numbers are place holders and those numbers sometimes go up, sometimes the amount goes down.
- The Rockland Key property is not ideal for buses entering US 1. On Stock Island, the buses can cross US 1 at the Cross Street light.

Mr. Highsmith:

- The Board has done a great job looking into the Stock Island property and with the decision making process to purchase the property. The reason to proceed was to begin the process of vacating the Trumbo Road property, which has been discussed since at least 2003. This is the first time in 16 years that the District has made a positive step toward moving off of the Trumbo Road property.
- In 2017, the Board announced their intent to purchase Stock Island Property after considering other locations as well. Does not want the project delayed.
- The issues raised tonight are issues that the Board discussed and resolved two years ago.
- The Stock Island property is ideal for the District Transportation facility.
- Feels the Board has two options, use the property for the Transportation facility or sell it.
- Several local contractors confirmed that the GMP is in the appropriate range.
- He is very pleased that the District proposes to use the property more efficiently than originally planned.

Dr. Woltanski:

- Only had the opportunity to vote on this issue once, and that was an unanimous approval vote. It has been before the Board every three or four months in some form. She appreciates everyone's input, however feels it is not a good precedence to second guess decisions previously made by the Board, especially one made two years ago. She respects the time and thought put into the original decision.

Mr. Dick:

- Also consulted with local contractors about the construction costs.
- Our buildings are good quality construction. While spending time during Hurricane Irma at Marathon High School, he didn't even know there was a storm outside. He would not spend time during a hurricane in a metal building.

Ms. Conn:

- *We need to figure out where to relocate all District office employees. She hasn't seen anything that indicates that what is being built will meet the needs of all District office employees. She feel the Board needs to assure that the District is building to accommodate needs.*

Mr. Griffiths:

- *Feels that the contractor is working to satisfy the District staff instructions without regard to the Board's direction.*
- *He will schedule a "field trip" to the current warehouse.*

There was brief discussion when Mr. Highsmith asked Mr. Griffiths if Mr. Griffiths would be satisfied if the Internal Services Department and warehouse storage was not moved to the Stock Island property. However, that presents the problem of finding property large enough to accommodate Internal Services and the warehouse.

Ms. Conn:

- *Is there a plan to relocate other District departments? Mr. Porter advised that the Capital Project Five Year Plan presented to the Board on June 25, 2019 did include a chart with a proposals (highlighted in yellow).*
- *Will the Stock Island property, United Street and Reynolds School accommodate all of the needs? Mr. Porter offered that the District office staff will not require the vast space that is available on the Trumbo Road property. Example: no need for a Board Meeting Room, the warehouse space is smaller, etc.*

Board

Dr. Woltanski:

Kimberly Matthews will be the County's 2020 Census coordinator and is aware of challenges facing the school district if there is an under count. She would like the District to have a census "point" person. The census will be conducted online.

Recently Dr. Woltanski heard a student express excitement that art classes are returning to their school. She believes art and music are one of the reasons young children like to go to school and want to learn. At the kindergarten level art and music should be considered "core" classes. She would like an assessment of what arts and music programs are being offered at all of our schools.

Mr. Porter will provide the information and explained the Board's opportunity for input on whether programs are site based decisions or District determined are in the early stages of the staffing process/model which occurs in January each year.

Mr. Dick:

Everyone is very happy with the work being done at Marathon High School's new athletic complex.

Mr. Griffiths:

Requested Board consensus to direct Mr. Drake to provide the Board with an estimate of the effect if the Capital millage (property tax) (Capital Budget) was rolled back from .50 to .40.

Prior Business (Not for Discussion or Action)

1. Safety and Security Updates
2. Graduation Rate/Drop-Out Prevention
3. Enhanced Daycare Programs
4. Affordable Housing - Trumbo Point
5. Grading

RECESS

F. PUBLIC HEARING

Job Descriptions, 2nd Reading

1. Auditorium Manager Job Description, Revised

~~— Policies, 2nd Reading~~

~~— WITHDRAWN~~

~~— Policies:~~

~~— Accountability and Assessment~~

- ~~1. Policy 2431.01, Interscholastic Athletic Alcohol and Drug Testing Policy~~

~~— Human Resources~~

- ~~1. Policy 4430.03, Sick Leave~~

~~— Operations~~

- ~~1. Policy 5112 – Entrance Requirements (Revised)~~
- ~~2. Policy 5500 – Student Conduct (Revised)~~
- ~~3. Policy 8330 – Student Records (Revised)~~
- ~~4. Policy 8407 – Safe School Officers (Revised)~~
- ~~5. Policy 8420 – Emergency Management, Emergency Preparedness, and
Emergency Response Agencies (Revised)~~
- ~~6. Policy 8810 – The American Flag and Official Motto of the State of Florida~~

RECONVENE

G. ACTION ITEMS

1. WITHDRAWN

~~— Policies Presented for Approval:~~

~~— Accountability and Assessment~~

- ~~1. Policy 2431.01, Interscholastic Athletic Alcohol and Drug Testing Policy~~

~~— Human Resources~~

- ~~1. Policy 4430.03, Sick Leave~~

~~— Operations~~

- ~~1. Policy 5112 – Entrance Requirements (Revised)~~
- ~~2. Policy 5500 – Student Conduct (Revised)~~
- ~~3. Policy 8330 – Student Records (Revised)~~
- ~~4. Policy 8407 – Safe School Officers (Revised)~~
- ~~5. Policy 8420 – Emergency Management, Emergency Preparedness, and
Emergency Response Agencies (Revised)~~
- ~~6. Policy 8810 – The American Flag and Official Motto of the State of Florida~~

2. Approval of Auditorium Manager Job Description, Revised
Recommendation for approval was made by the Superintendent
Motioned by: Dr. Woltanski
Seconded by: Ms. Conn
Vote: Unanimously Approved

3. Approval of Budget Summary Reports May 2019
Recommendation for approval was made by the Superintendent
Motioned by: Mr. Dick
Seconded by: Dr. Woltanski
Vote: Approved Unanimously
4. Approval of GMP Amendment No. #2 to Ajax Building Corporation for the Transportation Internal Services Facility
Recommendation for approval was made by the Superintendent
Motioned by : Mr. Dick
Seconded by: Dr. Woltanski
Roll Call Vote: Approved by a three to two vote
Mr. Griffiths : No
Ms. Conn : No
Mr. Dick: Yes
Dr. Woltanski: Yes
Mr. Highsmith: Yes
5. Authorize the Executive Director of Finance & Performance to Advertise Notice of The Board's Intent to Adopt a Tentative Budget and Tentative Millage Rates for School Year 2019-2020.
Recommendation for approval was made by the Superintendent
Motioned by: Dr. Woltanski
Seconded by: Ms. Conn
Vote: Unanimously Approved
6. Approval of Monroe County School District 2019-2020 Mental Health Plan
Recommendation for approval was made by the Superintendent
Motioned by: Ms. Conn
Seconded by: Dr. Woltanski
Vote: Unanimously Approved

Board Discussion:
Dr. Woltanski requested that the District develop goals for being fully staffed with social workers counselors and school psychologists. She expressed appreciation for the charter schools' input.
7. Approval of Renewal of Edmentum/Study Island, Inc.
Recommendation for approval was made by the Superintendent
Motioned by: Dr. Woltanski
Seconded by: Mr. Griffiths
Vote by Roll Call: Approved by a four to one vote
Mr. Griffiths: Yes
Ms. Conn: Yes
Mr. Dick: Yes
Dr. Woltanski: No
Mr. Highsmith: Yes

Board Discussion:
After talking with Ms. Axford and Ms. Condella, Dr. Woltanski believes some of the teachers are using the program incorrectly. She will be visiting schools to observe how the program is used.

ADJOURNMENT

