



## Legislation Details (With Text)

**File #:** 18-1026

**Type:** Agenda Item **Status:** Agenda Ready

**File created:** 11/6/2018 **In control:** School Board

**On agenda:** 11/20/2018 **Final action:**

**Title:** Approval of Procurement Card Transaction Report for the statement ending November 5, 2018.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. 20181105\_PCard\_Transaction\_Report, 2. 20181105\_PCard\_Statement\_Grants, 3. PCard Report 11.5.18

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

### TITLE

Approval of Procurement Card Transaction Report for the statement ending November 5, 2018.

### BACKGROUND INFORMATION

As required by the School Board Policy 6424, we are reporting procurement card activity for the to the Board for acceptance. The Transactions Report is brought to the Board monthly and will serve as authorization for payment as approved by the members of the committee.

Contract Originator: Suanne Lee, Director of Internal Services  
Patrick Lefere, Executive Director, Operations and Planning  
James Drake, Executive Director, Finance and Performance

Board Meeting Date: November 20, 2018

### RECOMMENDATION

Approval of Procurement Card Transaction Report for the statement ending November 5, 2018.