



Monroe County School Board Workshop and Regular Meeting Agenda

Tuesday, February 25, 2020 • 4:00 PM

Marathon High School

Media Center, 2nd Floor • 350 Sombrero Rd (mm 50)

Marathon, FL 33050

Attendance:

Mindy Conn

Mr. Dick

Mr. Highsmith

Mr. Griffiths

Mark Porter, Superintendent

Dirk Smits, Attorney

Absent:

Dr. Woltanski

WORKSHOP AGENDA - TIME CERTAIN 4:00 P.M.

~~1. WITHDRAWN: Instructional Technology Usage Update, T. Axford, (30 mins)~~

2. Major Projects Update, P. Lefere (15 mins)

Mr. Lefere briefed the Board on upcoming projects such as:

- Key Largo School Gym
- Key West High School Backyard
- Tommy Roberts Stadium
- Stanley Switlik's Sue Moore Building
- Upper Keys Transportation

It was Board consensus that the Key Largo School Gym project cannot be a priority over the Key West High School's Backyard and Tommy Roberts Memorial Stadium projects. Funds allocated for the Key West High School athletic field projects cannot be redirected to the Key Largo School gym project.

Mr. Lefere reported that planning for the Backyard project has begun and work will begin once the track season ends. The Backyard project must be schedule before the Tommy Roberts Stadium project in order to accommodate activity schedules.

3. School Board Retreat Date and Content, M Porter (15 mins)

Mr. Porter proposed a Board retreat be scheduled during the month of March to discuss

the 2020/2021 budget priorities, the MCSD Strategic Plan, succession/transition concerns, and the Superintendent's evaluation. It was Board consensus that the issues could be discussed during regularly scheduled workshops/meetings. No retreat will be scheduled.

4. Review of School Board By-Laws, G. Jones (30 mins)

The Board thanked Attorney Jones for offering to review Board By-Laws 143-156. Instead, the Board requested that Mr. Jones forward his presentation to each Board member and they will individually review the presentation and forward any concerns to him.

REGULAR MEETING AGENDA - TIME APPROXIMATE 5:00 P.M.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. ADOPT AGENDA AND FORMAT - Superintendent's and/or School Board Members requests to amend the agenda or remove items from the consent agenda.

Requested Agenda Changes:

Withdrew: Consent #2 by Legal

Moved to Action: Consent Items No. 10, 12, 22 and 23

Recommendation for approval was made by the Superintendent as modified

Motioned by: Mr. Highsmith

Seconded by: Mr. Dick

Vote: Passed

C. APPROVAL OF MEETING MINUTES

Approval of February 11, 2020 Board Meeting Minutes

Recommendation for approval was made by the Superintendent

Motioned by: Mr. Dick

Seconded by: Mr. Highsmith

Vote: Passed

D. RECOGNITION OF EXCELLENCE IN THE MONROE COUNTY SCHOOLS

GEMS

Stanley Switlik Elementary School

Science fair 1st place champions -

Graham Murphy, 4th grade, for "What is the Best Exercise For Your Heart?" in his category Biomedical and Health Sciences.

Ashley Rasmussen, 5th grade, for "Keep Ants Away" in her category, Plant Sciences.

Marathon High School

Poetry Outloud

Teacher sponsor, Jill Williams

Student winner, Jinn Mann

Taste of NFL

Teacher, Carl Stanton

Students, Jordyn Wilson, Chase Taylor and Matt Kratzert

FRLAEF Pineapple Award

Chef Carl Stanton also won the and named Prostart Teacher of the Year

Sunshine State Scholar

Katerina Nikiforova and Overall Science Fair Winner Katerina Nikiforova

Five Star School Awards

Stanley Switlik

Marathon High School

CITIZEN INPUT/REQUEST(S) TO ADDRESS THE SCHOOL BOARD.

Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. Letters submitted to each Board Member and/or the Board Secretary prior to a Board Meeting will not additionally be read into the record at the meeting.

E. CONSENT AGENDA

All items listed as consent agenda items are considered routine and noncontroversial by the School Board and will be approved by a single motion. There will be no separate discussion of these items. Prior to this meeting, Board Members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.

1. Approval of Personnel Recommendations for 2019-2020 School Years
2. ~~WITHDRAWN: Approval of Superintendent Employment Contract for Theresa Axford~~
3. Approval of School Board and District Travel Requests
4. Approval of Monthly Financial Statements December 2019
5. Acceptance of Charter School Reports December 2019
6. Approve Receipt of Capital Donations at HOB
7. Addendum to Contract with Gallagher Benefits Services for Consulting Services for CY 2020
8. Contract Renewal 1 of 3 to Arthur J. Gallagher for Property and Casualty Brokerage Insurance Services
9. Approval for purchase of Hapara Instructional Management Suite
10. ~~Award ITB 2020013 Tommy Roberts Stadium Bleacher Repairs to Pedro Falcon Contractors, Inc. (Moved to ACTION)~~
11. Approval of Furniture Purchase through Compass Office Solutions for Upper Keys Annex
12. ~~Approval of purchase of one van and one truck for Maintenance Department from Duval Ford. (Moved to ACTION)~~
13. Award RFQ 2020010 for Land Surveying Services to Florida Keys Land Surveying

14. Approve One Year Contract Renewal with Mobile Modular for Lease of (2) Portable Classrooms - Big Pine Key Academy
15. Approval of Stanley Switlik Elementary School GMP Change Order #3 to Ajax Building Corporation
16. Approval of Stanley Switlik Elementary School Furniture Purchase with Virco under The US Communities 2020 Contract #R-TC-18004
17. Approval of Upper Keys Maintenance/Transportation Annex Change Order #2 to Burke Construction Group, Inc.
18. Approval of contract renewal 1 of 3 with Carrier Corporation
19. Approve purchase of Dell devices for a staff refresh from CDWG
20. Approval to attend AVID Summer Institute 2020
21. Approval of Head Start Monthly Update (Nov. & Dec.)
22. ~~Approval of Renewal of Lease With Boys & Girls Club of Key West~~
(Moved to ACTION)
23. ~~Approval of Memorandum of Understanding - Monroe County School District Drug Testing Services Agreement~~ (Moved to ACTION)

Recommendation for approval was made by the Superintendent

Motioned by: Mr. Dick

Seconded by: Mr. Highsmith

Vote: Passed

F. REPORTS

Strategic Objective 2 - Outstanding Student Achievement

1. B.E.S.T. Standards Report

Ms. Axford previewed the new B.E.S.T. Standards (Benchmarks for Excellent Student Thinking) introduced by the Florida Department of Education. The B.E.S.T. Standards were created by a team of "experts" to eliminate the Common Core Standards. According to the Florida Department of Education, the B.E.S.T. Standards were developed to provide concise standards to set clear expectations for students, teachers and parents; flexibility for teachers; with improved rigor across all grades. Textbooks and curriculum for the standards are being developed.

Legal-

Attorney Smits reported that there was only one bid received for the Sugarloaf Employee Housing Project, and that bid was non-responsive (incomplete). The next step determined by the Board was to seek an RFQ for the project.

Mr. Smits participated in a telephone conference with an Ocean Studies representative regarding the Board's concerns about Ocean Studies request to increase enrollment, their purchase of the new building and a free and reduced lunch program. Mr. Porter commented that the Board could elect to address the enrollment increase and building request as two separate issues.

Superintendent

Mr. Porter reminded everyone that the second segment of "See Something - Say Something – Sandy Hook Promise, was being rolled in schools currently. Direct any questions about the program to Mrs. Axford.

Renew the Promise – School Funding Referendum is on the ballot with early voting from March 2-14, 2020. The renewal of this funding source is essential to the District.

The District is in the process of developing a Monroe County School District "app." More details to follow.

Principal Taylor is planning a ribbon cutting for Plantation Key School. The proposed dates are March 24 or March 31. Mr. Porter will coordinate with Principal Taylor and communicate the confirmed date to the Board members.

Board

Mr. Highsmith asked if it is possible to explore video conferencing for Board meetings. Attorney Smits advised that he will research options and will present the options at a future Board meeting. Mr. Porter reported that video conferencing has worked very well for UTM negotiation meetings.

Mr. Dick asked that the District prepare now for "COVID-19 by ordering hand sanitizer and increasing classroom / restroom cleaning. In regard to the funding referendum, it is important that everyone understands how important that funding is to the District, and voting no, does not reduce anyone's taxes.

Mr. Griffiths repeated the concern that everyone understands the importance of the funding referendum and that a no vote does not change anyone's tax bill. This is not a new referendum, it is the fourth time renewing the funding that voters previously approved.

Ms. Conn echoed the call for voters to pass the funding referendum and explained that the vote allows the District to use the revenue to fund teacher salaries and improve classrooms.

RECESS

G. PUBLIC HEARING

Policies, 2nd Reading

1. PO 5111.01 Homeless
2. PO 7440.03 - Small Unmanned Aircraft Systems (NEW)
3. PO 7530.01 - Board-Owned Wireless Communication Devices (REVISED)
4. PO 7530.02 - Staff and School Officials Use of Wireless Communication Devices (REVISED)
5. PO 7540.03 – Student Technology Acceptable Use and Safety (REPLACEMENT)
6. PO 8600.04 - Bus Operator Qualifications, Certifications, Discipline, and Termination (REVISED)
7. PO 8625 - Ban on Texting While Driving (REVISED)
8. PO 8660 - Transporting Students by Private Vehicles (REVISED)

Job Descriptions, 2nd Reading

1. Accounts Payable Specialist - 75091
2. Accounts Receivable & Daycare Specialist - 75090
3. ERP System Specialist - 77010
4. Head Start Fiscal-Budget Analyst - 75030
5. Lead Electronic Technician - 81037

There were no public comments.

Mr. Griffiths asked that Job Descriptions revisions be done using the same format as Policies – showing the changes are strikethroughs, etc.

Ms. Conn would like “new” or “amended” indicated on policies and/or job descriptions.

RECONVENE

H. ACTION ITEMS

1. Approval of Budget Summary Reports December 2019
Recommendation for approval was made by the Superintendent
Motioned by: Mr. Highsmith
Seconded by: Mr. Griffiths
Vote: Passed.

Mr. Griffiths questioned the amendment on Page Two. Mr. Drake reported that the amendment was due to additional money received from the Restate Grant.

2. Approval of Property and Casualty Risk Management Insurance Program Renewal
Recommendation for approval was made by the Superintendent
Motioned by: Mr. Dick
Seconded by: Mr. Highsmith
Vote:

Ms. Conn stated the information provided by Gallagher was non-responsive to her request.

Ms. Conn recommended a motion be made to break apart and move forward with the Property and Casualty Risk Management Insurance without optional coverages at this time.

Motioned by: Mr. Griffiths
Seconded by: Mr. Dick
Roll Call Vote: The vote failed.
Mr. Highsmith: No
Mr. Griffiths: Yes
Mr. Dick: No
Ms. Conn: Yes

The Superintendent recommended approval of initial motion to approve the property and casualty risk management insurance program renewal.

Motioned by: Mr. Dick
Seconded by: Mr. Highsmith
Roll Call Vote: Passed
Mr. Highsmith: Yes
Mr. Dick: Yes
Mr. Griffiths: Yes
Ms. Conn: No

3. Approval of Key West High School Principal Appointment Effective July 1, 2020
Recommendation for approval was made by the Superintendent

Motioned by: Mr. Highsmith
Seconded by: Mr. Dick
Roll Call Vote: Passed
Mr. Highsmith: Yes
Mr. Griffiths: Yes
Mr. Dick: Yes
Ms. Conn: Yes

4. Approval of Policies as Presented:
1. PO 5111.01 Homeless
 2. PO 7440.03 - Small Unmanned Aircraft Systems (NEW)
 3. PO 7530.01 - Board-Owned Wireless Communication Devices (REVISED)
 4. PO 7530.02 - Staff and School Officials Use of Wireless Communication Devices (REVISED)
 5. PO 7540.03 – Student Technology Acceptable Use and Safety (REPLACEMENT)
 6. PO 8600.04 - Bus Operator Qualifications, Certifications, Discipline, and Termination (REVISED)
 7. PO 8625 - Ban on Texting While Driving (REVISED)
 8. PO 8660 - Transporting Students by Private Vehicles (REVISED)

Recommendation for approval was made by the Superintendent
Motioned by: Mr. Dick
Seconded by: Mr. Highsmith
Vote: Passed

5. Approve Job Descriptions as presented:
1. Accounts Payable Specialist - 75091
 2. Accounts Receivable & Daycare Specialist - 75090
 3. ERP System Specialist - 77010
 4. Head Start Fiscal-Budget Analyst - 75030
 5. Lead Electronic Technician – 81037

Recommendation for approval was made by the Superintendent
Motioned by: Mr. Dick
Seconded by: Mr. Highsmith
Vote: Passed

6. Award ITB 2020013 Tommy Roberts Stadium Bleacher Repairs to Pedro Falcon Contractors, Inc. (Moved from Consent)

Recommendation for approval was made by the Superintendent
Motioned by: Mr. Griffiths
Seconded by: Mr. Dick

*Roll Call Vote: Passed
Mr. Highsmith: No
Mr. Griffiths: Yes
Mr. Dick: Yes
Ms. Conn: Yes*

Mr. Highsmith stated he will require a plan for Tommy Roberts Stadium before casting a vote for any future Tommy Roberts Stadium repairs.

Ms. Conn would like alternative location for event be explored.

7. Approval of purchase of one van and one truck for Maintenance Department from Duval Ford (Moved from Consent)

*Recommendation for approval was made by the Superintendent
Motioned by: Mr. Highsmith
Seconded by: Mr. Griffiths
Vote: Passed*

Mr. Highsmith inquired about the status of the six passenger vans for athletics programs that were approved by the Board. Mr. Porter reported that the vans have been received and the Transportation Department has requested tags and titles.

8. Approval of Renewal of Lease with Boys & Girls Club of Key West

*Recommendation for approval was made by the Superintendent
Motioned by: Mr. Highsmith
Seconded by: Mr. Dick
Vote: Passed*

Mr. Highsmith commented that these renewals keep coming back. Will this be the last extension? A: It is the intent of both parties that this is the last renewal.

9. Approval of Memorandum of Understanding - Monroe County School District Drug Testing Services Agreement

*Recommendation for approval was made by the Superintendent
Motioned by: Mr. Dick
Seconded by: Mr. Griffiths
Vote: Passed*

Mr. Highsmith asked the cost of the drug testing kits, how many are used each year and if the original 200 kits have been used.

A: The yearly budget for the program is approximately \$4,000 per school year and the 200 kits will meet the needs of the District for the 19-20 School Year - 15% of the rosters are tested. Yes, the original 200 have been used.

NOTE: "In accordance with Bylaw 0168, official meetings of the Monroe County School Board are recorded and preserved in District records as an administrative aid. Recordings of School Board meetings may be located on the District website at www.keysschools.com."

ADJOURNMENT – 6:33 pm

