



Monroe County School Board Special Meeting Agenda
Tuesday, April 14, 2020 • 3:00 PM
SPECIAL BOARD MEETING VIA VIDEO CONFERENCE
Host Location: 241 Trumbo Road, Key West, FL 33040

The MISSION of the Monroe County Schools is to empower all students to become responsible and contributing global citizens.

GOALS:

1. Student Success
2. The Whole Child
3. Human Capital Advantage
4. Safety and Security

Attendance

Mr. Highsmith

Mr. Griffiths

Ms. Conn

Mr. Dick

Dr. Woltanski

Superintendent Porter

Board Dirk Smits

WORKSHOP AGENDA - TIME CERTAIN 3:00 P.M.

1. COVID-19 – Financial Implications
 - a. Operating Budget

Superintendent Porter advised that the District will begin cost savings measures such as:

- *Hiring Freeze through June 30 2020*
- *No capital purchases using general funds.*
- *No out-of-county travel through the end of May and possibly through June, 2020.*
- *Energy Savings (air conditioning adjusted due to campus closures)*
- *Fuel savings (due to campus closures)*
- *There will be a carry-over of discretionary funds (office, supplies, etc.)*

- b. Capital Budget (1/2 cent sales tax and .5 mil)

The 2020-2021 Budget has not been legislatively approved as of the meeting date and there is a possibility that there will be a Special Session in June to approve the State's 2020-2021 Budget. It is anticipated that there will be a 5% reduction in the legislatively approved budget. At the April 28 Board Workshop Mr. Porter will discuss the anticipated 2020-2021 Budget and request the Board's priorities and input.

Board Comments.

Mr. Highsmith would like to see the District begin cost saving measures now.

Mr. Dick expects there will be a reduction in the State's budget that may result in salary reductions for staff, excluding bus driver and food services work. He believes that 2021-2022 might even be the toughest year and warned against using any fund balance monies.

Mr. Griffiths has faith in the information presented by Mr. Drake, and feels the District should not be too quick to pull from the fund balance.

Dr. Woltanski asked if the State Budget could be a continuation budget, or does the Legislature have to approve the budget every year? Mr. Porter will research and advise. SRO funding was also discussed and Mr. Dick point out that is special tax funding for the SRO Contract.

Ms. Conn asked how much flexibility does the District have to use capital funds for operating expenses. Voters approved the usage of the ½ millage for salaries. Ms. Conn expressed concern for teachers that went through the previous pay freeze.

Mr. Drake advised that current capital projects are fully funded and the funding is available. Estimates are not available on the loss of sales tax revenue due to the COVID-10 closures. Projects on the Action Agenda were discussed.

SPECIAL MEETING AGENDA - TIME APPROXIMATE 3:45 P.M.

Opening Statement by the Board Chairwoman:

Pursuant to Executive Order No. 20-69, issued by the Office of Governor Ron Desantis on March 20, 2020, local government bodies may conduct meetings of their governing boards without having a quorum of its members present physically or at any specific location, and utilizing communications media technology such as telephonic or video conferencing, as provided by Section 120.54(5)(b)2, Florida Statutes. Procedures for the public comment will be explained by the School Board Attorney shortly. The members of the School Board appearing remotely for this meeting are *Bobby Highsmith, Andy Griffiths, Mindy Conn, John Dick, and Sue Woltanski*. The meeting will be opened with the Pledge of Allegiance which will be led by Superintendent Mark Porter.

Sir School Board Attorney, please state the procedures to be followed during this meeting.

Statement read by Dirk Smits, School Board Attorney:

- The material for each item on the agenda is available on-line, 24 hours a day at <https://monroe-k12.legistar.com/Calendar.aspx>.
- Any person may be heard by the School Board, through the Chair and upon recognition pursuant to the published notice for not more than two minutes, on any proposition before the School Board, unless modified by the Chair. Since this is a virtual meeting as authorized by the Governor the State of Florida, members of the public wishing to address the body may do so by visiting the hosting location, 241 TRUMBO ROAD, KEY WEST, FL 33040. All comments submitted will be included as part of the public record for this virtual meeting and will be considered by the School Board prior to any action taken. The School Board will accommodate any speakers desiring to appear in person, subject to all applicable emergency measures in place to prevent the further spread of COVID-19. All interested parties are required to abide by all State, County, and local emergency orders and are urged to remain at home and practice social distancing. If the proposition is being continued or rescheduled, the

opportunity to be heard may be at such later date, before the School Board takes action on such proposition.

- When addressing the School Board, the member of the public must first state his or her name, his or her address, and what item will be spoken about.
- A video of this meeting may be requested at keysschools.com.
- Please silence all cell phones and other noise-making devices.
- Please note Board Members have generally been briefed by School Board staff and the School Board attorney on items on the agenda today.

Access and Public Comment Accommodations

Access to the Meeting

The Monroe County School Board is using Skype to hold the April 14, 2020 Virtual School Board meeting. Skype is a cloud platform for video and audio conferencing, collaboration, chat, and webinars across mobile devices, desktops, telephones, and room systems. In order to ensure that the public has the ability to view the meeting, the Board Communication's Department will broadcast the meeting through all the usual channels and avenues that are provided when a School Board meeting is held. The meeting can be viewed live on keysschools.com. Aside from the Skype platform and that the participants will be appearing remotely, the public will have no discernible difference in their ability to watch the meeting.

Public Comment

The School Board has published an agenda and the items and topics that will be discussed at the Virtual School Board Meeting. The public will be given the opportunity to provide public comment during the meeting.

Board Members, are you comfortable with all the notice provisions set forth and these uniform rules of procedures we have established for this Virtual meeting?

All Board members acknowledged and confirmed.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. ADOPT AGENDA AND FORMAT - Superintendent's and/or School Board Members requests to amend the agenda or remove items from the consent agenda.

Superintendent Porter noted that Action Item 8 has a revised quote attached, a lower quote.

Recommendation for approval was made by the Superintendent

Motioned by: Dr. Woltanski

Seconded by: Mr. Dick

Vote: Passed

C. APPROVAL OF MEETING MINUTES

Approval of March 31, 2020 Board Meeting Minutes

Recommendation for approval was made by the Superintendent

Motioned by: Dr. Woltanski

Seconded by: Mr. Griffiths

Vote: Passed

CITIZEN INPUT/REQUEST(S) TO ADDRESS THE SCHOOL BOARD.

PLEASE CALL 305-293-1400, EXT. 53355 TO SPEAK DURING OUR CITIZEN INPUT SEGMENT.

Presentations to the Board are limited to three (3) minutes for each individual speaker and five (5) minutes for the representative of a designated group. Transfer of time between individuals and/or groups is not permitted. Letters submitted to each Board Member and/or the Board Secretary prior to a Board Meeting will not additionally be read into the record at the meeting.

Comments from:

Ryan Smith, spoke in favor of the KLS gym flooring project.

Tiffany Zepeda, spoke in favor of the KLS gym flooring project.

Melissa O'Keefe, spoke in favor of the KLS gym flooring project.

D. CONSENT AGENDA

All items listed as consent agenda items are considered routine and noncontroversial by the School Board and will be approved by a single motion. There will be no separate discussion of these items. Prior to this meeting, Board Members have had the opportunity to review each of these items and may request that any item be moved to an Action Item for individual consideration.

1. Approval of Personnel Recommendations for 2019-2020 School Year
2. Approval of Legal Services Invoices - Vernis and Bowling
3. Approval of Contract Renewal 2 of 3 with Barnes Alarm Systems, Inc.

Recommendation for approval was made by the Superintendent

Motioned by: Mr. Dick

Seconded by: Mr. Griffiths

Vote: Passed

E. REPORTS

GOAL 1: Student Success

1. Online Instructional Update, T. Axford/K. Condella
Mrs. Axford and Ms. Condella provided a three-week summary of the online learning activity and Ms. Barrios reported on the equity of access status.

Board Comments:

Dr. Woltanski discussed grading, and Dr. Murphy reported that to-date the Florida Department of Education has provided no guidance for grading.

Ms. Conn is concerning about the negative impact on students' grades.

GOAL 2: Whole Child

1. Social/Emotional Services Update – T. Axford/E. Williams
Social Worker Erin Williams discussed the District's COVID-10 Community Outreach effort to meet the needs of the communities, students/families, parents, teachers and staff.
Dr. Woltanski asked if there is a "temperature check" done. Is there a procedure for teachers to realize and connect student needs with resources?

Paraprofessionals are working with teachers to contact all students, and to assess needs. When a needs is realized, the paraprofessional works with the teachers, social workers and others community resources to fill the need.

Legal

Legal Report: Mr. Smits participates in a daily call with all government agency attorneys. If anyone has something to roundtable, please forward the topic to Mr. Smits.

Superintendent

- *The District distributed over 1,300 meals today and the effort continues to grow.*
- *All employees are still fully employed with meaningful tasks being completed.*
- *School campuses will be closed through May 1.*
- *The remaining 2019-2020 Board meeting dates will stand as originally approved by the Board. The April 28, 2020 Board Meeting will be a virtual meeting and the May and June meeting formats will be determined closer to the meeting dates.*

Board

Mr. Dick asked if there was anything that can be done for the food services employees and bus drivers? Response: while campuses are closed, bus drivers and food services employees are still reporting to work and are helping with the Grab and Go meal program.

Mr. Griffiths asked if masks are being provided to the bus drivers and food services employees. Response: The intention is yes, however, several of the mask orders have been diverted by the State. We are expecting receipt of the latest order.

Dr. Woltanski requested that the Board Meeting Schedule and Campus Closures be standing items on the agenda until closures/restrictions are lifted. Response: We will remove "pending" from the May and June meeting dates.

During a Florida School Board Association call, it was mentioned that Hillsborough and Pinellas counties have decreased the number of delivery days for their Grab and Go Meals program, but increased the amount of food distributed. She would like additional information about the program.

Mr. Highsmith expressed concern about funding and the 2020-2021 budget. His vote will be "no" for Action Items 2-8 as he feels the Board should wait for better information before committing to spend \$3 million at this time.

Ms. Conn thanked all teachers and employees for going above and beyond during these unprecedented times.

F. ACTION ITEMS

Major Capital Projects

1. Approve Schematic Design Phase Report for the KWHS Backyard Project

Recommendation for approval was made by the Superintendent

Motioned by: Dr. Woltanski

Seconded by: Mr. Dick

Vote: Passed

School Safety and Security

2. Award ITB 2020016 Key West High School New Corridor Contract to Design Center, Inc.

Recommendation for approval was made by the Superintendent

Motioned by: Mr. Dick

Seconded by: Mr. Griffiths

Roll Call Vote: Passed 4/1

Mr. Highsmith: No

Mr. Griffiths: Yes

Mr. Dick: Yes

Dr. Woltanski: Yes

Ms. Conn: Yes

Hurricane Irma Recovery Project

3. Award ITB 2020017 Big Pine Academy Renovation Contract to Design Center, Inc.

Recommendation for approval was made by the Superintendent

Motioned by: Mr. Dick

Seconded by: Dr. Woltanski

Roll Call Vote: Passed 4/1

Mr. Highsmith: No

Mr. Griffiths: Yes

Mr. Dick: Yes

Dr. Woltanski: Yes

Ms. Conn: Yes

Maintenance Projects

4. Award ITB 2020012 Key Largo School Gym Renovation Contract to Burke Construction Group, Inc.

Recommendation for approval was made by the Superintendent

Motioned by: Dr. Woltanski

Seconded by: Mr. Dick

Roll Call Vote: Passed 4/1

Mr. Highsmith: No

Mr. Griffiths: Yes

Mr. Dick: Yes

Dr. Woltanski: Yes

Ms. Conn: Yes

5. Award ITB 2020018 Air Conditioning Replacement to Air Mechanical & Service Corp.

Recommendation for approval was made by the Superintendent

Motioned by: Dr. Woltanski

Seconded by: Mr. Griffiths

Roll Call Vote: Passed 4/1

Mr. Highsmith: No

Mr. Griffiths: Yes

Mr. Dick: Yes

Dr. Woltanski: Yes

Ms. Conn: Yes

6. Award ITB 2020018 Air Conditioning Replacement to Master Mechanical Services, Inc.

Recommendation for approval was made by the Superintendent

Motioned by: Mr. Dick

Seconded by: Dr. Woltanski

Roll Call Vote: Passed 4/1

Mr. Highsmith: No

Mr. Griffiths: Yes

Mr. Dick: Yes

Dr. Woltanski: Yes

Ms. Conn: Yes

7. Approve Contract with Playcraft Systems, LLC for Playground Equipment

Recommendation for approval was made by the Superintendent

Motioned by: Mr. Dick

Seconded by: Dr. Woltanski

Roll Call Vote: Passed 4/1

Mr. Highsmith: No

Mr. Griffiths: Yes

Mr. Dick: Yes

Dr. Woltanski: Yes

Ms. Conn: Yes

Instructional Technology Refresh

8. Approve purchase of Cleartouch interactive panels from UDT for KWH, MHS and CSH

Recommendation for approval was made by the Superintendent

Motioned by: Mr. Dick

Seconded by: Dr. Woltanski with discussion

Roll Call Vote: 2/3 (failed)

Mr. Highsmith: No

Mr. Griffiths: Yes

Mr. Dick: Yes

Dr. Woltanski: No

Ms. Conn: No

Discussion prior to vote:

Dr. Woltanski asked the age of the current panels in schools and was concerned that the funds should be saved until more budget information is available.

ADJOURNMENT – 5:32 pm